



**Board of Riley County
Commissioners
Regular Meeting
Minutes
October 25, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Russel Stukey	Emergency Management Director	Present	8:30 AM
Laurie Harrison	Emergency Management Coordinator	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:32 AM
Charly Pottorff		Present	8:32 AM
Sam Hennigh	KMAN	Present	8:45 AM
Elizabeth Ward	Human Resource Manager	Remote	8:45 AM
Robbin Cole	Pawnee Mental Health Services Director	Present	9:00 AM
Greg McHenry	County Appraiser	Present	9:15 AM
David Adams	EMS/Ambulance Director	Present	9:15 AM
Julie Winter	PW Administrative Services Manager	Present	9:30 AM
Lisa McAdams	Administrative Assistant II	Present	9:30 AM
Allana Parker	Museum Curator	Present	9:30 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	9:30 AM
Cathy Willard	Appraiser's Office	Present	9:30 AM
Jim Cook	Appraiser's Office	Present	9:30 AM
Vaughn Colbert	Appraiser's Office	Present	9:30 AM
Linda Glasgow	Museum	Present	9:30 AM
Dawn Munger	Museum	Present	9:30 AM
Bret Volkel	Public Works	Present	9:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday afternoon we had the Joint City/County/County meeting for October here at the BOCC. Was great getting a local transportation update and review of the recent transportation study from Stephanie Peterson from the MPO. It was also important to hear where everybody is at both in real time and plans for the future and what all of that should be included. Really good and necessary dialog.

Thursday evening I was over in Ogden moderating their city council candidates' forum. Both the council and mayoral races were uncontested, but it fun asking some questions and getting those answers from both a handful of incumbents and several new candidates. The forum went very well and I'm glad I had the chance once again to moderate.

Congratulations goes out to both K-State and Manhattan High for victories over the weekend. Very proud how the Wildcats scratched and clawed and fought back to win this one on the road in Lubbock.

Another congratulations goes out to the Atlanta Braves for earning a trip to the World Series after beating the LA Dodgers in six games. Guess I will be enjoying some November baseball for the first time in six years.

McKinley's Comments:

Thursday afternoon I had a call with one of the White Canyon property owners. He is one of the out of town property owners. We had a good discussion about what is proposed to be done to the roads. He had some valid questions about how the costs will be assessed and I forwarded his concerns to Craig Cox.

Later Thursday I attended the Joint City/County/County meeting. We had a presentation by Stephanie Peterson of the MPO on future road and bridge projects in the area. Several areas were discussed, but the

primary discussions were about access from Riley County to Pottawatomie County. All the studies show another river bridge north of 24 would not be a good option.

Saturday I attended the Central States Marching Festival at Bill Snyder stadium. This brings over 40 high school bands in for a performance on the field and then a review and critiqued by some judges. There are also some awards. We had a granddaughter performing with Leavenworth early and a grandson performing with Manhattan in the evening. We did not stay the entire time, but did enjoyed several others. The cool temperature, cloud cover, and wind had the spectators bundled up.

Because we were at the band festival, I did not have to watch the first half of the K-State football, but did see the second half. A win is a win?

Focke's Comments:

Thursday I attended the Joint City/County/County meeting held in the afternoon at the BOCC Chambers. A presentation was made by the MPO on their results of study on our road systems.

Friday I spent most of the morning with David Adams touring all the EMS facilities and discussing the critical need for a new facility. Got a Moderna booster shot in the afternoon.

Saturday I spent some time catching up on household chores and grocery shopping after being gone most of the week. My shower is almost completed so had some cleaning to do. Saturday afternoon and evening I attended a wedding and dinner/reception. Listened to most of the KSU game on the radio.

Sunday I attended church and painted my bathroom in the afternoon. Have plenty of cool weather projects lined up.

Business Meeting

3. 2021 EMPG grant Application

Move to approve the 2021 EMPG grant application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

4. Next Gen 911 agreement with KSU

Stukey presented the KSU Next Gen 911 agreement.

Move to approve Next Gen 911 agreement with KSU.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

5. Proclamation for Veterans Day 2021

Move to approve the Veterans Day Proclamation 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

6. Highway Use Permit, Evergy

Move to approve the Highway Use Permit granting Evergy permission to work in the right of way to install new OH Primary and rebuild line approximately 200 ft North and South of Angelias Way along Kitten Creek.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Oct 21, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM Robbin Cole, Pawnee Mental Health Services Director

10. Pawnee Mental Health Services update

Cole presented the Pawnee Mental Health Services update.

9:15 AM David Adams - EMS Director

11. Staff Update

Adams presented the EMS/Ambulance staff update.

9:30 AM Press Conference

12. Presentation of Veterans Day Proclamation - John Ford and Chuck Sexton (3-5 minutes)

Reschedule

13. Presentation of retirement plaque to Cathy Willard - John Ford (3 minutes)

Ford presented the retirement plaque to Cathy Willard for 37 Years of Service.

Willard said she appreciated the 37 years. Willard stated she will miss everyone and thanked everyone.

14. Presentation of retirement plaque to Bret Volkel - John Ford (3 minutes)

Ford presented the retirement plaque to Bret Volkel for 14 Years of Service.

15. Presentation of Laurie Harrison's Lifetime Membership Award - Butch Post (3-5 minutes)

Post, Rooks County Emergency Management Director, presented the Lifetime Membership Award for 2020 to Laurie Harrison.

Post, presented the KEMA President Award to Russel Stuke for two years of service as the president.

16. Recognition of Cheryl Collins years of service to Riley County and Presentation of plaque - John Ford and Museum Staff (10 minutes)

Ford presented a plaque in Recognition of Cheryl Collins 40 Years of Service to Riley County.

Parker said we sincerely thank you for the opportunity to recognize and honor the memory of Cheryl, as she was such an influential and dedicated citizen of Riley County.

After receiving her Bachelor's degree in History, which she graduated cum laude, and then her Master's degree from K-State, Cheryl served as Archivist and Librarian of the Riley County Historical Museum starting in 1981. In 1988, she succeeded her mentor, Jean Dallas, into the role of Director. In 1996, she also began serving as the Site Administrator for the Goodnow House State Historic Site.

Cheryl was a supporter of all Kansas museums and always looked for ways that organizations could partner on projects to better serve the museum community. Her service, mentorship, and impact were felt far and wide across the Kansas museum and tourism world. In 2004 she was awarded the Kansas Museums Association President's Award for service to Kansas museums and for her KMA board service. She led the museum through numerous projects that included an Award of

Excellence for the Wolf House Museum exhibit “Life at the Turn of the Century: 1900 Revisited.” In 2019, Cheryl was awarded the Freedom’s Frontier National Heritage Area Judy Billings Most Valuable Partner Award.

Her knowledge of Riley County history and museum work, her service work, and her kindness were unmatched.

Cheryl was an active member in the community, serving on more than 30 professional organizations throughout her career. They included the Arts and Humanities Association, the American Association for State and Local History - Kansas Leadership Team, President of Domestic Science Club, the Flint Hills Discovery Center Steering Committee, the Flint Hills Veterans Coalition, Governor’s Council for Travel and Tourism, the Celebrate 150! Manhattan/Riley County Sesquicentennial - Executive Committee, the Native Stone Scenic Byway Advisory Committee, Kansas Association of Historians, and served most recently as Sheriff of the Kansas Corral of the Westerners to name just a few.

She wrote numerous publications including “Women at Work in Manhattan, Kansas 1890 - 1910” for the JOURNAL OF THE WEST.

Local listeners also tuned in to KMAN to hear Cheryl’s monthly radio program on various topics related to Riley County History.

She was a champion of history, and steadfast leader, genuinely kind to everyone she met, and a dedicated and proud member of the Riley County community who generously shared her time and talents. May we always remember Cheryl and the positive impact she has made in Riley County.

Munger discussed the thirty organizations C. Collins worked with during her career.

Glasgow stated she was hired by Jean Dallas the previous director. Glasgow said she met C. Collins in the spring of 1981. Glasgow said C. Collins took over for her in 1981.

17. 2021 General Election update - Rich Vargo (1-2 minutes)

Vargo reported 1,235 residents have participated in advance voting. Vargo said advance voting will be open from 8:00 a.m. to 5:00 p.m. this week, Saturday, October 30th from 8:00 a.m.-12:00 (noon) and Monday, November 1st, 8:00 a.m.-12:00 (noon).

Vargo stated the polls will be open Tuesday, November 2, 2021 from 7:00 a.m. - 7:00 p.m.

10:00 AM Clancy Holeman, Counselor/Director of Administrative Services

18. Administrative Work Session

19. Pending County Projects County Counselor

Holeman reviewed the Commission County Projects List.

10:10 AM Elizabeth Ward, Human Resources

20. Request to fill - Museum Director/Curator

Ward presented the request to fill the Museum Director/Curator.

Move to approve the requisition to internally post the Museum Director/Curator position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for a Museum Director/Curator, in the Historical Museum, at a grade BB.

21. Request to Fill IT/GIS Director

Ward presented the request to fill the IT/GIS Director.

Move to approve the requisition to internally post the Director of IT/GIS position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

The Board of County Commissioners signed a Riley County Position Action Form for an IT/GIS Director, in the IT/GIS Department, at a grade FF.

Adjournment

Move to adjourn after the Intergovernmental Luncheon at 12:00 (noon).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Intergovernmental Luncheon

22. Intergovernmental Luncheon Agenda

The Board attended the Intergovernmental Luncheon.