



**Board of Riley County
Commissioners
Regular Meeting
Minutes
November 01, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Shilo Heger	Treasurer	Present	8:30 AM
John Ellermann	Public Works Director/County Engineer	Present	8:41 AM
Amanda Smeller	Planning/Special Projects Director	Present	8:52 AM
Bob Isaac	Planner	Present	8:52 AM
Sam Hennigh	KMAN	Present	8:52 AM
Susan Boller	Election Supervisor	Present	9:20 AM
Julie Gibbs	Health Department Director	Present	9:47 AM
Elizabeth Ward	Human Resource Manager	Present	8:30 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Heger reported a shortage of their decal stock of the 2022. Heger said the Treasurer's Office is conserving and holding mail in renewals. Heger said if there is an emergency or they need it right of way to call the office. Heger said they were told they can't place an order until Thursday or Friday of this week. Heger said other counties are also short on supply.

Commission Comments

2. Commission Comments

Ford's Comments:

After Thursday morning's meeting I spoke with Clancy Holeman and Craig Cox from the Counselor's Office plus Amanda Smeller and several members of her staff in the Planning Department to discuss some issues that have come up with a property over by the airport. After the conversation, I followed up with several property owners in the area as well. I'm confident we are in a good place with all of this moving forward.

Also Thursday I spoke with Stephanie Peterson from the MPO to prepare and finalize some discussions for our upcoming November meeting and the passing of our updated and amended Connect 2040 plan per KDOT. I think we are in good shape with all of this moving forward and have a plan and strategy that will make sense and be workable for all the local jurisdictions through the duration of this plan.

Thursday afternoon, I zoomed the October meeting of the Manhattan Area Recovery Task Force to discuss continuing efforts in the area in regards to the Covid-19 Pandemic. Got a series of updates from the Riley County Health Department, Ascension Via Christi, K-State, USD 383, City of Manhattan, Fort Riley, Downtown Manhattan, and RCPD. We also discussed local sales tax collections in recent times, what holiday retail sales may look like, and worked putting together a lessons learned and final summary from this task force for December's meeting.

Friday, I did go over to the Riley County Health Department to get my Covid-19 booster shot. I scheduled mine early in the morning and it was quick, efficient, and painless. Felt a little achy and tired on Saturday, but all things considered not really bad at all.

Congratulations goes out to Manhattan High. The Indians won their first round Class 6A playoff game verses Wichita North 64-6 and K-State as well who beat TCU 31-12 on Homecoming Saturday afternoon here in Manhattan.

The Atlanta Braves are up three games to two in the World Series. They had the chance to clinch at home last night, but didn't. Just have to win one of two in Houston to win the Championship.

McKinley's Comments:

Saturday I was able to go to the K-State football game and take three of

the grandkids. We enjoyed the victory and had a great day together.

Sunday was Halloween. I thought of dressing up as a county commissioner, but thought that might be too scary. So I just stayed home.

Focke's Comments:

Thursday/Friday my daughter and dogs arrived late afternoon from DC and spent time getting them settled in. I continue to answer various questions from constituents regarding the election and the special ballot question.

Saturday we went to the KSU game and a tailgate.

Sunday celebrated Reformation Sunday at my church and I played in the bell choir. Caught up on household and county business in the afternoon and evening.

Business Meeting

Review Minutes

3. Board of Riley County Commissioners - Regular Meeting - Oct 28, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

4. Tentative Agenda

Press Conference Topics

5. Discuss Press Conference

9:00 AM Amanda Smeller, Planning/Special Projects Director

6. Work Session - proposed Riley County Land Development Regulations

Smeller presented the proposed Land Development Regulations.

The commissioners said they appreciate all the hard work on the regulations.

9:30 AM Press Conference

7. RCPD update - Captain Greg Steere (3-5 minutes)

No update this month.

8. Downtown Manhattan update - Gina Snyder (3-5 minutes)

No update this month.

9. General Election - Susan Boller (2 minutes)

Boller reported 2,818 residents have advance voted. Boller reported advance voting closes today at 12 (noon).

Boller said the polls are open from 7:00 a.m. - 7:00 p.m. Tuesday, November 2, 2021.

10. Public Notice - John Ellermann (1-2 minutes)

Ellermann said a structure replacement project on Rosehill Road is scheduled to begin today Monday, November 1, 2021. The project is located approximately 0.25 miles south of Swede Creek Road. Rosehill Road will be closed to through traffic during construction from Swede Creek to Carlson Road. The project is expected to be completed by April 1, 2022, weather permitting.

9:50 AM

Julie Gibbs, Health Department Director

Move to recess as the Board of County Commissioners and convene as the Board of Health.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

11. Agreement between RCHD and EnVisage Consulting

Gibbs presented and discussed the agreement with EnVisage Consulting.

Move to approve the Agreement between the Riley County Health Department and EnVisage Consulting and the Contractual Provisions Attachment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move to recess as the Board of Health and reconvene as the Board of County Commissioners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM

Clancy Holeman, Counselor/Director of Administrative Services

12. Administrative Work Session

13. Pending County Projects County Counselor

No update.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley