



**Board of Riley County
Commissioners
Regular Meeting
Minutes
October 30, 2023**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Community Center, 220 Willow Street, Ogden

6:00 PM

[District 2 – Greg McKinley, Member](#)

[District 3 – Kathryn Focke, Chair](#)

[District 1 – John Ford, Vice Chair](#)

6:00 PM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	6:00 PM
Kathryn Focke	County Commissioner	Present	6:00 PM
Greg McKinley	County Commissioner	Present	6:00 PM
Rich Vargo	County Clerk	Present	6:00 PM
Clancy Holeman	Counselor/Director of Administrative Services	Present	6:00 PM
David Adams	EMS/Ambulance Director	Present	6:00 PM
Brian Peete	RCPD Director	Present	6:35 PM
Anne Smith	aTa Bus Director	Present	7:00 PM
Angela Schnee	Ogden City Planner	Present	7:20 PM
Jared Tremblay	MPO	Present	7:27 PM
Ken Carroll		Present	
Richard Foster	Ogden City Council	Present	

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Focke's Comments:

Thursday afternoon, I attended the Joint City/County/County meeting at Manhattan City Hall with the agenda focusing on CICO park. The park is owned by three entities - Riley County, USD 383, and the City

of Manhattan, with the county owning the largest portion. All groups had 20 minutes to discuss their needs for the future. It was a good conversation that needed to happen. More discussion will be had in the future.

After the meeting, I helped with the community meal being held at First Lutheran Church that evening. I helped serve food, with over 86 people having dinner.

Friday I caught up with household chores and spent some time working in the yard prior to the freeze that was forecasted for that night. I also reviewed the agenda and paperwork for tonight's meeting.

Saturday I went to the KSU/Houston football game.

Today I spent some time in the office, going over some paperwork, e-mails and reviewed the agenda and reports for this evening's meeting. I also spent some time with the H.R. Director.

Ford's Comments:

Thursday afternoon I attended a tour at the Manhattan Emergency Shelter and a Luncheon hosted by the United Community Services of Johnson County. It was a good event to attend to catch up on the challenges of both housing and homelessness here in the Riley County and the Flint Hills region. It was also attended by several local and state legislators and had a pretty good follow up dialog post event with staff from both organizations which I found to be very informative.

Also on Thursday afternoon I attended the groundbreaking ceremony for Addair Law on Poyntz Avenue as they are planning a large expansion to the current site that will add up to ten new offices for operations here in the Manhattan and Riley County area. Glad Tom and the other members of his firm are making the dedication and commitment of staying here in the community to do their work as well.

Also on Thursday I took in the latest Council on Foreign Relations State and Local Officials Webinar on "AI and Elections" via Zoom. Jocelyn Benson, Secretary of State of Michigan discussed how officials can prepare for challenges posed by AI in US Elections with Marc Rotenburg, Executive Director of the Center for AI and Digital Policy who talked about AI technology and its implications for democracy and election security, and a very robust question and answer session followed.

Also on Thursday I listened in on KAC's Connecting Kansas Counties October Zoom Webinar "What is the Kansas Forest Service."

Presenters Jason Hartman, State Forester and Darci Paull, GIS Analyst, Kansas Forest discussed the Kansas Forest Service the 5th oldest in the nation and how it is a thirty-person agency housed in the Manhattan State office and how several district and special program offices land around the state. They also discussed its programs, staff, and showed how many of its services can benefit your community.

Lastly on Thursday I attended the special City/County/School District meeting at Manhattan City Hall to discuss CiCo Park and each entities vested interests currently at the location and what some needs will be moving forward into the future as well. Good dialog but a lot of moving parts currently that will have to be sorted through to make it convenient for all to be able to use down the line. Thought it was a good start getting everyone at the table to lay out this conversation, however.

Friday night Manhattan High won its opening round game in the Class 6A Playoffs vs. Wichita Southeast 69-14 in a game that was close from the start. Next up is a matchup against Lawrence Free State at Bishop Stadium Friday night.

Saturday I watched K-State easily dispatch Houston 41-0. This game too wasn't close by any means at any time, and the Wildcats looked really good while winning this game. Up next for them is a game in Austin vs. Texas.

Sunday I watch Jacksonville win another ugly game vs. Pittsburgh 20-10 for their fifth win in a row running their record to 6-2. Right now the Jaguars own the 3rd seed in the AFC but they have a lot of tough games left on their schedule as well.

McKinley's Comments:

After our meeting Thursday I went to the meeting at the Manhattan Emergency Shelter. We had a tour of the facility and after lunch we heard presentations from the local director, the State of Kansas, and Johnson County. At my table there was someone from the Johnson County area and one from Wyandotte County. They said there is not a similar facility in either county. Problems are pushed over to the Missouri side but they are trying to establish something in their counties.

Later I attended the City/County/USD 383 meeting about Manhattan City's plans for CiCo Park. There seems to be an effort for more cooperation.

Thursday evening I attended a meeting in Riley to discuss the Rural

Riley County Foundation. This is set up through the Greater Manhattan Community Foundation for the communities of Riley, Leonardville, and Keats. Vern Henricks discussed how the foundation is set up and what it can do.

Friday was the final Master Gardener class. It was about bugs and pesticides.

Business Meeting

3. Notice for Keats Sewer Project Feasibility Public Hearing

Move to approve the "Notice of Hearing for costs exceeding estimate for Keats Sewer Benefit District" for November 16, 2023 at 11:05 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

4. Change Order #1, Leonardville EMS Station

Move to approve Change Order Number 1 for the North Riley County EMS Station in the amount of \$2,567.61 with Schultz Construction, Inc. for a new contract sum of \$801,567.61.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

5. Retail Dealer's 2024 Cereal Malt Beverages License for Stagg Hill Golf Club

Move to sign a Retail Dealer's 2024 Cereal Malt Beverages License for Stagg Hill Golf Club, 4441 Stagg Hill Road, Manhattan, Kansas 66502.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

6. Sign Riley County Employee Action Form(s)

The Board of County Commissioners signed Riley County Employee

Action Forms for the following:

- Amy Stockton, a new hire, as an As Needed On-Call Juvenile Intake & Assessment Officer, in the Community Corrections Department, at a Range 1 at \$17.52 per hour.
- Hunter Marquez, a new hire, as an As Needed Volunteer Firefighter Stipend, in the Riley County Fire District #1 Department at a Range TASND.
- Barbara Cragg, a new hire, as an As Needed Election Board Worker, in the Clerk/Election Department, at a Range TEMP.
- Marie Martin, an As Needed Museum Assistant, in the Museum Department, for Separation from County Service, effective November 24, 2023.

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Oct 26, 2023 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

8. Tentative Agenda
- Proclamation Operation Green Light - November 6, 2023

Press Conference Topics

9. Discuss Press Conference

6:30 PM

Clancy Holeman, Counselor/Director of Administrative Services

10. Administrative Work Session

11. Pending County Projects County Counselor

Holeman reviewed the Commission Projects List.

6:50 PM Brian Peete, RCPD Director

12. RCPD update

Peete presented a Riley County Police Department update.

7:05 PM David Adams, EMS Director

13. Staff Update

Adams presented an EMS/Ambulance staff update.

7:20 PM Ogden City Mayor Bob Pence and Angela Schnee, Ogden City Planner

14. City of Ogden update

Schnee presented the Ogden City update.

7:30 PM Anne Smith, aTa Bus Director

15. aTa Bus update

Smith presented the aTa Bus update.

7:40 PM Jared Tremblay, MPO Planning Manager

16. Letter of Support for regional river trails

Tremblay requested a letter of support for regional river trails.

The Board agreed by consensus to provide a letter of support for the regional river trails.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley