



**Board of Riley County
Commissioners
Regular Meeting
Minutes
December 06, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Marvin Rodriguez		Present	8:30 AM
Cory Meyer	IT/GIS Director	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Elizabeth Ward	Human Resource Manager	Present	8:30 AM
Vivienne Uccello	PIO	Remote	8:30 AM
Tami Robison	Budget and Finance Officer	Present	8:48 AM
Gary Fike	County Extension Director	Present	9:50 AM
Amanda Smeller	Planning/Special Projects Director	Present	9:50 AM
Sam Hennigh	KMAN	Present	9:30 AM
Shilo Heger	Treasurer	Present	10:15 AM
Donna Borgerding	Vehicle Supervisor/Deputy Treasurer	Present	10:15 AM
Amy Manges	Register of Deeds	Present	10:15 AM
Jim Morrison		Present	10:31 AM
Bob Isaac	Planner	Present	11:00 AM
Craig Cox	Deputy County Counselor	Present	11:00 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Rodriguez discussed a letter he received from Russell County regarding the 30 x 30 initiative introduced by President Biden.

Rodriguez discussed the concern of farm and ranch land being taken out of production.

Rodriguez recommended the Board look at it and deny it until the details are more clear.

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday afternoon we had our Annual Legislative Conference with our State Legislative delegation and with our contract lobbyists to discuss a host of state related issues and challenges we face here in Riley County. Thought the conversation and dialog went very well and look forward to seeing how we can progress on these items.

Thursday evening I attended the Tri Chapter of the Kansas Society of Professional Engineers Legislative night at the Midwest Dream Car Collection Museum. Other local city and county commissioners were present as were several local members of our State Legislative delegation as well. I gave a presentation on some of the things we are working on here in Riley County and the transportation and infrastructure challenges we face and how both private and public sector engineers are working with us to hopefully solve these issues. Dinner was catered by the Farmhouse once again and it was great to catch up with everybody once again.

Friday I took some time to talk to David Adams Riley County EMS/Ambulance Director on the upcoming EMS Facility RFQ, my recent tour of the Hardin County EMS Facility while back in Kentucky, and several other related items. I know he was busy on Friday so I appreciated him taking some time to discuss these items with me.

Spent some time over the weekend getting caught up on department head evaluations and reviewing all the new information and updates on the Land Development Regulations we will be discussing once again later this morning.

Also watched K-State win a gusty game last night versus Wichita State 65-59 and I'm looking forward to playing LSU in the Texas Bowl January 4th as well.

Lastly, I want to send my thoughts and condolences on the passing of

Former Kansas Senator and Presidential candidate Bob Dole who passed away yesterday at the age of 98. Senator Dole was truly one of a kind and a maverick, serving not only his country in combat, but Kansas in a constant, consistent and steadfast manner. His legacy will truly proceed him and he will be dearly missed.

McKinley's Comments:

After our meeting Thursday we met with the local state legislatures. We discussed how past legislation has taken away from county income and caused local taxes to go up. It was a good meeting and I believe they understand that actions taken at the state level can have a negative effect on local governments.

Thursday afternoon we started our department head evaluations.

Thursday evening I attended the Carol King Musical at McCain. It was a great show and it was good to be able to attend events at McCain again.

Friday I attended the kick off announcement for K-States plan for Economic Prosperity in Kansas. This is a 10-year plan to use the K-State abilities and experience to grow 3,000 jobs and 3 billion in direct investment in the Kansas economy. There weren't any details presented, but just an overview of the intentions. I was hoping to meet the new K-State president, but he had already left for North Carolina but had a taped response.

Friday evening we enjoyed the lighted Christmas parade in Manhattan.

Focke's Comments:

Thursday I attended the Legislative Conference in the afternoon which included Sen. Tom Hawk, Rep. Ron Highland, and Rep. Sydney Carlin. A very informational discussion was held with the Kansas Legislators concerning state legislation effects on county financials and property tax levies.

After the legislative discussion, we held personnel evaluations of department heads during executive sessions.

Friday I attended a presentation at the KSU Alumni Center on the KSU Plan for Economic Prosperity. The plan is to support agra-related business in Kansas to bring an estimated 3,000 jobs and 3 billion dollars into the state. It was well attended.

Spent time over the weekend going through e-mails and upcoming meetings and evaluations.

For the Riley County Commissioners' information I am traveling to Virginia with my daughter to help get her moved to their new home. Her husband is deployed until mid-January and she needs help getting unpacked and settled. I will be zooming into meetings on December 20th, 23rd, 27th and in-person on December 30th.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed a Riley County Personnel Action Form for Allana Saenger-Parker, for a promotion, as a Museum Director, in the Museum Department, at a grade BB, at \$2,884.62 biweekly.

Review Minutes

4. Board of Riley County Commissioners - Regular Meeting - Dec 2, 2021
8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

5. Tentative Agenda

Press Conference Topics

6. Discuss Press Conference

9:00 AM Clancy Holeman, Counselor/Director of Administrative Services

7. Administrative Work Session

8. Pending County Projects County Counselor

- 9:00 AM 9. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chairman Ford, Commissioner McKinley, and Commissioner Focke, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, on a matter which is deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:30 a.m. Tami Robison, Budget and Finance Officer, and Rich Vargo, County Clerk, will attend a portion of the session to provide factual information.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

- 9:30 AM Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:30 AM Press Conference

10. RCPD update - Captain Greg Steere (3-5 minutes)

Steere reported RCPD is going through a large promotional process for several positions.

11. Downtown Manhattan update - Gina Snyder (3-5 minutes)

Snyder presented the Downtown Manhattan update.

Snyder encouraged the Riley County Commissioners to enter into future Christmas Lighted Parade.

12. Presentation of plaque to Dr. Tom Taul in recognition of serving 20 years on the RCPB/BOZA - John Ford and Amanda Smeller (3-5 minutes)

Reschedule.

9:50 AM Clancy Holeman, Counselor/Director of Administrative Services

13. Approval of Resolution

Holeman presented the Rural Economic Development Advisory Board resolution.

Focke recommended term limits to a couple of the positions.

Move the Board approve the Resolution as presented, accepting all 'tracked' changes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:15 AM Shilo Heger, Treasurer

14. Riley County Treasurer 2021 Goals and Accomplishments

Heger presented the Treasurer's Office goals and accomplishments.

10:30 AM Amy Manges, Register of Deeds

15. 2021 Accomplishments and 2022 Goals

Manges presented the Register of Deeds' goals and accomplishments.

10:45 AM Rich Vargo, County Clerk

16. Clerk's Office 2021 Accomplishments and 2022 Goals

Vargo presented the Clerk's Office goals and accomplishments.

11:00 AM Amanda Smeller, Planning/Special Projects Director

17. Consider ADOPTION of the “Riley County Land Development Regulations” (LDR) containing zoning and subdivision regulations, floodplain regulations, and zoning map, replacing and repealing, in their entirety, the existing Riley County Zoning Regulations (including Floodplain Regulations), Zoning Map, and Riley County Subdivision Regulations and to also consider ADOPTION of the “Driveway Standards in the Unincorporated Area of Riley County, Kansas” by reference.

Smeller presented the draft Riley County Land Development Regulations.

Cox presented the Wirtz's concerns with the short-term rentals section.

Cox stated the access easement does allow the short-term renters access to the property.

Cox said Mr. Morrison has concern on how enforcement will be administered.

Cox reviewed the enforcement process outlined in the regulations.

Ford discussed SB52, noise abatement act, and asked what it means it will give us on violations.

Holeman said it would be another item in the tool box for the cleanup of nuisance properties and allow Riley County to charge landowners for the cost.

Cox stated the short-term rentals were not addressed in the previous regulations.

Morrison stated Mr. Wirtz has been long suffering. Morrison said the Wirtz's is in favor of the short-term rentals being added to the regulations. Morrison said his request for the log for the tenants is at least the owner knows who caused the concern or was a witness. Morrison stated the county needs to be sure the short-term rental is not in violation of subdivision regulations.

Wirtz stated he has been enduring this for five years now and the police and Planning and Development Department say they cannot do anything about it.

Move to approve "Resolution No. 120621-49, A Resolution repealing and replacing, in their entirety, the zoning and subdivision regulations of Riley County, Kansas, including floodplain regulations, and adopting a single consolidated document entitled "Riley County Land Development Regulations" and the "Driveway Standards in the unincorporated area of Riley County, Kansas", by reference.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Ford discussed the Christmas Holiday, which falls on a Saturday.

Ford discussed providing an additional half day of holiday for staff on December 23, 2021.

Move to authorize an additional half day of holiday for Thursday, December 23, 2021.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley