



**Board of Riley County
Commissioners
Regular Meeting
Agenda
December 13, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

1. Public Comments

Commission Comments

2. Commission Comments

Business Meeting

3. Advisory Board appointments and Resolution appointing Riley County representatives to Council/Advisory Boards
4. 2022 Pay Scales Resolution
5. 2022 Elected and Appointed Professional Positions Salary Resolution
6. Sign a Tax Roll Correction

Review Minutes

7. Board of Riley County Commissioners - Regular Meeting - Dec 9, 2021 8:30 AM

Review Tentative Agenda

8. Tentative Agenda

Press Conference Topics

9. Discuss Press Conference

9:00 AM

Rich Vargo, County Clerk

10. Year to date budget and expenditure reports

9:15 AM

Janna Williams, Regional Planner (Zoom)

11. Flint Hills Regional Council update

9:30 AM

Press Conference

9:50 AM

Michael Boller, Noxious Weed Director

12. Commercial Pesticide Applicator Position Description Update

9:55 AM

Tami Robison, Budget and Finance Officer

13. 2021 Budget Amendment Public Hearing

10:10 AM

John Ellermann, Public Works Director/County Engineer

14. Public Works Project Update

10:25 AM

Barry Wilkerson, Attorney

15. 2021 Accomplishments and 2022 Goals

10:40 AM

Clancy Holeman, Counselor/Director of Administrative Services

16. Administrative Work Session
17. Pending County Projects County Counselor
18. Executive session to discuss confidential legal advice regarding pending litigation issues

11:00 AM

Tami Robison, Budget and Finance Officer

19. Request for Acceptance of 2022 Riley County Historical Society Grant

11:15 AM

Amanda Smeller, Planning/Special Projects Director

20. Amend Resolution 062719-20, fee schedule, to add fees for Short Term Rental licenses and Agritourism licenses

11:30 AM

Kent Glasscock and Kelly Sartorius (Zoom)

21. Freedom's Frontier Foundation

1:15 PM

Executive Sessions to discuss department head evaluations

22. 1:15 Clancy Holeman, Counselor/Director of Administrative Services
23. 1:45 David Adams, EMS/Ambulance Director
24. 2:15 Greg McHenry, Appraiser

Adjournment

Announcements

A commissioner will be on In Focus live at 9:05 a.m. Tuesday, December 14, 2021 (KF).

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.



COUNTY CLERK & ELECTIONS
Boards

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Cindy Kabriel, Administrative Assistant II

MEETING: December 13, 2021

SUBJECT: Advisory Board appointments and Resolution appointing Riley County representatives to Council/Advisory Boards

PRESENTER: Cindy Kabriel, Administrative Assistant II

POSSIBLE MOTION(S)

Move to approve the following appointments and Resolution No. 121321- , A Resolution appointing Riley County representatives to Council/Advisory Boards.

Andrea DeJesus Comm Dist 1	January 1, 2022- December 31, 2025	Fair Board 4 year
Christopher Anderson Comm Dist 2	January 1, 2022- December 31, 2025	Fair Board 4 year
Kristin Holt Comm Dist 3	January 1, 2022- December 31, 2025	Fair Board 4 year
Joe Gelroth Comm Dist 1	January 1, 2022- December 31, 2024	RC Planning Bd/Bd of Zoning Appeals 3 year
Rita Cassida Comm Dist 2	January 1, 2022- December 31, 2024	RC Planning Bd/Bd of Zoning Appeals 3 year
Carl Treece Comm Dist 1	January 1, 2022- December 31, 2024	Riley County Council on Aging 3 year
Dantia MacDonald Comm Dist 2	January 1, 2022- December 31, 2024	Pawnee Mental Health Services 3 year

Enclosures:

- board recommendations, interest forms, applications (PDF)
- 12-13-21 appt letters and resolution (PDF)



110 Courthouse Plaza
Manhattan, Kansas 66502-0111
Phone: 785-537-6350
Fax: 785-537-6350
E-mail: rl@listserv.ksu.edu
www.rileycountyfair.com

December 7, 2021

TO: The Riley County Board of County Commissioners

RE: Appointment of New Fair Board Members

Dear BOCC,

The Riley County Fair Board and I are recommending Andrea DeJesus and Kristin Holt to be appointed to the Riley County Fair Board. They are going to replace, respectively, Pam Nelssen, whose term has expired for Commissioner District # 3; and Gavin Hargrave, who does not wish to continue serving on Commissioner District #1.

Sincerely,

A handwritten signature in blue ink that reads "Gary D. Fike". The signature is written in a cursive style with a large, stylized "G" and "F".

Gary D. Fike
County Extension Director

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)

Name of Council/Board Member: Gavin Hargrave

Board: Fair Board

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.

☐

I am interested in serving another term.

☒

I am not interested in serving another term.

☐

I am not eligible to serve another term.

☐

I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:



Council/Board Member

10-17-21

Date

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Name Andrea DeJesus Date 12/8/21
Address 1374 Collins Lane
Telephone 785-341-7794 (Home) _____ (Work) _____ Occupation Farmer
e-mail address: andrea@aandhfarm.com

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

- | | |
|--|--|
| ☐ Armed Forces Memorial Committee Board | ☐ Museum Board of Trustees |
| ☐ Big Lakes Developmental Center Board | ☐ North Central -- Flint Hills Area Agency on Aging |
| ☒ Fair Board | ☐ Pawnee Mental Health Services Board |
| ☐ Food and Farm Council | ☐ Riley County Council on Aging |
| ☐ Hunters Island Water District | ☐ Riley County Parks Board |
| ☐ Joint Corrections Advisory Board | ☐ Riley County Planning Board/Board of Zoning Appeals |
| ☐ Judicial Nominating Commission—21st | ☐ Riley County Public Health Advisory Council |
| ☐ Law Enforcement Agency Board | ☐ Road and Bridge Advisory Board |
| ☐ Manhattan Urban Area Planning Board | ☐ Solid Waste Management Committee |

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I'm interested in serving on this board to help our youth. I feel the fair is a very important event. I feel I bring a different point of view since I'm on fruit & vegetable side.

Please provide references: (Name, address and phone number)

Lance Sharp - Riley, KS, 785-565-2686

Signature

A. DeJesus

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

Name of Council/Board Member: Christopher Anderson

Board: Fair Board

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.



I am interested in serving another term.



I am not interested in serving another term.

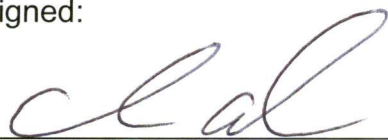


I am not eligible to serve another term.

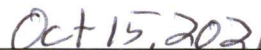


I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:



Council/Board Member



Date

Name of Council/Board Member: Pam Nelssen

Board: Fair Board

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.

- ☐ I am interested in serving another term.
- ☐ I am not interested in serving another term.
- ☒ I am not eligible to serve another term.
- ☐ I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:

Pam Nelssen

Council/Board Member

9/30/2021

Date



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Name Kristin Holt Date 12/6/2021
 Address 7211 Neef Drive, Manhattan, KS 66503
 Telephone 785-410-2293 (XXXX) cell (Work) Occupation Administrative Assistant
 e-mail address: kristinh@ksu.edu

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

☐ Armed Forces Memorial Committee Board	☐ Museum Board of Trustees
☐ Big Lakes Developmental Center Board	☐ North Central -- Flint Hills Area Agency on Aging
☒ Fair Board	☐ Pawnee Mental Health Services Board
☐ Food and Farm Council	☐ Riley County Council on Aging
☐ Hunters Island Water District	☐ Riley County Parks Board
☐ Joint Corrections Advisory Board	☐ Riley County Planning Board/Board of Zoning Appeals
☐ Judicial Nominating Commission—21st	☐ Riley County Public Health Advisory Council
☐ Law Enforcement Agency Board	☐ Road and Bridge Advisory Board
☐ Manhattan Urban Area Planning Board	☐ Solid Waste Management Committee

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I believe in the 4-H program and want to help with the presentation of the final results being the county fair. I am willing to volunteer my time to work on committees to help make decision concerning the fair and the fair grounds.

Please provide references: (Name, address and phone number)

John Jobe, RileyCounty Extension
 Gregg Eyestone, Riley County Extension

Signature Kristin Holt

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
 County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
 THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

2022 FAIR BOARD MEMBERS

COMMISSION DIST. 1	COMMISSION DIST. 2	COMMISSION DIST. 3
Bob Mertz 7280 Zeandale Road Manhattan, KS 66502 H - 785-456-9201 C - rcfrm@wamego.net (2022-1)	Danielle Anderson 313 S. Riley Street Riley, KS 66531 H - C - 785-317-0146 dannianderson11@yahoo.com (2022-2)	Lori Bammerlin 6590 Gumbo Hill Road Manhattan, KS 66503 C - 785-770-2332 bammerlin@ksu.edu (2022-2)
Larry Couchman 801 W. 54th Manhattan, KS 66503 H - 785-539-5345 C - larrycouchman@gmail.com (2023-1)	Josh Wendland 21901 May Day Road Barnes, KS 66933-9489 H- 785-944-3574 C - wendland@twinvalley.net (2023-2)	Anna Hoepner 5601 Elbo Shore Drive Manhattan, KS 66502 C - 785-210-9818 thehoepners@gmail.com (2023-1)
Sharon(Bessie) Eckhoff 3160 Pillsbury Crossing Ln Manhattan, KS 66502 C-785-410-8902 seeranch@gmail.com (2024 -1)	Lance Sharp 11881 LK & W Road Leonardville, KS 66449 C-785-656-2686 lance@copelandins.com (2024-2)	Chris Otto 3084 Otto Ranch Lane Manhattan, KS 66503 C-785-3137234 ottoranch@gmail.com (2024-2)
Andrea DeJesus 1374 Collins Lane Manhattan, KS 66502 C - 785-341-7794 andrea@aandhfarm.com (2025-1)	Chris Anderson 310 West Barton, PO Box 14 Leonardville, KS 66449 H - 293-9994 C - 293-2068 chrisdee@twinvalley.net (2025 -2)	Kristin Holt 7211 Neef Drive Manhattan, KS 66503 C - 785-410-2293 kristinh@ksu.edu (2025-1)

updated - 12/07/2021

Information for contacting the agents and staff :

Gary Fike - garyfike@ksu.edu

Megan Dougherty - mcdough92@ksu.edu

John Jobe - jajobe@ksu.edu

Greg McClure - gmcclure@ksu.edu

Gregg Eyestone - geyeston@ksu.edu

Lynne Berry - lberry@ksu.edu

Brandy Bruna - brandymarie@ksu.edu

Sharon Bairow-Riffey - sriffey@ksu.edu



**PLANNING & DEVELOPMENT
ENVIRONMENTAL HEALTH**

3.a

Amanda Smeller

Director

110 Courthouse Plaza

Manhattan, Kansas 66502-0109

Phone: 785-537-6332

Fax: 785-537-6331

E-mail: asmeller@rileycountyks.gov

Website: www.rileycountyks.gov/planning

November 19, 2021

Riley County Board of Commissioners
115 N 4th Street
1st Floor, BOCC Chambers
Manhattan, KS 66502

Re: Consider appointments to the Riley County Planning Board/Board of Zoning Appeals

Dear Commission:

Two Riley County Planning Board members' terms are expiring at the end of 2021. Tom Taul has indicated he will not be seeking reappointment. Joe Gelroth would like to serve another term. Over the past year, we have received three applications from individuals expressing interest in a position on the Planning Board when one comes available. These applications are attached.

To assist the Commission in making a decision, also attached is a map that illustrates the current distribution of members as well as the distribution of applicants. We like to consider geographic diversity as well to ensure we have as much of the County represented as possible.

The December meeting has been cancelled due to lack of petitions, so the new board member will start in January 2022.

Staff recommends the reappointment of Joe Gelroth as a member of the Riley County Planning Board. Joe has served one term so far and is a valuable member of the board.

Staff further recommends the Board appoint a new member from those interested applicants. Each applicant brings a unique perspective to the County including Robert Ward who is a current member on the Law Enforcement Advisory Board. Mr. Ward served as an Assistant Attorney General for the state of Michigan and has served on a Planning Board in Michigan as well. Another option is Rita Cassida who is a professional engineer who was the Assistant Building and Zoning Director and Public Works Director/City Engineer for the City of Louisburg, Kansas, and currently works with the American Public Works Association as an Education Manager. Our third applicant is Christine Benne who currently serves on the FHDC Foundation Board and the Fort Riley Museum Board. She was a long term caregiver for her husband. While all are worthy applicants, I would recommend Rita Cassida as she has a background in planning and public works as well as public education that could serve the County well.

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)

Please let me know if you have any questions. Thank you.

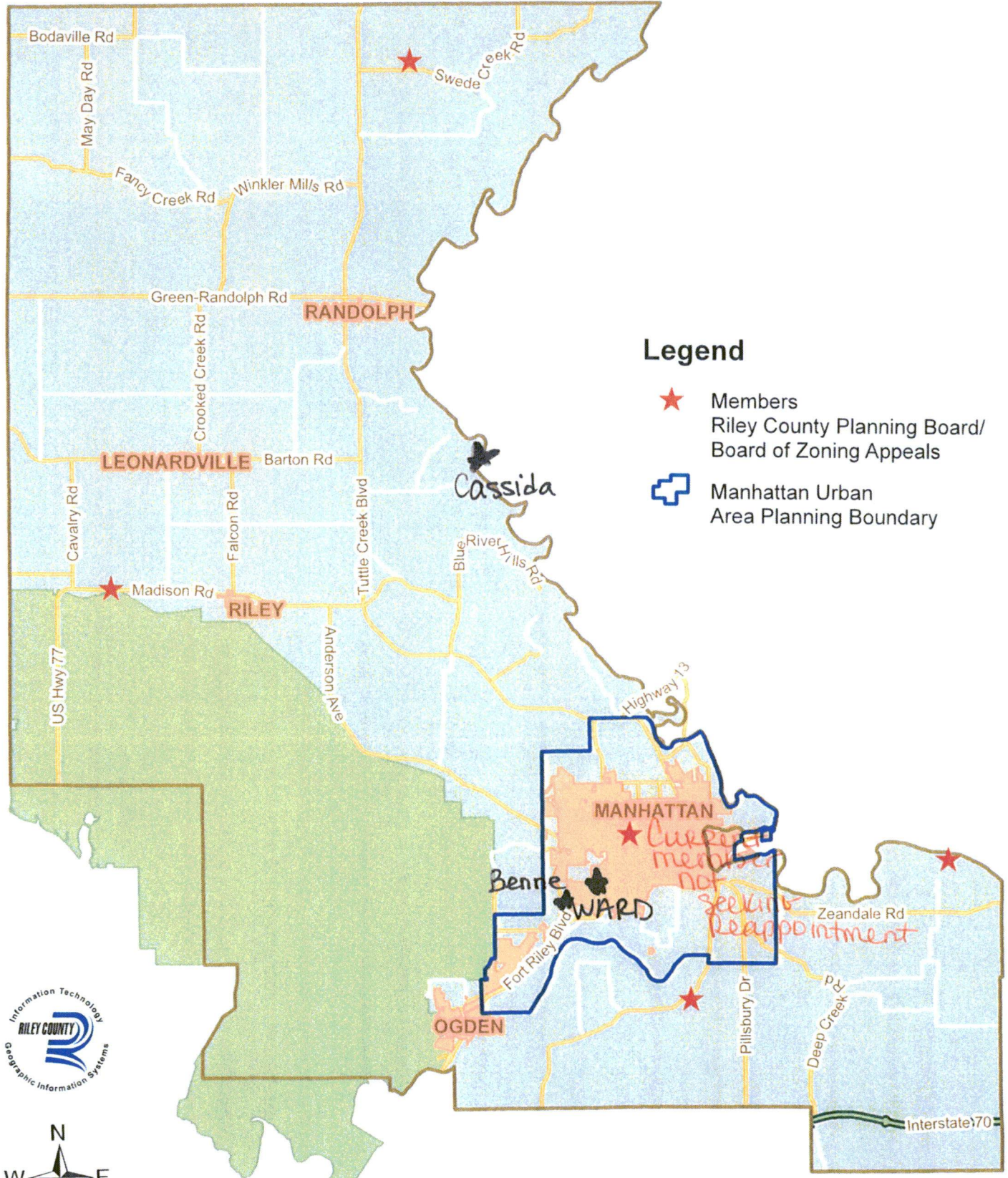
Sincerely,

Amanda Smeller
Planning Director

Enc:
Applications
Member/Applicant distribution map

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)

Location of Members Riley County Planning Board/Board of Zoning Appeals



January 29, 2021

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)

Name of Council/Board Member: Joe Gelroth

Board: Riley County Planning Board\Board of Zoning Appeals

Date of Term Expiration: December 31, 2021

Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.

☒

I am interested in serving another term.

☐

I am not interested in serving another term.

☐

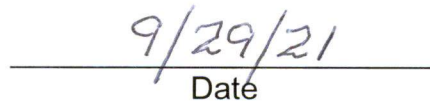
I am not eligible to serve another term.

☐

I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:


Council/Board Member


Date

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)

Name of Council/Board Member: Dr. Tom Taul

Board: Riley County Planning Board/Board of Zoning Appeals

Date of Term Expiration: December 31, 2021

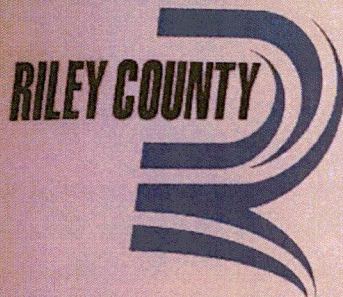
Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.

- ☐ I am interested in serving another term.
- ☒ I am not interested in serving another term. *Thank you for the opportunity to serve 20 yrs on this board. I believe it is time for me to retire. I have definitely enjoyed my time working with Riley County.*
- ☐ I am not eligible to serve another term.
- ☐ I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:

Tom Taul
Council/Board Member

9-30-21
Date



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

Name Rita J. Cassida, PE Date 7/1/2021
Address 11204 Briar Lane Manhattan KS 66503
Telephone 913-485-8053 (Home) _____ (Work) _____ Occupation Engineer
e-mail address: rita@cassida.com

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

☐ Armed Forces Memorial Committee Board	☐ Museum Board of Trustees
☐ Big Lakes Developmental Center Board	☐ North Central -- Flint Hills Area Agency on Aging
☐ Fair Board	☐ Pawnee Mental Health Services Board
☐ Food and Farm Council	☐ Riley County Council on Aging
☐ Hunters Island Water District	☐ Riley County Parks Board
☐ Joint Corrections Advisory Board	☒ Riley County Planning Board/Board of Zoning Appeals
☐ Judicial Nominating Commission—21st	☐ Riley County Public Health Advisory Council
☐ Law Enforcement Agency Board	☐ Road and Bridge Advisory Board
☐ Manhattan Urban Area Planning Board	☐ Solid Waste Management Committee

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I have a BS in Mechanical Engineering (Kansas State University) and a MS in Engineering Management (KU-Edwards Campus – Overland Park, KS). I worked for two consulting firms as a mechanical engineer. I worked at the City of Louisburg KS as the Assistant Building and Zoning Director and later as Public Works Director/City Engineer. I currently work for the American Public Works Association as an Education Manager. I work with volunteers to produce webinars, in person education, publications and other modes of education. I enjoy city planning and would like to give back to Riley County community by serving on the Riley County Planning Board/Board of Zoning Appeals.

Please provide references: (Name, address and phone number)

Jeff Cantrell, City Manager, City of Hutchinson, 620-212-1613
Nancy Schuessler, Risk Manager, City of Salina, 785-452-1811
Diane Binkley, Kansas City Missouri Planning and Development Principal Assistant Department Head, 816-520-3244

Signature

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

COUNTY CLERK
RILEY COUNTY, KANSAS

2020 DEC 10 AM 8:05

FILED

Name ROBERT C. WARD, JR Date 12/4/20
Address 311 ROSEWALK PL, MANHATTAN, KS 66502
Telephone 785-7667 (Home) 517-285-2792 (Work) Occupation RETIRED
e-mail address: BKWARD67@AOL.COM

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

- | | |
|--|---|
| ☐ Armed Forces Memorial Committee Board | ☐ Museum Board of Trustees |
| ☐ Big Lakes Developmental Center Board | ☐ North Central – Flint Hills Area Agency on Aging |
| ☐ Fair Board | ☐ Pawnee Mental Health Services Board |
| ☐ Food and Farm Council | ☐ Riley County Council on Aging |
| ☐ Hunters Island Water District | ☐ Riley County Parks Board |
| ☐ Joint Corrections Advisory Board | ☒ Riley County Planning Board/Board of Zoning Appeals |
| ☐ Judicial Nominating Commission—21st | ☐ Riley County Public Health Advisory Council |
| ☒ Law Enforcement Agency Board | ☐ Road and Bridge Advisory Board |
| ☐ Manhattan Urban Area Planning Board | ☐ Solid Waste Management Committee |

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I HAVE A B.A (HISTORY) FROM THE VIRGINIA MILITARY INSTITUTE 1967
AND A J.D. FROM MICHIGAN STATE UNIVERSITY 1970
I SPENT 30 YEARS AS AN ASSISTANT ATTORNEY GENERAL FOR THE
STATE OF MICHIGAN IN VARIOUS DIVISIONS.
I ALSO SPENT 22 YEARS AS AN ACTIVE, RESERVE AND RECALL JAG
OFFICER, RETIRING AS A LT. COL, STAFF JUDGE ADVOCATE, HQ, MEALB
HAD DEPARTURE ON LAW BOARD ENDING DEC. 2020.

Please provide references: (Name, address and phone number)

MARVIN RODRIGUEZ 785-307-8723
BARRY WILKINSON 785-910-4964
LINDA MORSE 785-776-6140

Signature

B. Ward

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY



RILEY COUNTY
APPLICATION FOR SERVING
ON A COUNTY ADVISORY COUNCIL/BOARD

2021 JAN 21 AM 9:09
COUNTY CLERK
RILEY COUNTY, KANSAS

FILED

Name Christine Berner Date 1.11.2021
Address 1004 Brianna Ct 66503
Telephone 785-341-0862 (Home) _____ (Work) _____ Occupation Retired
e-mail address: pcberne7@msn.com

Following is a list of current County Advisory Council/Boards. Please use a separate application for each council/board for which you would like to be considered. If you have any questions or need additional information about the specific group(s) you are interested in, please contact the County Clerk's Office (565-6202).

- | | |
|--|---|
| ☐ Armed Forces Memorial Committee Board | ☒ Museum Board of Trustees |
| ☐ Big Lakes Developmental Center Board | ☒ North Central -- Flint Hills Area Agency on Aging |
| ☐ Fair Board | ☐ Pawnee Mental Health Services Board |
| ☐ Food and Farm Council | ☒ Riley County Council on Aging |
| ☐ Hunters Island Water District | ☐ Riley County Parks Board |
| ☐ Joint Corrections Advisory Board | ☒ Riley County Planning Board/Board of Zoning Appeals |
| ☐ Judicial Nominating Commission—21st | ☒ Riley County Public Health Advisory Council |
| ☐ Law Enforcement Agency Board | ☐ Road and Bridge Advisory Board |
| ☐ Manhattan Urban Area Planning Board | ☐ Solid Waste Management Committee |

Please state why you are interested in serving on this council/board and indicate what training and expertise you would bring to this council/board (please use additional pages as needed).

I serve on the FHDC Foundation Board, the Fort Riley Museum Board,

I was a longterm caregiver for my husband, Dr. (COL-R)
Pam Berner

Please provide references: (Name, address and phone number)

Mark Hartsom, Srilo Heger, Janet Nichols
[unclear] [unclear]

Signature

Christine Berner

When an opening on a council/board occurs, the Riley County Commissioners will review the applications on file. If your application is selected, you will be contacted to confirm that you are still interested in serving on this council/board before an appointment is made. All applications will remain on file for three years.

Please return this application (interested or not) to:
County Clerk's Office, 110 Courthouse Plaza, Manhattan, Kansas 66502
THANK YOU FOR YOUR INTEREST IN SERVING RILEY COUNTY

Name of Council/Board Member: Carl Treece

Board: Riley County Council on Aging Advisory Board

Date of Term Expiration: December 31, 2021

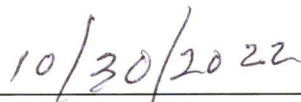
Council/Board Member: Please check the following applicable boxes regarding your interest in serving another term on the Council/Board. Please sign the form and return it as soon as possible in the stamped envelope enclosed.

- ☒ I am interested in serving another term.
- ☐ I am not interested in serving another term.
- ☐ I am not eligible to serve another term.
- ☐ I am interested in serving on a different council, board or committee. Please send me an interest form/application.

Signed:



Council/Board Member



Date

Cindy Kabriel

From: Shannon Hughston <shannon.hughston@pawnee.org>
Sent: Wednesday, November 3, 2021 3:51 PM
To: Cindy Kabriel
Subject: Pawnee Mental Health Services Board of Directors Term Limits noencrypt

Cindy,

According to our records Dantia MacDonald's term with the Pawnee Mental Health Services Governing Board of Directors will expire on December 31, 2021. I contacted Ms. MacDonald and she would like to be re-appointed to an additional three year term. Would it be possible for the Commissioner's to review and approve her request to serve an additional term limit?

Thank you in advance for your assistance. Please let me know if you have any questions.

Shannon Hughston, BS
 Executive Assistant
 Pawnee Mental Health Services
 423 Houston Street
 P.O. Box 747
 Manhattan, KS 66505-0747
 Phone: (785) 587-4300 ext. 599
 Fax: (785) 587-4377
 Email: shannon.hughston@pawnee.org
 noencrypt

Visit our website at www.pawnee.org



IMPORTANT: This communication contains information from Pawnee Mental Health Services which may be confidential and privileged and is solely for the use of the intended recipient. If it appears that this communication was addressed or sent to you in error, you may not use, copy, disclose, or distribute this communication or any information contained therein. If you have received this in error, please notify the sender immediately by reply email or by telephone.

Attachment: board recommendations, interest forms, applications (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66501
Phone: 785-565-6841
Fax: 785-565-6841
E-mail: boccc@rileycountyks.gov

December 13, 2021

Christopher Anderson
310 West Barton
Leonardville, KS 66449

Dear Christopher:

This is to confirm your appointment to the Fair Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Fair Board will benefit from your contribution. Your term appointment is through December 31, 2025.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66502
Phone: 785-565-6844
Fax: 785-565-6847
E-mail: bocc@rileycountyks.gov

December 13, 2021

Rita Cassida
11204 Briar Lane
Manhattan, KS 66503

Dear Rita:

This is to confirm your appointment to the Riley County Planning Board/Board of Zoning Appeals. We greatly appreciate your willingness to serve on this Council/Board and know that the Riley County Planning Board/Board of Zoning Appeals will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 66502
Phone: 785-565-6846
Fax: 785-565-6846
E-mail: boccc@rileycountyks.gov

December 13, 2021

Andrea DeJesus
1374 Collins Lane
Manhattan, KS 66502

Dear Andrea:

This is to confirm your appointment to the Fair Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Fair Board will benefit from your contribution. Your term appointment is through December 31, 2025.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.gov

December 13, 2021

Joe Gelroth
2810 McDowell Creek Road
Manhattan, KS 66502

Dear Joe:

This is to confirm your appointment to the Riley County Planning Board\Board of Zoning Appeals. We greatly appreciate your willingness to serve on this Council/Board and know that the Riley County Planning Board\Board of Zoning Appeals will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: boccc@rileycountyks.go

December 13, 2021

Kristin Holt
7211 Neef Drive
Manhattan, KS 66503

Dear Kristin:

This is to confirm your appointment to the Fair Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Fair Board will benefit from your contribution. Your term appointment is through December 31, 2025.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.go

December 13, 2021

Dantia MacDonald
2714 Donna's Way Circle
Manhattan, KS 66502

Dear Dantia:

This is to confirm your appointment to the Pawnee Mental Health Services Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Pawnee Mental Health Services Board will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)



BOARD OF COMMISSIONERS

3.b

115 N. 4th Street, 1st Floor
Manhattan, Kansas 6650
Phone: 785-565-684
Fax: 785-565-684
E-mail: bocc@rileycountyks.gov

December 13, 2021

Carl Treece
2493 Big Horn Lane
Manhattan, KS 66503

Dear Carl:

This is to confirm your appointment to the Riley County Council on Aging Advisory Board. We greatly appreciate your willingness to serve on this Council/Board and know that the Riley County Council on Aging Advisory Board will benefit from your contribution. Your term appointment is through December 31, 2024.

Sincerely,

Riley County Board of County Commissioners

Chairman

Member

Member

Attachment: 12-13-21 appt letters and resolution (11424 : Advisory Board Appointments)

RESOLUTION NO. 120921-**A RESOLUTION APPOINTING RILEY COUNTY REPRESENTATIVES TO
ADVISORY BOARDS**

WHEREAS, Riley County has positions available to be filled on various boards; and

WHEREAS, the following positions are open and the county residents listed below are eligible and have indicated a willingness to serve; and

WHEREAS, the Board of Commissioners of Riley County, Kansas, desire to appoint these county residents to the boards and for the terms as indicated below:

Andrea DeJesus Comm Dist 1	January 1, 2022- December 31, 2025	Fair Board 4 year
Christopher Anderson Comm Dist 2	January 1, 2022- December 31, 2025	Fair Board 4 year
Kristin Holt Comm Dist 3	January 1, 2022- December 31, 2025	Fair Board 4 year
Joe Gelroth Comm Dist 1	January 1, 2022- December 31, 2024	RC Planning Bd/Bd of Zoning Appeals 3 year
Rita Cassida Comm Dist 2	January 1, 2022- December 31, 2024	RC Planning Bd/Bd of Zoning Appeals 3 year
Carl Treece Comm Dist 1	January 1, 2022- December 31, 2024	Riley County Council on Aging 3 year
Dantia MacDonald Comm Dist 2	January 1, 2022- December 31, 2024	Pawnee Mental Health Services 3 year

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of Riley County, Kansas that the above referenced county residents are hereby appointed to the various county boards for the designated period of time.

ADOPTED this 9th day of December, 2021.

**BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS**

CHAIR

MEMBER

MEMBER

ATTEST:

RICH VARGO
Riley County Clerk



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Elizabeth Ward, Human Resource Manager
MEETING: December 13, 2021
SUBJECT: 2022 Pay Scales Resolution
PRESENTER: Elizabeth Ward

BACKGROUND

See attached Resolution

Pay scales for exempt, non-exempt, professional and EMS positions at Riley County, KS.

FISCAL IMPACT

Pay scales formulated from the approved 2022 budget

RECOMMENDATION(S)

Recommendation is to approve the exempt, non-exempt, professional and EMS pay scales for Riley County for 2022.

POSSIBLE MOTION(S)

Move to approve the exempt, non-exempt, professional and EMS pay scales for Riley County for 2022.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2022 Non-Exempt Grade-Step Payscale effective December 25, 2021 (PDF)
- 2022 Exempt Grade-Step Payscale effective December 25, 2021 (PDF)
- 2022 Pay Scale resolution (DOCX)
- 2022 EMS and Paramedic Grade Step paycales effective December 25, 2021 (PDF)

GRADE	Step 01	Step 02	Step 03	Step 04	Step 05	Step 06	Step 07	Step 08	Step 09	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Grade
Temp	\$8.94	\$9.20	\$9.49	\$9.77	\$10.05	\$10.36	\$10.68	\$11.00	\$11.32	\$11.67	\$12.01	\$12.38	\$12.74	\$13.13	\$13.52	\$13.93	\$14.35	\$14.79	
TASND	\$10.48	\$10.85	\$11.22	\$11.59	\$11.93	\$12.28	\$12.66	\$13.03	\$13.42	\$13.84	\$14.25	\$14.69	\$15.11	\$15.57	\$16.05	\$16.52	\$17.02	\$17.53	
A	\$11.86	\$12.27	\$12.71	\$13.11	\$13.52	\$13.91	\$14.32	\$14.75	\$15.20	\$15.66	\$16.12	\$16.61	\$17.11	\$17.62	\$18.15	\$18.69	\$19.24	\$19.83	
B	\$12.45	\$12.88	\$13.34	\$13.76	\$14.19	\$14.60	\$15.04	\$15.49	\$15.96	\$16.44	\$16.93	\$17.43	\$17.96	\$18.50	\$19.06	\$19.63	\$20.20	\$20.82	
C	\$13.08	\$13.53	\$14.01	\$14.45	\$14.90	\$15.34	\$15.80	\$16.26	\$16.76	\$17.27	\$17.77	\$18.31	\$18.87	\$19.42	\$20.02	\$20.61	\$21.21	\$21.87	
D	\$13.73	\$14.21	\$14.71	\$15.17	\$15.65	\$16.11	\$16.58	\$17.08	\$17.60	\$18.13	\$18.66	\$19.23	\$19.80	\$20.39	\$21.02	\$21.64	\$22.27	\$22.97	
E	\$14.41	\$14.92	\$15.44	\$15.94	\$16.43	\$16.91	\$17.41	\$17.93	\$18.47	\$19.04	\$19.60	\$20.19	\$20.79	\$21.42	\$22.06	\$22.73	\$23.38	\$24.11	
F	\$15.13	\$15.66	\$16.22	\$16.73	\$17.26	\$17.76	\$18.28	\$18.82	\$19.39	\$20.00	\$20.58	\$21.20	\$21.84	\$22.49	\$23.17	\$23.86	\$24.56	\$25.32	
G	\$15.89	\$16.44	\$17.02	\$17.56	\$18.12	\$18.64	\$19.20	\$19.77	\$20.36	\$20.99	\$21.60	\$22.26	\$22.92	\$23.61	\$24.32	\$25.05	\$25.78	\$26.58	
H	\$16.68	\$17.27	\$17.88	\$18.45	\$19.03	\$19.58	\$20.16	\$20.76	\$21.38	\$22.04	\$22.69	\$23.37	\$24.07	\$24.79	\$25.54	\$26.30	\$27.07	\$27.92	
I	\$17.52	\$18.13	\$18.77	\$19.37	\$19.97	\$20.55	\$21.17	\$21.79	\$22.45	\$23.14	\$23.82	\$24.54	\$25.28	\$26.03	\$26.82	\$27.63	\$28.42	\$29.30	
J	\$18.39	\$19.04	\$19.72	\$20.34	\$20.97	\$21.59	\$22.22	\$22.88	\$23.57	\$24.30	\$25.01	\$25.76	\$26.54	\$27.33	\$28.16	\$29.00	\$29.84	\$30.77	
K	\$19.32	\$19.98	\$20.69	\$21.35	\$22.03	\$22.66	\$23.33	\$24.03	\$24.75	\$25.52	\$26.26	\$27.05	\$27.87	\$28.70	\$29.56	\$30.46	\$31.34	\$32.31	
L	\$20.29	\$20.99	\$21.73	\$22.42	\$23.13	\$23.79	\$24.50	\$25.23	\$25.99	\$26.79	\$27.57	\$28.41	\$29.26	\$30.13	\$31.05	\$31.97	\$32.91	\$33.93	
M	\$21.30	\$22.04	\$22.81	\$23.54	\$24.28	\$24.99	\$25.73	\$26.48	\$27.29	\$28.13	\$28.95	\$29.83	\$30.72	\$31.64	\$32.60	\$33.58	\$34.54	\$35.62	
N	\$22.36	\$23.14	\$23.96	\$24.72	\$25.49	\$26.24	\$27.01	\$27.81	\$28.65	\$29.53	\$30.39	\$31.32	\$32.26	\$33.22	\$34.23	\$35.26	\$36.28	\$37.41	
O	\$23.48	\$24.30	\$25.16	\$25.96	\$26.77	\$27.55	\$28.37	\$29.21	\$30.09	\$31.01	\$31.92	\$32.89	\$33.88	\$34.89	\$35.94	\$37.02	\$38.10	\$39.28	
P	\$24.65	\$25.52	\$26.42	\$27.25	\$28.11	\$28.93	\$29.78	\$30.66	\$31.58	\$32.56	\$33.51	\$34.52	\$35.57	\$36.63	\$37.74	\$38.87	\$39.99	\$41.24	
Q	\$25.88	\$26.79	\$27.73	\$28.62	\$29.52	\$30.37	\$31.27	\$32.20	\$33.17	\$34.19	\$35.19	\$36.26	\$37.34	\$38.46	\$39.62	\$40.81	\$41.99	\$43.30	
R	\$27.18	\$28.13	\$29.12	\$30.05	\$30.99	\$31.89	\$32.83	\$33.80	\$34.82	\$35.90	\$36.94	\$38.06	\$39.22	\$40.39	\$41.60	\$42.85	\$44.09	\$45.47	
S	\$28.54	\$29.53	\$30.57	\$31.54	\$32.54	\$33.48	\$34.48	\$35.49	\$36.57	\$37.70	\$38.80	\$39.97	\$41.17	\$42.40	\$43.68	\$44.99	\$46.30	\$47.74	
T	\$29.96	\$31.00	\$32.11	\$33.12	\$34.17	\$35.16	\$36.20	\$37.27	\$38.40	\$39.58	\$40.73	\$41.97	\$43.23	\$44.52	\$45.87	\$47.24	\$48.61	\$50.13	
U	\$31.47	\$32.56	\$33.72	\$34.78	\$35.88	\$36.91	\$38.01	\$39.14	\$40.31	\$41.56	\$42.77	\$44.07	\$45.39	\$46.75	\$48.16	\$49.60	\$51.04	\$52.64	
V	\$33.04	\$34.19	\$35.39	\$36.51	\$37.67	\$38.76	\$39.91	\$41.09	\$42.34	\$43.64	\$44.91	\$46.27	\$47.66	\$49.08	\$50.57	\$52.09	\$53.59	\$55.26	
W	\$34.68	\$35.90	\$37.17	\$38.34	\$39.55	\$40.70	\$41.91	\$43.14	\$44.45	\$45.81	\$47.16	\$48.58	\$50.04	\$51.54	\$53.10	\$54.69	\$56.27	\$58.03	
X	\$36.43	\$37.69	\$39.03	\$40.26	\$41.53	\$42.73	\$44.00	\$45.31	\$46.67	\$48.10	\$49.51	\$51.01	\$52.55	\$54.12	\$55.76	\$57.42	\$59.09	\$60.93	
Y	\$38.25	\$39.58	\$40.98	\$42.27	\$43.61	\$44.87	\$46.20	\$47.57	\$49.01	\$50.51	\$51.99	\$53.56	\$55.17	\$56.82	\$58.54	\$60.30	\$62.05	\$63.98	
Z	\$40.15	\$41.55	\$43.02	\$44.39	\$45.79	\$47.11	\$48.51	\$49.94	\$51.45	\$53.04	\$54.58	\$56.24	\$57.93	\$59.66	\$61.47	\$63.31	\$65.15	\$67.17	
	10.3%	10.2%	10.2%	10.3%	10.3%	10.2%	10.2%	10.2%	10.1%	10.3%	10.2%	10.2%	10.2%	10.2%	10.2%	10.2%	10.2%	10.2%	

GRADE	Step 01	Step 02	Step 03	Step 04	Step 05	Step 06	Step 07	Step 08	Step 09	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Grade
Temp	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
TASND	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
A	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
B	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
C	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
D	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
E	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
F	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
G	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
H	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
I	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
J	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
K	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
L	\$1,622.85	\$1,678.81	\$1,738.22	\$1,793.31	\$1,850.14	\$1,903.51	\$1,960.33	\$2,018.02	\$2,079.14	\$2,142.85	\$2,205.70	\$2,272.85	\$2,340.87	\$2,410.60	\$2,483.78	\$2,557.82	\$2,632.72	\$2,714.51	
M	\$1,703.78	\$1,763.18	\$1,825.17	\$1,882.85	\$1,942.26	\$1,999.08	\$2,058.48	\$2,118.75	\$2,183.32	\$2,250.47	\$2,315.90	\$2,386.49	\$2,457.95	\$2,531.13	\$2,607.75	\$2,686.10	\$2,763.58	\$2,849.67	
N	\$1,789.01	\$1,851.00	\$1,916.43	\$1,977.55	\$2,039.54	\$2,098.94	\$2,160.93	\$2,224.64	\$2,291.79	\$2,362.39	\$2,431.26	\$2,505.30	\$2,581.06	\$2,657.69	\$2,738.61	\$2,820.40	\$2,902.19	\$2,992.59	
O	\$1,878.55	\$1,943.98	\$2,012.85	\$2,076.56	\$2,141.99	\$2,203.98	\$2,269.41	\$2,336.56	\$2,407.16	\$2,481.20	\$2,553.51	\$2,631.00	\$2,710.20	\$2,791.13	\$2,875.50	\$2,961.59	\$3,047.69	\$3,142.39	
P	\$1,972.11	\$2,041.26	\$2,113.58	\$2,179.87	\$2,248.75	\$2,314.18	\$2,382.19	\$2,452.79	\$2,526.18	\$2,605.17	\$2,680.93	\$2,761.86	\$2,845.37	\$2,930.60	\$3,019.28	\$3,109.67	\$3,199.21	\$3,299.08	
Q	\$2,070.53	\$2,142.85	\$2,218.61	\$2,289.21	\$2,361.53	\$2,429.54	\$2,501.86	\$2,575.90	\$2,653.38	\$2,735.17	\$2,815.24	\$2,900.47	\$2,987.42	\$3,076.96	\$3,169.94	\$3,264.64	\$3,359.34	\$3,464.38	
R	\$2,174.71	\$2,250.47	\$2,329.67	\$2,403.71	\$2,479.47	\$2,550.93	\$2,626.69	\$2,704.18	\$2,785.97	\$2,872.06	\$2,955.57	\$3,045.10	\$3,137.22	\$3,231.07	\$3,328.35	\$3,428.22	\$3,527.23	\$3,637.42	
S	\$2,283.18	\$2,362.39	\$2,445.90	\$2,523.38	\$2,603.45	\$2,678.35	\$2,758.42	\$2,839.34	\$2,925.44	\$3,015.83	\$3,103.65	\$3,197.49	\$3,293.91	\$3,392.06	\$3,494.51	\$3,599.54	\$3,703.72	\$3,819.08	
T	\$2,396.83	\$2,480.34	\$2,569.01	\$2,649.94	\$2,733.45	\$2,812.65	\$2,896.16	\$2,981.40	\$3,071.79	\$3,166.50	\$3,258.62	\$3,357.62	\$3,458.35	\$3,561.66	\$3,669.28	\$3,779.48	\$3,888.82	\$4,010.21	
U	\$2,517.36	\$2,605.17	\$2,697.29	\$2,782.52	\$2,870.34	\$2,952.99	\$3,040.80	\$3,131.20	\$3,225.04	\$3,324.91	\$3,421.33	\$3,525.50	\$3,631.40	\$3,739.87	\$3,852.66	\$3,968.02	\$4,083.38	\$4,210.80	
V	\$2,643.05	\$2,735.17	\$2,831.59	\$2,921.13	\$3,013.25	\$3,101.07	\$3,193.18	\$3,287.03	\$3,386.89	\$3,491.07	\$3,592.66	\$3,701.99	\$3,813.05	\$3,926.70	\$4,045.50	\$4,166.90	\$4,287.43	\$4,420.87	
W	\$2,774.77	\$2,872.06	\$2,973.65	\$3,067.49	\$3,163.91	\$3,256.03	\$3,352.46	\$3,451.46	\$3,555.64	\$3,664.97	\$3,772.59	\$3,886.23	\$4,003.32	\$4,122.99	\$4,247.82	\$4,375.24	\$4,501.80	\$4,642.13	
X	\$2,914.24	\$3,014.97	\$3,122.59	\$3,220.73	\$3,322.32	\$3,418.75	\$3,520.34	\$3,624.51	\$3,733.85	\$3,848.35	\$3,961.13	\$4,080.80	\$4,203.91	\$4,329.61	\$4,460.47	\$4,593.92	\$4,727.36	\$4,874.58	
Y	\$3,059.74	\$3,166.50	\$3,278.42	\$3,381.73	\$3,488.48	\$3,589.21	\$3,695.97	\$3,805.30	\$3,920.67	\$4,041.20	\$4,159.15	\$4,284.84	\$4,413.98	\$4,545.70	\$4,683.45	\$4,823.78	\$4,964.12	\$5,118.22	
Z	\$3,212.13	\$3,324.05	\$3,441.99	\$3,551.33	\$3,663.25	\$3,769.15	\$3,881.07	\$3,995.57	\$4,116.10	\$4,243.52	\$4,366.63	\$4,499.21	\$4,634.38	\$4,772.99	\$4,917.62	\$5,064.84	\$5,212.06	\$5,373.92	

RESOLUTION NO.**A RESOLUTION ESTABLISHING THE PAY SCALE FOR CLASSIFIED,
PROFESSIONAL AND EMS EMPLOYEES OF RILEY COUNTY, KANSAS**

WHEREAS K.S.A. 19-101a, as amended, provides that all counties are empowered to transact all county business and perform such powers of local legislation and administration as they deem appropriate when the Legislature of the State of Kansas has not enacted legislation which applies uniformly to all counties.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS:

Section 1. Effective December 25, 2021, the pay scales for the classified, professional and EMS employees of Riley County, Kansas, shall be modified and established as shown on Exhibit A, attached.

ADOPTED AND APPROVED this 13th day of December 2021.

**BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS**

John Ford, Chair

Kathryn Focke, Member

Greg McKinley, Member

ATTEST:

Rich Vargo, Riley County Clerk

Attachment: 2022 Pay Scale resolution (11422 : 2022 Pay Scales Resolution)

2022 EMS/Ambulance Payscale

Title	Comments	Step 01	Step 02	Step 03	Step 04	Step 05	Step 06	Step 07	Step 08	Step 09	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18
		Market																	
26 payroll year			3.54%	3.49%	3.51%	3.46%	3.54%	3.17%	3.01%	2.98%	3.01%	3.03%	3.00%	2.96%	3.03%	2.99%	3.00%	2.96%	3.02%
EMT	AEMT-Add 2 steps	\$13.95	\$14.44	\$14.95	\$15.47	\$16.01	\$16.58	\$17.10	\$17.62	\$18.14	\$18.69	\$19.25	\$19.83	\$20.42	\$21.04	\$21.67	\$22.32	\$22.98	\$23.67
Paramedic		\$16.74	\$17.33	\$17.94	\$18.56	\$19.21	\$19.88	\$20.52	\$21.14	\$21.77	\$22.42	\$23.10	\$23.79	\$24.50	\$25.24	\$26.00	\$26.78	\$27.58	\$28.41
Lieutenant		\$20.43	\$21.14	\$21.89	\$22.64	\$23.44	\$24.26	\$25.04	\$25.79	\$26.56	\$27.36	\$28.18	\$29.03	\$29.90	\$30.79	\$31.71	\$32.67	\$33.65	\$34.66
Captain		\$25.33	\$26.21	\$27.14	\$28.08	\$29.07	\$30.09	\$31.05	\$31.98	\$32.94	\$33.93	\$34.95	\$36.00	\$37.07	\$38.18	\$39.34	\$40.51	\$41.73	\$42.98

Attachment: 2022 EMS and Paramedic Grade Step payscales effective December 25, 2021 (11422 : 2022



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

RESOLUTION

FROM: Elizabeth Ward, Human Resource Manager

MEETING: December 13, 2021

SUBJECT: 2022 Elected and Appointed Professional Positions Salary Resolution

PRESENTER: Elizabeth Ward

BACKGROUND

See attached resolution

FISCAL IMPACT

Approved budgeted professional classification positions for 2022

RECOMMENDATION(S)

Recommendation is to approve Elected and Appointed Professional Salaries for 2022

POSSIBLE MOTION(S)

Move to approve Elected and Appointed Professional Salaries for 2022.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2022 Elected and Appointed Professional Positions Salary Resolution (DOCX)

RESOLUTION NO.

A RESOLUTION ESTABLISHING THE SALARIES FOR CERTAIN ELECTED AND APPOINTED OFFICIALS AND OTHER PROFESSIONAL POSITIONS OF RILEY COUNTY, KANSAS

WHEREAS, in 1975 Riley County passed Charter Resolution No.1, which provided authority for the Riley County Commissioners, by ordinary resolution, to establish the salaries of the Riley County Attorney, County Clerk, County Treasurer, Register of Deeds, County Counselor and County Commissioners; and

WHEREAS, Charter Resolution No. 1 authorized the Riley County Board of County Commissioners, by ordinary resolution, to modify those officials' salaries at any time; and

WHEREAS, K.S.A. 19-101a, as amended, provides that all counties are empowered to transact all county business and perform such powers of local legislation and administration as they deem appropriate when the Legislature of the State of Kansas has not enacted legislation which applies uniformly to all counties; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RILEY COUNTY, KANSAS:

Effective December 25, 2021, the salaries of the following elected and appointed County officials and other professional positions of Riley County, Kansas, shall be established as shown in the below chart.

All salaries of appointed County officials and other professional positions are conditional upon a satisfactory or above performance evaluation.

<u>Appointed/Elected Official/ Other Professional Position</u>	<u>2022 Salary Annualized</u>
County Commissioner (District 1)	\$ 47,713.48
County Commissioner (District 2)	\$ 47,713.48
County Commissioner (District 3)	\$ 47,713.48
Museum Director	\$ 75,000.00
County Attorney	\$ 167,701.91
Assistant Attorney – 1 Griffin	\$ 82,279.45
Assistant County Attorney – 2 Phon	\$ 85,403.98

Assistant Co Attorney – Deputy Fields	\$ 130,943.37
Assistant County Attorney – 4 Lowden	\$ 135,979.85
Assistant County Attorney – 5 Muth	\$ 139,167.08
Assistant County Attorney – 3 Larchick	\$ 102,068.18
Noxious Weed Director	\$ 87,295.04
Public Works Director	\$ 139,781.78
Assistant County Engineer PE	\$ 97,735.00
Community Corrections Director	\$ 101,686.07
Information Technology Director	\$ 108,000.00
Health Department Admin	\$ 109,858.33
Advanced Register Nurse Practitioner (ARNP)	\$ 149,361.90
Emergency Services Director/Fire Chief	\$ 113,456.09
Planning & Development Director	\$ 116,537.71
EMS/Ambulance Director	\$ 117,864.87
Assistant EMS/Ambulance Director	\$ 92,611.25
EMS Staff Development Specialist	\$ 80,128.77
Register of Deeds	\$ 123,119.88
County Treasurer	\$ 129,461.32
County Clerk	\$ 150,364.11
Human Resource Manager	\$ 82,115.85
Budget and Finance Officer	\$ 90,135.11
County Appraiser	\$ 152,504.19
County Counselor	\$ 177,999.63
Deputy County Counselor*	\$ 139,567.19

**Deputy positions indicated with * also receive a deputy stipend of \$3,000 annually.*

ADOPTED this 13th Day of December, 2021.

BOARD OF COMMISSIONERS
OF RILEY COUNTY, KANSAS

John Ford, Chair

Greg McKinley, Vice Chair

Kathryn Focke, Member

ATTEST:

(Seal)

Rich Vargo, Riley County Clerk



COUNTY CLERK & ELECTIONS
Tax Roll Correction

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Lori Muir, Real Estate Specialist
MEETING: December 13, 2021
SUBJECT: Sign a Tax Roll Correction
PRESENTER: Rich Vargo, County Clerk

POSSIBLE MOTION(S)

Move to approve the Tax Roll Correction.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- image17725 (PDF)

TAX ROLL CORRECTION
REAL ESTATE

Printed by IMUIR

2021/12/09

6.a

Taxpayer ID RILE0070
Owner ID RILE0070

Control # 2021001298

Tax Year 2021

Tract # GR00021A1

RILEY COUNTY CONSERVATION DIST

CAMA # 118-27-0-00-00-003-00-0-01

27-8-6 N2 OF NW4

3705 MILLER PKWY STE A

TU 111 Grant Township

LESS ROW

Parcel 160

MANHATTAN, KS 66503-7604

USD 378

Property Address 9159 FAIRVIEW CHURCH RD

APPRAISER SECTION (Value)

2021/12/09 IMUIR

APPROVED

Appraised Prior to Correction:

CL	Land	Imp	Total
EO	109440	35950	145390
RR			
Total	109440	35950	145390

Appraised After Correction:

CL	Land	Imp	Total
EO	90251	29646	119897
RR	19189	6304	25493
Total	109440	35950	145390

Net Change
25493-
25493

Assessed Prior to Correction:

EO	Land	Imp	Total
EO	109440	35950	145390
Total	109440	35950	145390
SB41			

Assessed After Correction:

EO	Land	Imp	Total
EO	90251	29646	119897
RR	2207	725	2932
Total	92458	30371	2932
SB41	2300		

Net Change
25493-
2932

Total	2932
SB41	2300

CLERK SECTION (Tax)

2021/12/09 IMUIR

ORDER PRINTED

Tax Prior to Correction:

Levy 124.16200	Gen Tax	
	SB41 \$	
SB41 Tax Dollars		

Tax After Correction:

Levy 124.16200	Gen Tax	364.04
	SB41 \$	46.00
SB41 Tax Dollars		318.04

Net Change
364.04
46.00
318.04

TREASURER SECTION (Summary)

Net Change in Assessed Value
(no SB41 influence)

2932

Applicable Mill Levy

124.16200

Net Change in Levied Tax Dollars

364.04

Net Change in SB41 Exemption

46.00

Type of Correction INCREASE

Correction Code CO C.O.T.A./OTHER Rate 2.00%

Tax Statement # 83121

Comments Exempt property sold to
taxpayer, added back to tax
roll

Net Change in Total Tax Dollars

318.04

Owner RILE0070

RILEY COUNTY CONSERVATION DIST

By order of the Board of County Commissioners of RILEY COUNTY, Kansas.
(Per K.S.A. 1475, 1701, 1701a, and 1702)

(Date)

Approved by Commission:

Attest by County Clerk:

Attachment: image17725 (11423 : Tax Roll Corrections)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
December 16, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

1. Approve payroll/accounts payables (when completed)

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Jim Genandt, MATC President

2. MATC update

9:30 AM

Clancy Holeman, Counselor/Director of Administrative Services

3. Administrative Work Session

9:50 AM

Break

10:00 AM

Gary Fike, County Extension Director

4. Staff update

10:15 AM

Dennis Butler, RCPD Director

5. RCPD update

10:30 AM

Ron Fehr, Manhattan City Manager

6. Manhattan City General Update

11:30 AM

Training Committee

7. Employee Training Day

Attachment: 12-16-21 tentative agenda (10516 : Tentative Agenda)

Adjournment

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 12-16-21 tentative agenda (10516 : Tentative Agenda)



**Board of Riley County
Commissioners
Regular Meeting
TENTATIVE Agenda
December 20, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Pledge of Allegiance

Public Comment

Commission Comments

Business Meeting

Review Minutes

Review Tentative Agenda

Press Conference Topics

9:00 AM

Vivienne Uccello, PIO

1. PIO update

9:15 AM

David Adams, EMS/Ambulance Director

2. Staff update

9:30 AM

Press Conference

9:50 AM

Alvin Perez, Operations and Fleet Manager

3. Bid opening for tandem axle dump trucks

10:00 AM

Break

10:10 AM

Clancy Holeman, Counselor/Director of Administrative Services

4. Administrative Work Session

12:00 PM

Law Enforcement Agency Meeting

Adjournment

Attachment: 12-20-21 tentative agenda (10516 : Tentative Agenda)

In order to comply with provisions of the Americans with Disabilities Act (ADA), Riley County will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact the Division of Human Resources at (785) 537-6303 (voice and TTY) for assistance.

Attachment: 12-20-21 tentative agenda (10516 : Tentative Agenda)



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

STAFF REPORT

FROM: Rich Vargo, County Clerk

MEETING: December 13, 2021

SUBJECT: Year to date budget and expenditure reports

PRESENTER: Rich Vargo, County Clerk

Enclosures:

- 2021 YTD Wage-Overtime Report Overview 2021-12-01 (PDF)
- 2021 YTD Wage-Overtime Report Detail Page 2021-12-01 (PDF)
- Financial reports 2021 (PDF)

2021 YTD Wages/Overtime Compared to Budget

% of Year Used

91.67%

Nov	Regular Wages	Overtime Wages	2021 Budgeted Overtime	OT % of reg wage	Total Wages by department	2021 Wages Budget	2021 Wage/OT Budget	Budget Spent
Department								
Attorney	\$1,130,036.16	\$2,750.00	\$3,803.00	0.24%	\$1,132,786.16	\$1,395,357.00	\$1,399,160.00	80.9
Clerk	\$542,719.70	\$1,161.49	\$4,623.00	0.21%	\$543,881.19	\$632,249.00	\$636,872.00	85.4
Commissioners	\$121,929.71	\$0.00	\$0.00	0.00%	\$121,929.71	\$137,435.00	\$137,435.00	88.7
Administrative Services	\$366,079.82	\$8.49	\$1,067.00	0.00%	\$366,088.31	\$408,766.00	\$409,833.00	89.3
Register of Deeds	\$227,971.00	\$32.45	\$662.00	0.01%	\$228,003.45	\$329,620.00	\$330,282.00	69.0
Treasurer	\$503,628.97	\$4,065.21	\$3,722.00	0.81%	\$507,694.18	\$588,117.00	\$591,839.00	85.7
Emergency Mgt	\$126,832.03	\$1,068.43	\$726.00	0.84%	\$127,900.46	\$151,378.00	\$152,104.00	84.0
Museum	\$263,178.52	\$94.43	\$0.00	0.04%	\$263,272.95	\$299,479.00	\$299,479.00	87.9
Election	\$219,616.08	\$4,676.56	\$2,533.00	2.13%	\$224,292.64	\$319,151.00	\$321,684.00	69.7
EMS/Ambulance	\$1,195,613.15	\$719,395.34	\$896,206.00	60.17%	\$1,915,008.49	\$1,380,991.00	\$2,277,197.00	84.0
Appraiser	\$928,365.72	\$1,272.36	\$9,192.00	0.14%	\$929,638.08	\$1,083,795.00	\$1,092,987.00	85.0
Planning & Development	\$353,966.32	\$255.13	\$1,861.00	0.07%	\$354,221.45	\$384,866.00	\$386,727.00	91.5
Information Tech-GIS	\$524,225.91	\$124.23	\$5,131.00	0.02%	\$524,350.14	\$668,716.00	\$673,847.00	77.8
General Serv.-Separation	\$179,774.20	\$0.00			\$179,774.20	\$100,000.00	\$100,000.00	179.7
Public Works	\$2,494,147.15	\$41,074.43	\$88,256.00	1.65%	\$2,535,221.58	\$3,253,587.00	\$3,341,843.00	75.8
Noxious Weed	\$286,528.88	\$3,289.48	\$6,186.00	1.15%	\$289,818.36	\$329,630.00	\$335,816.00	86.3
NON-GENERAL FUNDS								
Solid Waste payroll	\$152,632.87	\$7,978.28	\$10,683.00	5.23%	\$160,611.15	\$165,482.00	\$176,165.00	91.1
Motor Vehicle	\$187,845.10	\$578.05	\$1,438.00	0.31%	\$188,423.15	\$221,459.00	\$222,897.00	84.5
Fire District #1	\$216,588.08	\$0.00	\$472.00	0.00%	\$216,588.08	\$290,803.00	\$291,275.00	74.3
Subtotal-All County Funds	\$10,021,679.37	\$787,824.36	\$1,036,561.00	7.86%	\$10,809,503.73	\$12,140,881.00	\$13,177,442.00	
Health Dept.-General Fund	\$488,553.24	\$52,527.25	\$1,084.00	10.75%	\$541,080.49	\$265,808.00	\$266,892.00	202.7
2 Health Dept.-Grant Funds	\$1,873,712.89	\$4,151.83	\$10,555.00	0.22%	\$1,877,864.72	\$2,199,974.00	\$2,210,529.00	84.9
Full Grant Funds								
2 Youth Court Svcs	\$38,833.57	\$0.00	\$0.00	0.00%	\$38,833.57	\$38,675.31	\$44,322.00	87.6
2 Juvenile Services	\$197,110.71	\$1,272.23	\$0.00	0.65%	\$198,382.94	\$229,470.00	\$229,470.00	86.4
2 Adult Services	\$224,355.86	\$0.00	\$0.00	0.00%	\$224,355.86	\$255,929.00	\$255,929.00	87.6
2 PIO (wages reflected in HD-Gen)	\$40,969.43	\$0.00	\$0.00	0.00%	\$40,969.43	\$65,707.00	\$65,707.00	62.3
2 RADxUp coord & Spec	\$7,166.41	\$0.00	\$0.00	0.00%	\$7,166.41	\$82,000.00	\$82,000.00	8.7
2 IRIS (wages reflected in HD-Gen)	\$35,546.34	\$0.00	\$0.00	0.00%	\$35,546.34	\$55,095.00	\$55,095.00	64.5
Subtotal Grant Funds	\$543,982.32	\$1,272.23	\$0.00	0.65%	\$545,254.55	\$726,876.31	\$732,523.00	
Totals	\$12,927,927.82	\$845,775.67	\$1,048,200.00	6.54%	\$13,773,703.49	\$15,333,539.31	\$16,387,386.00	

1 Indicates Partial Grant fund

\$2,199,974.00

\$16,387,386.00

2 Indicates Full Grant fund

\$726,876.31

Attachment: 2021 YTD Wage-Overtime Report Overview 2021-12-01 (11338 : Year to date budget and expenditure reports)

			1st Quarter	2nd Quarter	September	3rd Quarter	October	November	December	4th Quarter	YTD 2021	2022 Budget	10.b
Department													
Attorney	Regular Salaries	1001	\$288,639.67	\$275,520.62	\$103,352.98	\$355,512.86	\$ 104,485.22	\$105,877.79		\$210,363.01	\$1,130,036.16	\$1,374,734.00	
	Seasonal/Temp	1003		\$0.00	\$0.00	\$0.00	\$ -	\$0.00		\$0.00	\$0.00	\$20,623.00	
	Overtime	1005	\$456.85	\$183.90	\$60.19	\$1,568.64	\$ 456.02	\$84.59		\$540.61	\$2,750.00	\$3,803.00	
			\$289,096.52	\$275,704.52	\$103,413.17	\$357,081.50	\$ 104,941.24	\$ 105,962.38	\$ -	\$210,903.62	\$1,132,786.16	\$1,399,160.00	
Clerk	Regular Salaries	1001	\$136,824.10	\$141,427.85	\$48,085.07	\$168,297.67	\$ 48,085.06	\$48,085.02		\$96,170.08	\$542,719.70	\$632,249.00	
	Overtime	1005	\$372.47	\$62.01	\$0.00	\$284.73	\$ 411.25	\$31.03		\$442.28	\$1,161.49	\$4,623.00	
			\$137,196.57	\$141,489.86	\$48,085.07	\$168,582.40	\$ 48,496.31	\$ 48,116.05	\$ -	\$96,612.36	\$543,881.19	\$636,872.00	
Commissioners	Regular Salaries	1001	\$32,068.22	\$31,715.82	\$10,571.94	\$37,001.79	\$ 10,571.94	\$10,571.94		\$21,143.88	\$121,929.71	\$137,435.00	
Administrative Svcs	Regular Salaries	1001	\$94,324.52	\$94,599.53	\$32,210.14	\$112,735.49	\$ 32,210.14	\$32,210.14		\$64,420.28	\$366,079.82	\$408,766.00	
	Overtime	1005	\$0.00	\$8.49	\$0.00	\$0.00	\$ -	\$0.00		\$0.00	\$8.49	\$1,067.00	
			\$94,324.52	\$94,608.02	\$32,210.14	\$112,735.49	\$ 32,210.14	\$ 32,210.14	\$ -	\$64,420.28	\$366,088.31	\$409,833.00	
Register of Deeds	Regular Salaries	1001	\$61,841.18	\$57,998.29	\$19,518.29	\$69,227.02	\$ 19,386.22	\$19,518.29		\$38,904.51	\$227,971.00	\$329,620.00	
	Seasonal/Temp	1003		\$0.00	\$1,089.00	\$3,658.05	\$ 910.80	\$732.60		\$1,643.40	\$5,301.45		
	Overtime	1005	\$25.11	\$7.34	\$0.00	\$0.00		0		\$0.00	\$32.45	\$662.00	
			\$61,866.29	\$58,005.63	\$20,607.29	\$72,885.07	\$20,297.02	\$20,250.89	\$0.00	\$40,547.91	\$233,304.90	\$330,282.00	
Treasurer	Regular Salaries	1001	\$129,123.39	\$131,640.93	\$44,256.07	\$154,297.02	\$ 44,256.06	\$44,256.09		\$88,512.15	\$503,573.49	\$588,117.00	
	Seasonal/Temp	1003	\$55.48	\$0.00	\$0.00	\$0.00	\$ -	0		\$0.00	\$55.48	\$0.00	
	Overtime	1005	\$3,300.26	\$460.33	\$0.00	\$133.70	\$ 170.92	\$0.00		\$170.92	\$4,065.21	\$3,722.00	
			\$132,479.13	\$132,101.26	\$44,256.07	\$154,430.72	\$44,426.98	\$44,256.09	\$0.00	\$88,683.07	\$507,694.18	\$591,839.00	
Emergency Mgt	Regular Salaries	1001	\$32,423.95	\$30,181.03	\$9,884.20	\$36,652.97	\$ 9,884.19	\$9,884.18		\$19,768.37	\$119,026.32	\$133,334.00	
	Seasonal/Temp	1003	\$1,424.85	\$0.00	\$1,416.00	\$3,540.00	\$ 1,424.85	\$1,416.01		\$2,840.86	\$7,805.71	\$18,044.00	
	Overtime	1005	\$654.19	\$13.08	\$0.00	\$0.00	\$ 401.16	\$0.00		\$401.16	\$1,068.43	\$726.00	
			\$34,502.99	\$30,194.11	\$11,300.20	\$40,192.97	\$ 11,710.20	\$ 11,300.19	\$ -	\$23,010.39	\$127,900.46	\$152,104.00	
Museum	Regular Salaries	1001	\$65,713.86	\$65,713.86	\$22,087.80	\$78,100.19	\$ 14,254.94	\$14,982.18		\$29,237.12	\$238,765.03	\$284,760.00	
	Seasonal/Temp	1003	\$7,422.17	\$7,375.10	\$1,491.52	\$6,432.45	\$ 1,409.77	\$1,774.00		\$3,183.77	\$24,413.49	\$14,719.00	
	Overtime	1005	\$94.43	\$0.00	\$0.00	\$0.00	\$ -	\$0.00		\$0.00	\$94.43	\$0.00	
			\$73,230.46	\$73,088.96	\$23,579.32	\$84,532.64	\$ 15,664.71	\$ 16,756.18	\$ -	\$32,420.89	\$263,272.95	\$299,479.00	
Election	Regular Salaries	1001	\$39,448.47	\$36,830.60	\$13,112.11	\$52,809.75	\$ 13,112.13	\$21,085.12		\$34,197.25	\$163,286.07	\$174,429.00	
	Seasonal/Temp	1003	\$2,932.63	\$2,306.20	\$1,366.80	\$27,907.07	\$ 2,387.47	\$20,796.64		\$23,184.11	\$56,330.01	\$144,722.00	
	Overtime	1005	\$0.00	\$0.00	\$0.00	\$2,009.08	\$ 25.36	\$2,642.12		\$2,667.48	\$4,676.56	\$2,533.00	
			\$42,381.10	\$39,136.80	\$14,478.91	\$82,725.90	\$ 15,524.96	\$ 44,523.88	\$ -	\$60,048.84	\$224,292.64	\$321,684.00	
EMS/Ambulance	Regular Salaries	1001	\$289,341.88	\$285,370.37	\$95,712.28	\$348,872.87	\$ 96,592.11	\$97,023.75		\$193,615.86	\$1,117,200.98	\$1,272,846.00	
	Seasonal/Temp	1003	\$20,296.60	\$17,116.49	\$8,629.79	\$27,579.47	\$ 6,723.84	\$6,695.77		\$13,419.61	\$78,412.17	\$108,145.00	
	Overtime	1005	\$186,960.91	\$176,451.93	\$65,564.67	\$220,325.50	\$ 64,284.15	\$71,372.85		\$135,657.00	\$719,395.34	\$896,206.00	
			\$496,599.39	\$478,938.79	\$169,906.74	\$596,777.84	\$ 167,600.10	\$ 175,092.37	\$ -	\$342,692.47	\$1,915,008.49	\$2,277,197.00	

Attachment: 2021 YTD Wage-Overtime Report Detail Page 2021-12-01 (11338 : Year to date budget and

			1st Quarter	2nd Quarter	September	3rd Quarter	October	November	December	4th Quarter	YTD 2021	2022 Budget	10.b
Department													
Appraiser	Regular Salaries	1001	\$242,370.95	\$236,235.70	\$77,993.36	\$284,467.17	\$ 78,069.27	\$74,635.60		\$152,704.87	\$915,778.69	\$1,070,465.00	
	Seasonal/Temp	1003	\$3,565.80	\$3,949.03	\$934.40	\$3,025.40	\$ 965.60	\$1,081.20		\$2,046.80	\$12,587.03	\$13,330.00	
	Overtime	1005	\$76.47	\$566.04	\$0.00	\$464.10	\$ 156.00	\$9.75		\$165.75	\$1,272.36	\$9,192.00	
			\$246,013.22	\$240,750.77	\$78,927.76	\$287,956.67	\$ 79,190.87	\$ 75,726.55	\$ -	\$154,917.42	\$929,638.08	\$1,092,987.00	
Planning & Development	Regular Salaries	1001	\$88,055.97	\$91,198.50	\$30,222.77	\$105,812.26	\$ 31,808.19	\$29,969.92		\$61,778.11	\$346,844.84	\$384,866.00	
	Seasonal/Temp	1003	\$1,861.00		\$4,675.68	\$5,260.48	\$ -	\$0.00		\$0.00	\$7,121.48	\$0.00	
	Overtime	1005	\$87.79	\$93.29	\$0.00	\$74.05	\$ -	\$0.00		\$0.00	\$255.13	\$1,861.00	
			\$90,004.76	\$91,291.79	\$34,898.45	\$111,146.79	\$ 31,808.19	\$ 29,969.92	\$ -	\$61,778.11	\$354,221.45	\$386,727.00	
Information Tech-GIS	Regular Salaries	1001	\$136,974.96	\$135,224.65	\$46,994.01	\$164,279.12	\$ 46,994.01	\$40,753.17		\$87,747.18	\$524,225.91	\$668,716.00	
	Seasonal/Temp	1003	\$0.00	\$0.00	\$0.00	\$0.00		0		\$0.00	\$0.00		
	Overtime	1005	\$73.36	\$0.00	\$7.17	\$33.39	\$ 17.48	\$0.00		\$17.48	\$124.23	\$5,131.00	
			\$137,048.32	\$135,224.65	\$47,001.18	\$164,312.51	\$ 47,011.49	\$ 40,753.17	\$ -	\$87,764.66	\$524,350.14	\$673,847.00	
General-General	Regular Salaries	1001	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$0.00			\$0.00		
	Separation Payout	1005	\$41,188.64	\$20,200.64	\$77,127.70	\$80,691.70	\$ 12,215.24	\$25,477.98		\$37,693.22	\$179,774.20	\$100,000.00	
			\$41,188.64	\$20,200.64	\$77,127.70	\$80,691.70	\$12,215.24	\$25,477.98	\$0.00	\$37,693.22	\$179,774.20	\$100,000.00	
Public Works	Regular Salaries	1001	\$645,099.10	\$652,301.99	\$214,364.54	\$766,759.05	\$ 204,013.04	\$207,060.28		\$411,073.32	\$2,475,233.46	\$3,146,462.00	
	Seasonal/Temp	1003	\$7,617.94	\$7,539.10	\$32.54	\$3,565.47	\$ -	\$191.18		\$191.18	\$18,913.69	\$107,125.00	
	Overtime	1005	\$19,920.05	\$5,233.12	\$1,067.05	\$12,459.79	\$ 810.19	\$2,651.28		\$3,461.47	\$41,074.43	\$88,256.00	
			\$672,637.09	\$665,074.21	\$215,464.13	\$782,784.31	\$ 204,823.23	\$ 209,902.74	\$0.00	\$414,725.97	\$2,535,221.58	\$3,341,843.00	
Noxious Weed	Regular Salaries	1001	\$76,858.79	\$70,995.26	\$25,813.64	\$88,146.48	\$ 25,632.74	\$24,895.61		\$50,528.35	\$286,528.88	\$329,630.00	
	Seasonal/Temp	1003		\$0.00	\$0.00	\$0.00	\$ -	0		\$0.00	\$0.00		
	Overtime	1005	\$1,970.78	\$338.21	\$74.60	\$933.78	\$ -	\$46.71		\$46.71	\$3,289.48	\$6,186.00	
			\$78,829.57	\$71,333.47	\$25,888.24	\$89,080.26	\$ 25,632.74	\$ 24,942.32	\$ -	\$50,575.06	\$289,818.36	\$335,816.00	
Motor Vehicle	Regular Salaries	1001	\$48,555.80	\$48,542.41	\$16,499.43	\$57,748.03	\$ 16,499.43	\$16,499.43		\$32,998.86	\$187,845.10	\$221,459.00	
	Seasonal/Temp	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	0		\$0.00	\$0.00	\$0.00	
	Overtime	1005	\$74.53	\$354.33	\$16.99	\$70.66	\$ 78.53	\$0.00		\$78.53	\$578.05	\$1,438.00	
			\$48,630.33	\$48,896.74	\$16,516.42	\$57,818.69	\$ 16,577.96	\$16,499.43	\$ -	\$33,077.39	\$188,423.15	\$222,897.00	
Community Corrections	Regular Salaries	1001	\$45,329.69	\$46,076.77	\$15,452.29	\$54,369.80	\$ 15,452.28	\$15,452.53		\$30,904.81	\$176,681.07	\$201,484.00	
-Juvenile	Seasonal/Temp	1003	\$4,664.07	\$4,099.69	\$1,752.95	\$6,450.30	\$ 1,680.10	2263.25		\$3,943.35	\$19,157.41	\$27,986.00	
	Overtime	1005	\$188.48	\$588.04	\$10.88	\$416.35	\$ 4.12	\$75.24		\$79.36	\$1,272.23	\$0.00	
			\$50,182.24	\$50,764.50	\$17,216.12	\$61,236.45	\$ 17,136.50	\$ 17,791.02	\$ -	\$34,927.52	\$197,110.71	\$229,470.00	
Community Corrections	Regular Salaries	1001	\$57,544.01	\$57,708.51	\$19,580.72	\$68,348.70	\$ 19,580.47	\$19,582.45		\$39,162.92	\$222,764.14	\$255,929.00	
-Adult	Seasonal/Temp	1003	\$0.00	\$0.00	\$0.00		\$ -	\$0.00		\$0.00	\$0.00		
	Overtime	1005	\$197.44	\$789.69	\$20.27	\$475.65	\$ 8.60	\$120.34		\$128.94	\$1,591.72	\$0.00	
			\$57,741.45	\$58,498.20	\$19,600.99	\$68,824.35	\$ 19,589.07	\$ 19,702.79	\$ -	\$39,291.86	\$224,355.86	\$255,929.00	
Community Corrections	Regular Salaries	1001	\$9,990.89	\$9,995.81	\$3,397.86	\$11,892.63	\$3,398.12	\$3,397.86		\$6,795.98	\$38,675.31	\$44,322.00	
-Youth Court	Seasonal/Temp	1003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	

			1st Quarter	2nd Quarter	September	3rd Quarter	October	November	December	4th Quarter	YTD 2021	2022 Budget	10.b
Department													
	Overtime	1005		\$31.23	\$7.86	\$7.86	\$7.86	\$111.31		\$119.17	\$158.26	\$0.00	
			\$9,990.89	\$10,027.04	\$3,405.72	\$18,815.64	\$3,398.12	\$3,509.17	\$0.00	\$6,915.15	\$38,833.57	\$44,322.00	
Solid Waste Payroll	Regular Salaries	1001	\$29,548.71	\$29,123.23	\$12,883.20	\$35,285.57	\$8,507.20	\$8,507.20		\$17,014.40	\$110,971.91	\$106,829.00	
	Seasonal/Temp	1003	\$9,023.34	\$8,895.98	\$4,673.74	\$14,744.70	\$4,420.14	\$4,576.80		\$8,996.94	\$41,660.96	\$58,653.00	
	Overtime	1005	\$4,486.39	\$40.23	\$375.45	\$2,232.77	\$530.38	\$688.51		\$1,218.89	\$7,978.28	\$10,683.00	
			\$43,058.44	\$38,059.44	\$17,932.39	\$52,263.04	\$13,457.72	\$13,772.51	\$0.00	\$27,230.23	\$160,611.15	\$176,165.00	
Fire District #1	Regular Salaries	1001	\$45,295.44	\$41,779.93	\$17,498.56	\$60,735.58	\$17,498.56	\$17,498.57		\$34,997.13	\$182,808.08	\$243,303.00	
	Seasonal/Temp	1003	\$13,090.00	\$10,165.00	\$1,990.00	\$7,350.00	\$1,740.00	\$1,435.00		\$3,175.00	\$33,780.00	\$47,500.00	
	Overtime	1005	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$472.00	
			\$58,385.44	\$51,944.93	\$19,488.56	\$68,085.58	\$19,238.56	\$18,933.57	\$0.00	\$38,172.13	\$216,588.08	\$291,275.00	
Health Dept.-General	Regular Salaries	1001	\$80,775.79	\$87,630.50	\$20,333.96	\$95,574.25	\$19,280.11	\$21,854.28		\$41,134.39	\$305,114.93	\$265,808.00	
COVID Tracers	Seasonal/Temp	1003	\$52,328.16	\$36,053.14	\$19,590.64	\$57,130.11	\$23,690.34	\$14,236.56		\$37,926.90	\$183,438.31	\$0.00	
	Overtime	1005	\$26,590.01	\$17,059.43	\$638.48	\$2,993.30	\$3,438.53	\$2,445.98		\$5,884.51	\$52,527.25	\$1,084.00	
			\$159,693.96	\$140,743.07	\$40,563.08	\$155,697.66	\$ 46,408.98	\$ 38,536.82	\$ -	\$84,945.80	\$541,080.49	\$266,892.00	
Health Dept.-Grants	Regular Salaries	1001	\$563,949.20	\$442,728.38	\$139,593.99	\$509,518.00	\$ 138,922.48	\$136,132.77		\$275,055.25	\$1,791,250.83	\$2,119,573.00	
	Part Time	1003	\$17,689.67	\$21,651.91	\$7,704.01	\$27,483.58	\$ 7,944.44	\$7,692.46		\$15,636.90	\$82,462.06	\$80,401.00	
	Overtime	1005	\$3,341.00	\$100.06	\$71.96	\$509.14	\$ 64.23	\$137.40		\$201.63	\$4,151.83	\$10,555.00	
PIO (ELC Grant)	349		\$12,383.28	\$15,163.20	\$1,288.87	\$13,422.95	\$ -	\$0.00		\$0.00	\$40,969.43	\$65,707.00	
RADxUP Coord & Spec	126		\$21,499.21	\$21,964.86	\$7,097.16	\$20,955.33	\$ 7,650.69	\$7,309.70		\$14,960.39	\$79,379.79	\$82,000.00	
IRIS Coord (KCCTF Grant)	128		\$6,216.08	\$10,315.33	\$3,491.20	\$12,032.53	\$ 3,491.20	\$3,491.20		\$6,982.40	\$35,546.34	\$55,095.00	
			\$625,078.44	\$511,923.74	\$159,247.19	\$583,921.53	\$ 146,931.15	\$143,962.63	\$0.00	\$312,836.57	\$2,033,760.28	\$2,413,331.00	
Totals			\$3,712,227.98	\$3,489,716.96	\$1,251,686.78	\$4,289,581.50	\$ 1,154,863.42	\$1,188,520.73	\$0.00	\$2,365,334.80	\$13,849,946.09	\$16,387,386.00	
											\$13,856,861.24	\$16,387,386.00	
											-\$6,915.15	\$0.00	

Attachment: 2021 YTD Wage-Overtime Report Detail Page 2021-12-01 (11338 : Year to date budget and

2021 YTD BUDGET ACTIVITY

% of Year: 92%

			1st QTR	2nd QTR	JUL	AUG	SEPT	3rd QTR	OCT	NOV	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	Attorney	\$2,127,075	\$420,742	\$387,843	\$208,850	\$157,710	\$140,316	\$506,876	\$144,323	\$147,495	\$291,818	\$1,607,278	\$519,797	75.56%
	Clerk	\$955,685	\$198,151	\$200,060	\$100,483	\$68,450	\$68,782	\$237,714	\$67,395	\$68,976	\$136,371	\$772,297	\$183,388	80.81%
	County Commissioners	\$239,201	\$47,558	\$43,104	\$26,180	\$14,992	\$14,792	\$55,964	\$13,101	\$23,170	\$36,271	\$182,897	\$56,304	76.46%
	Admin. Svcs/Counselor	\$627,489	\$133,201	\$132,862	\$67,216	\$48,900	\$46,717	\$162,832	\$46,877	\$44,974	\$91,851	\$520,746	\$106,743	82.99%
	Register of Deeds	\$515,953	\$84,030	\$72,603	\$44,952	\$26,430	\$26,358	\$97,740	\$51,096	\$26,058	\$77,153	\$331,526	\$184,427	64.26%
	Treasurer	\$876,696	\$186,014	\$188,641	\$90,474	\$64,032	\$88,385	\$242,891	\$64,471	\$63,656	\$128,128	\$745,674	\$131,022	85.06%
	District Court	\$168,175	\$18,034	\$35,443	\$15,203	\$8,084	\$8,491	\$31,778	\$15,646	\$10,896	\$26,542	\$111,797	\$56,378	66.48%
1.00	Emergency Management	\$265,466	\$54,332	\$58,217	\$30,038	\$22,849	\$20,298	\$73,185	\$21,830	\$18,014	\$39,843	\$225,577	\$39,889	84.97%
	Coroner	\$107,000	\$21,407	\$21,717	\$12,653	\$8,375	\$5,847	\$26,875	\$9,635	\$11,230	\$20,865	\$90,864	\$16,136	84.92%
	Juvenile Detention	\$95,000	\$20,900	\$20,900	\$20,900	\$0	\$0	\$20,900	\$20,900	\$0	\$20,900	\$83,601	\$11,399	88.00%
	Fair	\$102,400	\$5,709	\$30,578	\$4,069	\$27,092	\$6,816	\$37,977	\$0	\$7,841	\$7,841	\$82,104	\$20,296	80.18%
1.00	Museum	\$428,315	\$96,365	\$95,961	\$47,119	\$31,146	\$30,544	\$108,809	\$20,455	\$21,619	\$42,073	\$343,208	\$85,107	80.13%
	Election	\$581,735	\$145,666	\$72,508	\$46,805	\$52,951	\$23,193	\$122,949	\$38,659	\$64,533	\$103,192	\$444,315	\$137,420	76.38%
	Ambulance	\$3,674,370	\$785,041	\$793,507	\$435,809	\$261,467	\$280,394	\$977,670	\$254,661	\$293,850	\$548,511	\$3,104,729	\$569,641	84.50%
	Appraiser	\$1,669,039	\$374,668	\$350,573	\$174,658	\$120,018	\$115,167	\$409,843	\$113,897	\$112,780	\$226,677	\$1,361,761	\$307,278	81.59%
	Planning & Development	\$592,829	\$117,837	\$126,779	\$62,135	\$40,784	\$68,400	\$171,318	\$43,251	\$42,018	\$85,269	\$501,203	\$91,626	84.54%
	Budget Appropriations	\$1,591,541	\$795,771	\$0	\$795,770	\$0	\$0	\$795,770	\$0	\$0	\$0	\$1,591,541	\$0	100.00%
	Insurance	\$681,849	\$294,115	\$271,956	\$27,479	\$2,256	-\$5,072	\$24,663	-\$699	\$5,433	\$4,734	\$595,468	\$86,381	87.33%
	Information Systems	\$1,619,848	\$242,382	\$401,219	\$160,291	\$86,066	\$97,439	\$343,796	\$74,312	\$93,101	\$167,414	\$1,154,810	\$465,038	71.29%
	County General-General	\$4,385,170	\$468,116	\$278,324	\$136,979	\$146,762	\$191,350	\$475,092	\$121,750	\$139,857	\$261,608	\$1,483,139	\$2,902,031	33.82%
	Public Works	\$8,101,895	\$1,177,050	\$1,501,000	\$922,777	\$1,578,433	\$671,459	\$3,172,669	\$376,271	\$407,043	\$783,314	\$6,634,034	\$1,467,861	81.88%
	Noxious Weed	\$684,674	\$155,051	\$133,353	\$88,400	\$37,315	\$63,496	\$189,212	\$36,447	\$45,372	\$81,818	\$559,434	\$125,240	81.71%
	Juvenile Supervision	\$1,794	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,794	0.00%
	General Fund Transfers	\$5,207,634	\$5,212,634	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,212,634	-\$5,000	100.10%
	County General subtotal	\$35,300,833	\$11,054,774	\$5,217,150	\$3,519,241	\$2,804,110	\$1,963,170	\$8,286,521	\$1,534,278	\$1,647,916	\$3,182,194	\$27,740,640	\$7,560,193	78.58%
	Less Budget Stabilization	\$3,050,000												
	General Fund w/out Budget Stabilization	\$32,250,833												

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 92%

			1st QTR	2nd QTR	JUL	AUG	SEPT	3rd QTR	OCT	NOV	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
2.00	Riley County Health Dept #30	\$4,906,190	\$1,210,823	\$1,224,982	\$646,578	\$436,130	\$354,002	\$1,436,709	\$362,737	\$396,974	\$759,711	\$4,632,225	\$273,965	94.42%
	EMS Grants #52	\$5,067	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,067	0.00%
	Register of Deeds Tech Fund #106	\$91,568	\$27,334	\$6,985	\$19,791	\$46	\$1,105	\$20,941	\$750	\$278	\$1,028	\$56,289	\$35,279	61.47%
	Clerk's Tech Fund #107	\$106,703	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106,703	0.00%
	Treasurer's Tech Fund #108	\$56,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,977	0.00%
	War Memorial #112	\$9,575	\$0	\$780	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$780	\$8,795	8.15%
	County Auction #118	\$86,238	\$510	\$610	\$571	\$237	\$536	\$1,344	\$547	\$5,448	\$5,995	\$8,458	\$77,780	9.81%
	P.A.T.F #128	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Motor Vehicle Operations #130	\$418,158	\$71,552	\$132,863	\$38,027	\$25,810	\$25,931	\$89,768	\$25,043	\$32,080	\$57,123	\$351,307	\$66,851	84.01%
	Special Alcohol Programs #132	\$9,023	\$0	\$2,000	\$2,500	\$0	\$0	\$2,500	\$0	\$0	\$0	\$4,500	\$4,523	49.87%
2.00	Community Corrections #144	\$987,649	\$215,629	\$207,366	\$109,178	\$65,491	\$69,179	\$243,847	\$58,819	\$66,664	\$125,483	\$792,325	\$195,324	80.22%
	Capital Improvements Fund #145	\$9,070,167	\$426,818	\$696,895	\$120,206	\$93,033	\$750	\$213,988	\$33,240	\$82,848	\$116,088	\$1,453,790	\$7,616,377	16.03%
	Economic Development #146	\$401,322	\$252,529	\$818	\$34,012	\$1,801	\$14,959	\$50,772	\$16,865	\$8,830	\$25,696	\$329,814	\$71,508	82.18%
	Radio Infrastructure Project #147	\$0	\$0	\$0	\$73,504	\$0	\$10,000	\$83,504	\$0	\$0	\$0	\$83,504	-\$83,504	
	Emergency 911 #148	\$810,000	\$157,479	\$24,148	\$13,923	\$11,236	\$7,737	\$32,896	\$161,494	\$14,525	\$176,019	\$390,543	\$419,457	48.22%
	Solid Waste #150	\$2,807,000	\$367,228	\$707,683	\$259,616	\$226,951	\$245,910	\$732,476	\$201,443	\$201,747	\$403,191	\$2,210,579	\$596,421	78.75%
	County Building #152	\$393,000	\$43,739	\$78,482	\$35,118	\$39,846	\$20,873	\$95,837	\$24,107	\$11,390	\$35,497	\$253,556	\$139,444	64.52%
	Road & Bridge Capital Projects #157	\$4,320,367	\$15,916	\$83,444	\$666	\$250,074	\$162	\$250,902	\$2,345	\$137,241	\$139,585	\$489,847	\$3,830,520	11.34%
	RCPD Operations #173	\$4,712,215	\$1,176,184	\$1,149,665	\$1,125,982	\$19,232	\$32,794	\$1,178,008	\$17,266	\$13,727	\$30,993	\$3,534,850	\$1,177,365	75.01%
	Landfill Closure #180	\$52,789	\$1,541	\$4,083	\$7,745	\$1,738	\$1,409	\$10,892	\$2,701	\$13,055	\$15,756	\$32,271	\$20,518	61.13%
	Bond & Interest # 181	\$598,752	\$16,923	\$0	\$0	\$2,978,756	\$38,530	\$3,017,286	\$0	\$14,529	\$14,529	\$3,048,737	-\$2,449,985	509.18%
	Riley Co Fire Dist #1 #183	\$1,124,440	\$178,171	\$211,242	\$102,099	\$113,315	\$43,057	\$258,471	\$54,518	\$74,552	\$129,070	\$776,955	\$347,485	69.10%
	Riley Co Fire Dist Cap Out #184	\$357,523	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$357,523	0.00%

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

2021 YTD BUDGET ACTIVITY

% of Year: 92%

			1st QTR	2nd QTR	JUL	AUG	SEPT	3rd QTR	OCT	NOV	4TH QTR	TOTAL	AVAILABLE	
	DEPARTMENT	BUDGET	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	EXPENSES	BUDGET	% USED
	University Park W&S #230	\$136,421	\$9,947	\$21,693	\$11,341	\$10,872	\$9,763	\$31,976	\$7,309	\$9,430	\$16,739	\$80,355	\$56,066	58.90%
	Fairmont Heights Cap Proj #231	\$0	\$0	\$24,120	\$0	\$377,519	\$79,635	\$457,153	\$48,342	\$0	\$48,342	\$529,615	-\$529,615	
	Keats Capital Project #236	\$800,000	\$0	\$0	\$4,400	\$0	\$0	\$4,400	\$0	\$0	\$0	\$4,400	\$795,600	0.55%
	Exp of Univ Park/Lakeside Heights #235	\$499,000	\$1,250	\$0	\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$1,500	\$497,500	0.30%
	Univ Park W/S Reserve #284	\$95,540	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95,540	0.00%
	Hunters Island Water #238	\$30,401	\$4,454	\$5,896	\$4,412	\$2,693	\$1,120	\$8,225	\$1,092	\$2,687	\$3,779	\$22,355	\$8,046	73.53%
	Hunters Island Reserve #241	\$9,027	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,027	0.00%
	Carson Sewer Operations #239	\$45,485	\$2,754	\$1,479	\$26	\$3,581	\$1,722	\$5,329	\$275	\$2,143	\$2,418	\$11,980	\$33,505	26.34%
	Carson Sewer Reserve #237	\$36,994	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$36,994	0.00%
	Deep Creek Sewer #242	\$14,236	\$447	\$1,066	\$560	\$304	\$822	\$1,685	\$1,020	\$1,699	\$2,719	\$5,917	\$8,319	41.56%
	Deep Creek Reserve #243	\$27,705	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,705	0.00%
	Moehlman Bottoms #244	\$19,354	\$2,163	\$2,763	\$2,179	\$1,732	\$607	\$4,518	\$660	\$1,599	\$2,259	\$11,703	\$7,651	60.47%
	Moehlman Bottoms Reserve #245	\$5,410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,410	0.00%
	Terra Hts Sewer #252	\$33,953	\$1,142	\$5,783	\$1,114	\$1,296	\$871	\$3,281	\$2,603	\$2,313	\$4,915	\$15,121	\$18,832	44.54%
	Terra Hts Sinking #254	\$82,528	\$0	\$3,232	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,232	\$79,296	3.92%
	Konza Water Operations #256	\$121,704	\$12,289	\$14,988	\$10,133	\$8,865	\$4,419	\$23,417	\$4,717	\$8,792	\$13,509	\$64,202	\$57,502	52.75%
	Konza Water Reserve #257	\$149,874	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$149,874	0.00%
	Valleywood Cap Reserve #282	\$81,672	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,672	0.00%
	Valleywood Operations #248	\$46,871	\$64	\$1,788	\$96	\$816	\$108	\$1,020	\$1,503	\$124	\$1,627	\$4,498	\$42,373	9.60%
	Mertz/McGehee Drainage #322	\$6,183	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183	0.00%
	Lakeside Heights Sewer #285	\$2,945	\$88	\$133	\$604	\$77	\$80	\$762	\$63	\$56	\$120	\$1,103	\$1,842	37.44%
	Lakeside Heights Sewer Capital #286	\$8,080	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,080	0.00%
		\$33,578,106	\$4,196,975	\$4,614,988	\$2,624,381	\$4,671,449	\$966,328	\$8,262,158	\$1,029,456	\$1,102,732	\$2,132,189	\$19,206,310	\$14,371,796	
	Total including General Fund	\$68,878,939	\$15,251,749	\$9,832,138	\$6,143,622	\$7,475,559	\$2,929,498	\$16,548,679	\$2,563,735	\$2,750,648	\$5,314,383	\$46,946,950	\$21,931,989	

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

2021 COUNTY GENERAL-GENERAL

% of Year: 92%

COUNTY GENERAL-GENERAL	BUDGET	1st QTR EXP.	2nd QTR EXP.	JUL EXP.	AUG EXP.	SEPT EXP.	3rd QTR EXP.	OCT. EXP.	NOV. EXP.	DEC. EXP.	4th QTR EXP.	TOTAL EXP.	AVAILABLE BUDGET	% USED
Personnel	\$117,620	\$47,025	\$21,765	\$3,840	\$2,735	\$85,737	\$92,311	\$13,162	27,862		\$41,024	\$202,125	-\$84,505	171.85%
Contractual	\$1,215,050	\$264,428	\$205,919	\$122,662	\$117,366	\$89,840	\$329,867	\$67,510	89,151		\$156,661	\$956,875	\$258,175	78.75%
Commodities	\$2,500	\$239	\$0	\$389	\$0	\$0	\$389	\$0	331		\$331	\$959	\$1,541	38.37%
Misc-Budget Stabilization	\$3,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0		\$0	\$0	\$3,050,000	0.00%
Capital Outlay	\$0	\$32,021	\$0	\$0	\$0	\$516	\$516	\$0	700		\$700	\$33,237	-\$33,237	
Transfers Out	\$0	\$124,404	\$50,639	\$10,089	\$26,661	\$15,258	\$52,009	\$41,079	21,813		\$62,891	\$289,942	-\$289,942	
Grand Total	\$4,385,170	\$468,116	\$278,324	\$136,979	\$146,762	\$191,350	\$475,092	\$121,750	\$139,857	\$0	\$261,608	\$1,483,139	\$2,902,031	33.82%
Other Expense Totals	Year-To-Date	Budget												
Indigent Attorney	\$327,557	\$407,550												
Incidentals:														
Postage	\$316													
Computer Software	\$630													
Mileage	\$257													
Copies	\$0													
Misc Fees	\$11,306													
Meals	\$0													
	\$12,509													
Base Panel fees	\$300,033													
Off Panel	\$15,015													

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	NOVEMBER		NOVEMBER DIFFERENCE	YEAR-TO-DATE THRU NOVEMBER		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Attorney	\$144,219	\$147,495	\$3,276	\$1,747,603	\$1,607,278	-\$140,325	\$2,127,075
Clerk	\$66,077	\$68,976	\$2,899	\$810,270	\$772,297	-\$37,974	\$955,685
County Commissioners	\$13,403	\$23,170	\$9,767	\$187,010	\$182,897	-\$4,113	\$239,201
Admin. Svcs/Counselor	\$45,384	\$44,974	-\$410	\$523,420	\$520,746	-\$2,675	\$627,489
Register of Deeds	\$33,509	\$26,058	-\$7,452	\$409,868	\$331,526	-\$78,342	\$515,953
Treasurer	\$62,445	\$63,656	\$1,212	\$764,383	\$745,674	-\$18,709	\$876,696
District Court	\$11,310	\$10,896	-\$414	\$114,801	\$111,797	-\$3,004	\$168,175
Emergency Management	\$29,671	\$18,014	-\$11,657	\$255,853	\$225,577	-\$30,276	\$265,466
Coroner	\$8,450	\$11,230	\$2,780	\$80,696	\$90,864	\$10,169	\$107,000
Juvenile Detention	\$0	\$0	\$0	\$85,358	\$83,601	-\$1,757	\$95,000
Fair	\$13,117	\$7,841	-\$5,276	\$78,189	\$82,104	\$3,916	\$102,400
Museum	\$31,995	\$21,619	-\$10,376	\$376,408	\$343,208	-\$33,200	\$428,315
Election	\$54,157	\$64,533	\$10,376	\$534,083	\$444,315	-\$89,768	\$581,735
Ambulance	\$269,527	\$293,850	\$24,323	\$3,035,651	\$3,104,729	\$69,078	\$3,674,370
Appraiser	\$131,014	\$112,780	-\$18,235	\$1,465,274	\$1,361,761	-\$103,513	\$1,669,039
Planning & Development	\$40,030	\$42,018	\$1,988	\$544,700	\$501,203	-\$43,497	\$592,829
Budget Appropriations	\$0	\$0	\$0	\$1,571,541	\$1,591,541	\$20,000	\$1,591,541
Insurance	\$1,922	\$5,433	\$3,512	\$593,108	\$595,468	\$2,360	\$681,849
Information Systems/GIS	\$158,010	\$93,101	-\$64,909	\$1,425,524	\$1,154,810	-\$270,714	\$1,619,848
County General-General	\$74,204	\$139,857	\$65,654	\$1,045,851	\$1,483,139	\$437,288	\$4,385,170
Public Works	\$582,414	\$407,043	-\$175,371	\$6,899,138	\$6,634,034	-\$265,105	\$8,101,895
Noxious Weed	\$40,156	\$45,372	\$5,216	\$623,612	\$559,434	-\$64,178	\$684,674
General Fund	\$1,811,013	\$1,647,916	-\$163,097	\$23,172,343	\$22,528,006	-\$644,337	\$30,091,405

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	NOVEMBER		NOVEMBER DIFFERENCE	YEAR-TO-DATE THRU NOVEMBER		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
Health Department	\$356,262	\$396,974	\$40,712	\$3,894,787	\$4,632,225	\$737,438	\$4,906,190
EMS Grants Fund	\$0	\$0	\$0	\$21,000	\$0	-\$21,000	\$5,067
Register of Deeds Tech Fund	\$750	\$278	-\$472	\$33,913	\$56,289	\$22,376	\$91,568
Clerk's Tech Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$106,703
Treasurer's Tech Fund	\$0	\$0	\$0	\$9,900	\$0	-\$9,900	\$56,977
War Memorial	\$0	\$0	\$0	\$0	\$780	\$780	\$9,575
County Auction	\$288	\$5,448	\$5,160	\$22,893	\$8,458	-\$14,435	\$86,238
P.A.T.F	\$350	\$0	-\$350	\$350	\$0	-\$350	\$0
Motor Vehicle Operations	\$24,452	\$32,080	\$7,628	\$302,985	\$351,307	\$48,322	\$418,158
Special Alcohol Programs	\$0	\$0	\$0	\$4,650	\$4,500	-\$150	\$9,023
Community Corrections	\$55,199	\$66,664	\$11,465	\$809,606	\$792,325	-\$17,282	\$987,649
Capital Improvements Fund	\$30,008	\$82,848	\$52,840	\$3,738,945	\$1,453,790	-\$2,285,155	\$9,070,167
Economic Development	\$50	\$8,830	\$8,780	\$306,816	\$329,814	\$22,998	\$401,322
Radio Infrastructure Project	\$0	\$0	\$0	\$2,395,592	\$83,504	-\$2,312,088	\$0
Emergency 911	\$10,425	\$14,525	\$4,100	\$304,977	\$390,543	\$85,565	\$810,000
Solid Waste	\$195,165	\$201,747	\$6,582	\$1,985,322	\$2,210,579	\$225,257	\$2,807,000
County Building	\$12,991	\$11,390	-\$1,601	\$299,387	\$253,556	-\$45,831	\$393,000
Road & Bridge Capital Projects	\$38,600	\$137,241	\$98,641	\$564,093	\$489,847	-\$74,246	\$4,320,367
RCPD Operations	\$17,340	\$13,727	-\$3,613	\$4,243,348	\$3,534,850	-\$708,498	\$4,712,215
Landfill Closure	\$872	\$13,055	\$12,182	\$28,180	\$32,271	\$4,091	\$52,789
Bond & Interest	\$0	\$14,529	\$14,529	\$527,092	\$3,048,737	\$2,521,645	\$598,752
Riley Co Fire Dist #1	\$82,975	\$74,552	-\$8,422	\$739,853	\$776,955	\$37,101	\$1,124,440
Riley Co Fire Dist Cap Ou	\$0	\$0	\$0	\$606,390	\$0	-\$606,390	\$357,523
Fire Station Projects	\$0	\$0	\$0	\$1,465,409	\$0	-\$1,465,409	\$0

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

COMPARISON OF 2020 TO 2021 EXPENSES

DEPARTMENT	NOVEMBER		NOVEMBER DIFFERENCE	YEAR-TO-DATE THRU NOVEMBER		Y-T-D DIFFERENCE	2021 BUDGET
	2020	2021		2020	2021		
University Park W&S	\$7,685	\$9,430	\$1,745	\$109,909	\$80,355	-\$29,554	\$136,421
Fairmont Heights Cap Project	\$191	\$0	-\$191	\$8,466	\$529,615	\$521,149	\$0
University Park Sewer Cap	\$0	\$0	\$0	\$9,127	\$0	-\$9,127	\$0
Keats Capital Project	\$0	\$0	\$0	\$7,150	\$4,400	-\$2,750	\$499,000
Exp of Univ Park/Lakeside Heights	\$0	\$0	\$0	\$0	\$1,500	\$1,500	\$800,000
Univ Park W/S Reserve	\$875	\$0	-\$875	\$1,833	\$0	-\$1,833	\$95,540
Hunters Island Water	\$1,016	\$2,687	\$1,671	\$23,483	\$22,355	-\$1,128	\$30,401
Hunters Island Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$9,027
Carson Sewer Operations	\$1,207	\$2,143	\$936	\$25,506	\$11,980	-\$13,526	\$45,485
Carson Sewer Reserve	\$0	\$0	\$0	\$1,524	\$0	-\$1,524	\$36,994
Deep Creek Sewer	\$312	\$1,699	\$1,387	\$4,328	\$5,917	\$1,589	\$14,236
Deep Creek Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$27,705
Moehlman Bottoms	\$658	\$1,599	\$941	\$11,564	\$11,703	\$139	\$19,354
Moehlman Botoms Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$5,410
Terra Hts Sewer	\$2,960	\$2,313	-\$648	\$24,421	\$15,121	-\$9,299	\$33,953
Terra Hts Sinking	\$0	\$0	\$0	\$29,207	\$3,232	-\$25,975	\$82,528
Konza Water Operations	\$3,858	\$8,792	\$4,934	\$86,805	\$64,202	-\$22,603	\$121,704
Konza Water Reserve	\$0	\$0	\$0	\$2,022	\$0	-\$2,022	\$149,874
Valleywood Cap Reserve	\$0	\$0	\$0	\$1,299	\$0	-\$1,299	\$81,672
Valleywood Operations	\$165	\$124	-\$41	\$49,663	\$4,498	-\$45,165	\$46,871
Mertz/McGehee Drainage	\$0	\$0	\$0	\$0	\$0	\$0	\$6,183
Lakeside Heights Sewer	\$42	\$56	\$14	\$444	\$1,103	\$659	\$2,945
Lakeside Heights Sewer Cap	\$0	\$0	\$0	\$0	\$0	\$0	\$8,080
Total Including General Fund	\$2,655,710	\$2,750,648	\$94,939	\$45,874,582	\$41,734,316	-\$4,140,266	\$63,669,511

RCPD EXPENSES PAID BY RILEY COUNTY
2021 YTD EXPENSES

	BUDGET	JAN	FEB	MAR	1st Quarter	APR	MAY	JUN	2nd Quarter	JUL	AUG	SEPT	3rd Quarter	OCT	NOV	4th Quarter	TOTAL EXPENSES	Remaining Budget
Physician	\$150,269	\$21,136	\$22,811	\$14,240	\$58,187	\$13,107	\$12,596	\$12,596	\$38,299	\$10,936	\$12,596	\$29,539	\$53,071	\$12,973	\$12,619	\$25,592	\$175,149	-\$24,880
Laboratory	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Hospital	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Advertising/Legal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prescriptions/ Medical Supplies	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Bldg Maintenance	\$120,000	\$3,055	\$3,120	\$11,133	\$17,308	\$4,001	\$2,057	\$4,468	\$10,526	\$16,203	\$5,654	\$2,348	\$24,204	\$3,418	\$201	\$3,618	\$55,657	\$64,343
Land Rental/Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Space Rental	\$10,500	\$875	\$875	\$875	\$2,625	\$875	\$875	\$875	\$2,625	\$875	\$875	\$875	\$2,625	\$875	\$875	\$1,750	\$9,625	\$875
Office Supplies	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Juvenile Transport	\$6,000	\$0	\$0	\$0	\$0	\$0	\$152	\$0	\$152	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$152	\$5,848
Water, Electric	\$20,000	\$0	\$84	\$42	\$126	\$42	\$42	\$42	\$126	\$32	\$32	\$32	\$96	\$0	\$32	\$32	\$380	\$19,620
Storm Drainage	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200
Other Commodities/Contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75	\$0	\$75	\$0	\$0	\$0	\$75	-\$75
Budget Appropriation	\$4,391,746	\$1,097,937	\$0	\$0	\$1,097,937	\$1,097,937	\$0	\$0	\$1,097,937	\$1,097,937	\$0	\$0	\$1,097,937	\$0	\$0	\$0	\$3,293,811	\$1,097,935
TOTAL	\$4,712,215	\$1,123,003	\$26,891	\$26,290	\$1,176,184	\$1,115,962	\$15,722	\$17,981	\$1,149,665	\$1,125,982	\$19,232	\$32,794	\$1,178,008	\$17,266	\$13,727	\$30,993	\$3,534,850	\$1,177,365

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

RCPD EXPENSES PAID BY RILEY COUNTY
1/1/2015 - 12/31/2021

	2015	2016	2017	2018	2019	2020	2021	Total
Dental	\$878	\$131	\$0	\$0	\$0	\$0	\$0	\$1,009
Physician	\$127,580	\$134,751	\$113,307	\$136,454	\$145,388	\$163,648	\$175,149	\$996,276
Laboratory	\$499	\$69	\$0	\$0	\$0	\$0	\$0	\$569
Hospital	\$10,668	\$3,323	\$0	\$500	\$0	\$0	\$0	\$14,491
Advertising/Legal	\$0	\$0	\$210	\$473	\$0	\$0	\$0	\$683
Prescriptions	\$829	\$15	\$391	\$0	\$0	\$0	\$0	\$1,235
Bldg Maintenance	\$139,218	\$97,115	\$106,071	\$51,596	\$88,000	\$103,569	\$55,657	\$641,226
Land Rental/Lease	\$1,204	\$1,216	\$0	\$2,480	\$1,272	\$0	\$0	\$6,173
Office Supplies	\$0	\$125	\$251	\$0	\$125	\$0	\$0	\$501
Office Space Rental	\$9,900	\$10,225	\$10,200	\$10,200	\$10,525	\$9,625	\$9,625	\$70,300
Juvenile Transport	\$8,638	\$9,313	\$10,749	\$3,001	\$3,735	\$2,144	\$152	\$37,733
Water, Electric	\$0	\$0	\$0	\$0	\$0	\$252	\$380	\$632
Storm Drainage	\$1,715	\$1,917	\$1,826	\$1,958	\$203	\$0	\$0	\$7,619
Other Commodities/Contractual	\$0	\$0	\$0	\$400,000	\$8,091	\$693,906	\$75	\$1,102,073
Budget Appropriation	\$3,783,672	\$3,946,560	\$4,055,796	\$4,134,000	\$4,291,380	\$4,420,348	\$3,293,811	\$27,925,567
Total	\$4,084,802	\$4,204,762	\$4,298,801	\$4,740,663	\$4,548,719	\$5,393,492	\$3,534,850	\$30,806,088

Prepared by: Tami Robison
 Budget and Finance Officer

Attachment: Financial reports 2021 (11338 : Year to date budget and expenditure reports)

RCPD
OFF-SITE INMATE MEDICAL EXPENSES PAID BY ADVANCED CORRECTIONAL HEALTHCARE
INCLUDED IN 2021 \$31,000 POOL

	1st Quarter	APR	MAY	JUN	2nd Quarter	JUL	AUG	SEPT	3rd Quarter	OCT	NOV	4th Quarter	TOTAL EXPENSES
Dental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Physician	\$417	\$205	\$697	\$0	\$901	\$68	\$613	\$0	\$681	\$324	\$523	\$847	\$2,847
Laboratory	\$97	\$0	\$128	\$0	\$128	\$44	\$52	\$5	\$100	\$43	\$97	\$140	\$465
Hospital	\$927	\$0	\$964	\$0	\$964	\$139	\$28,567	\$0	\$28,706	\$0	\$1,307	\$1,307	\$31,904
Prescriptions	\$5,362	\$1,834	\$1,205	\$4,038	\$7,077	\$2,623	(\$35)	(\$1,039)	\$1,550	\$691	\$1,323	\$2,014	\$16,002
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$6,802	\$2,039	\$2,994	\$4,038	\$9,071	\$2,873	\$29,197	-\$1,034	\$31,036	\$1,058	\$3,251	\$4,308	\$51,218

Savings from Medicaid Rate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
----------------------------	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

\$31,000 Pool Balance	22,159	19,165	15,127	12,254	(16,943)	(15,909)	(16,967)	(20,218)
------------------------------	---------------	---------------	---------------	---------------	-----------------	-----------------	-----------------	-----------------

Quarterly ADP: (Contract)

County Inmate (72 base census)	71	80	74	66	73	71	85	90	82	91	96		
Non-County Inmate (0 base census)	0	0	0	0	0	0	0	0	0	0	0		
Billing Adjustments for prior years	\$20,621	\$560	\$0	\$0	\$560	\$0	\$0	\$0	\$0	\$24	\$0	\$24	\$21,204



NOXIOUS WEED/HHW
Personnel

Michael Boller
Noxious Weed Director
6245 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-539-3202

COMMISSION AGENDA REPORT

FROM: Michael Boller Riley County Noxious Weed Department Director

MEETING: December 13, 2021

SUBJECT: Commercial Pesticide Applicator Position Description Update

PRESENTER: Michael Boller Riley County Noxious Weed Department Director

BACKGROUND

Propose changing the Commercial Pesticide Applicator job description to reflect a Commercial Drivers License not be required but preferred for this position.

Although having an employee in the Noxious Weed department with a Class A Commercial Driver's License is essential, it is not required for this specific position to carry a Class A CDL. Several other positions in the department state a Class A CDL is preferred which allows the department to hire for the current staffing needs dependant upon the skill set of the team.

FISCAL IMPACT

None.

RECOMMENDATION(S)

Recommend that this change be made as the actual duties do not require a commercial drivers license.

POSSIBLE MOTION(S)

Move to approve changes to the position description for the Commercial Pesticide Applicator I position description.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- Commercial Pesticide Applicator (DOC)
- Noxious Weed Commercial Pesticide Applicator position description-UPDATED (DOCX)

RILEY COUNTY, KANSAS JOB DESCRIPTION

Job Title:	COMMERCIAL PESTICIDE APPLICATOR	
Department:	Noxious Weed	Division:
Reports To:	Director of Noxious Weed/Household Hazardous Waste	
Pay Grade:	K	Status: Full time
FLSA Status:	Non-Exempt	

Position Summary: This is skilled work in the operation of trucks and chemical application equipment to control weeds and brush on county, state, township, and private landowners' property. Math skills are involved in calculating application rates and spray ticket invoices, and mechanical expertise is required to repair and maintain all spraying equipment.

Essential Functions:

- Operates spray truck along rights-of-way throughout the county.
- Holds a Kansas Category 9A and 6 Commercial Applicator's License for governmental employees who use or supervise the use of restricted use pesticides in the control of weed pests regulated under the Kansas Noxious Weed Law.
- Calibrates spraying equipment and mixes chemical applications.
- Recognizes noxious weeds and advises on chemical application rates.
- Prepares spraying invoices calculating costs of chemical, labor, and equipment and documenting weather conditions, total acreage sprayed, and application rates.
- Repairs and maintains all equipment and orders all parts/repairs.
- Operates chainsaw and related equipment to perform brush and tree removal
- Performs other duties as assigned including but not limited to: roadside mowing, brush removal, seeding, snow removal, elections set up, and household hazardous waste collection.

Position Requirements:

Education: High school education or GED

Experience: Commercial Drivers License, Commercial Pesticide License, mechanical expertise are required for this position. Ag experience preferable. Knowledge of an extensive body of rules and procedures concerning chemical, application rates, and safety precautions as is obtained through extended training, experience, and licensure. Practical knowledge of standard procedures in a technical field requiring extended training or experience to perform such work as is required of a mechanic of heavy equipment such as tractors, trucks, and spraying equipment.

Skills: Skill to safely operate slow moving roadside equipment along steep ditches and maneuver it around road signs, delineators, bridges, and continuous traffic.

Supervisory Control: The supervisor, at weekly meetings, makes assignments by defining objectives, priorities, and deadlines, and assists employee with unusual situations which do not have clear precedents.

The employee, having developed expertise in the line of work, is responsible for planning and carrying out the assignment and resolving most of the conflicts which arise. Employee coordinates the work with others as necessary.

Completed work is reviewed only from an overall standpoint.

Supervisory Responsibility:

Guidelines: Procedures for doing the work have been established and a number of specific guidelines are available in the form of department manuals and policies. Methods for mechanical problems are scarce and require the employee to use considerable judgment along with previous training or experience.

At this level, the employee will determine which of several established alternatives to use; use judgment gained from experience, and in specific situations, refers the problems to the supervisor.

Complexity: The work includes various duties involving different and unrelated processes and methods.

The decision regarding what needs to be done depends upon the analysis of the subject and phase involved in each assignment. The course of action may have to be selected from many alternatives. Employee recognizes equipment problems and determines method of repair, orders parts, and uses mechanical skills to perform repair and maintenance on all equipment.

Each job involves conditions and elements that must be identified and analyzed.

Scope and Effect of Work: The work involves treating a variety of conventional problems, questions, or situations in conformance with established criteria.

The service affects the operation of equipment and the physical and economic well being of persons. Keeping the roadside vegetation managed attributes to the safety of the motorists on rights-of-ways by giving good sight clearance. The duties of this job affect physical and economic well being of persons.

Personal Contacts: Personal contacts are with employees within the weed department, seasonal employees, and employees in other county departments, vendors, and landowners.

The contacts are with members of the general public, as individuals in a moderately structured setting.

Purpose of Contacts: The purpose is to plan and coordinate work projects within the department, coordinate with other county departments for use of equipment/equipment repair/supplies, contact vendors for ordering parts. Supervise seasonal employees.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; hear. The employee must regularly lift and/or move over 40 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee are exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; and vibration. The noise level in the work environment is usually loud.

Approved: _____ Date: _____
(Supervisor)

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if work is similar, related, or a logical assignment of the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

RILEY COUNTY, KANSAS JOB DESCRIPTION

Job Title:	COMMERCIAL PESTICIDE APPLICATOR	
Department:	Noxious Weed	Division:
Reports To:	Director of Noxious Weed/Household Hazardous Waste	
Pay Grade:	K	Status: Full time
FLSA Status:	Non-Exempt	

Position Summary: This skilled position operates trucks and chemical application equipment to control weeds and brush on county, state, township, and private landowner property. The Commercial Pesticide Applicator calculates application rates and spray ticket invoices, and repairs and maintains all spraying equipment.

Essential Functions:

- Operates spray truck along rights-of-way throughout the county.
- Holds a Kansas Category 9A and 6 Commercial Applicator's License for governmental employees who use or supervise the use of restricted use pesticides in the control of weed pests regulated under the Kansas Noxious Weed Law.
- Calibrates spraying equipment and mixes chemical applications.
- Recognizes noxious weeds and advises on chemical application rates.
- Prepares spraying invoices calculating costs of chemical, labor, and equipment and documenting weather conditions, total acreage sprayed, and application rates.
- Repairs and maintains equipment and orders parts/repairs.
- Operates chainsaw and related equipment to perform brush and tree removal
- Performs other duties as assigned including but not limited to: roadside mowing, brush removal, seeding, snow removal, elections set up, and household hazardous waste collection.

Position Requirements:

Education: High school education or GED. Commercial Pesticide License required. **Class A Commercial Driver's License and Ag experience preferred.**

Experience: Mechanical expertise required. Ag experience preferred. Extensive knowledge of rules and procedures concerning chemical, application rates, and safety precautions as is obtained through extended training, experience, and licensure required. Practical knowledge of standard procedures of a mechanic of heavy equipment such as tractors, trucks, and spraying equipment required.

Skills: Skill to safely operate slow moving roadside equipment along steep ditches and maneuver it around road signs, delineators, bridges, and continuous traffic.

Supervisory Control: The supervisor makes assignments by defining objectives, priorities, and deadlines, and assists employee with unusual situations which do not have clear precedents.

The employee is responsible for planning and carrying out the assignment and resolving most of the conflicts which arise. Employee coordinates the work with others as necessary.

Completed work is reviewed only from an overall standpoint.

Supervisory Responsibility: None

Guidelines: Procedures for doing the work have been established and a number of specific guidelines are available in the form of department manuals and policies. Methods for mechanical problems are scarce and require the employee to use considerable judgment along with previous training or experience.

At this level, the employee will determine which of several established alternatives to use; use judgment gained from experience, and in specific situations, refers the problems to the supervisor.

Complexity: Work includes various duties involving different and unrelated processes and methods.

The decision regarding what needs to be done depends upon the analysis of the subject and phase involved in each assignment. The course of action may have to be selected from many alternatives. Employee recognizes equipment problems and determines method of repair, orders parts, and uses mechanical skills to perform repair and maintenance on all equipment.

Each job involves conditions and elements that must be identified and analyzed.

Scope and Effect of Work: The work involves treating a variety of conventional problems, questions, or situations in conformance with established criteria.

Position responsible for operation of equipment and physical and economic well-being of persons. Keeping roadside vegetation managed attributes to the safety of the motorists by giving good sight clearance. The duties of this job affect physical and economic well-being of persons.

Personal Contacts: Personal contacts are with employees within the weed department, seasonal employees, and employees in other county departments, vendors, and landowners.

Contacts are with members of the general public, as individuals in a moderately structured setting.

Purpose of Contacts: The purpose is to plan and coordinate work projects within the department, coordinate with other county departments for use of equipment/equipment repair/supplies, contact vendors for ordering parts. Supervise seasonal employees.

Physical Demands: Physical demands described here are representative of those required to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; hear. The employee must regularly lift and/or move over 40 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision.

Work Environment: Work environment characteristics described here are representative of those encountered while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee are exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; and vibration. The noise level in the work environment is usually loud.

Approved: _____ Date: _____
(Supervisor)

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if work is similar, related, or a logical assignment of the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



COUNTY CLERK & ELECTIONS
Budget

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Tami Robison, Budget and Finance Officer

MEETING: December 13, 2021

SUBJECT: 2021 Budget Amendment Public Hearing

PRESENTER: Tami Robison, Budget and Finance Officer

BACKGROUND

Authority for amending a budget fund or funds is found in K.S.A. 79-2929a(a). It provides for the governing body of any taxing subdivision or municipality which is subject to the budget law provisions of K.S.A. [79-2925](#) through [79-2936](#) and amendments thereto, which proposes to amend its adopted current budget during the year in which such budget is in effect, shall be subject to the same publication, notice and public hearing requirements as required by K.S.A. [79-2929](#), and amendments thereto, for the adoption of the original budget. In addition, such published budget shall show any proposed changes in the amount of expenditures, by fund. Any proposed increase in expenditures shall be balanced by previously unbudgeted increases in revenue other than ad valorem property taxes.

The Notice of Hearing on the amendment was published in the Manhattan Mercury on November 24, 2021 which is at least ten days prior to today's hearing.

DISCUSSION

The proposed 2021 Budget Amendment was attached and presented to the Commission on Monday, November 22, 2021. The following funds have been included for amendment:

- RCPD Fund
- Disaster Fund
- CDBG Fund
- Bond & Interest Fund
- Radio Infrastructure Project Fund

Health Department Fund
Rural Fire District #1 Fund
County Building Fund
Rural Fire Capital Improvement Fund
Fire Station Projects Fund
Solid Waste Fund
Fairmont Heights Capital Project Fund

FISCAL IMPACT

The Riley County Mill Levy (ad valorem) tax is not affected by this amendment.

RECOMMENDATION(S)

Staff recommends approval of the 2021 budget amendment.

POSSIBLE MOTION(S)

Move to approve the 2021 Budget Amendment for the RCPD, Disaster, CDBG, Bond & Interest, Radio Infrastructure Project, Health Department, Rural Fire District #1, County Building, Rural Fire Capital Improvement, Fire Station Projects, Solid Waste and Fairmont Heights Capital Project Funds.

Move to deny

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:

- 2021 Riley County amended budget (PDF)

**Amended
Certificate
For Calendar Year 2021**

To the Clerk of Riley County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
Riley County
certify that: (1) the hearing mentioned in the attached publication was
held;(2) after the Budget Hearing this Budget was duly approved and
adopted as the maximum expenditure for the various funds for the year.

		Page No.	2021 Amended Budget		
			Amount of 2020 Tax that was Levied	Adopted 2021 Expenditures	Proposed Amended 2021 Expenditures
Table of Contents:					
Fund	<u>K.S.A.</u>				
RCPD Fund - 173	19-4485	1	4,271,376	4,712,215	4,891,992
Disaster Fund - 3		2		0	10,017,092
CDBG Fund - 5		3		0	60,000
Bond & Interest - 181	10-113	4	16,723	598,752	3,251,591
Radio Infrastructure Project Fund -147		5		0	83,505
Health Department Fund - 30		6		4,906,190	5,844,762
Rural Fire District #1 - 183	19-3610	7	990,328	1,124,440	1,118,024
County Building - 152	19-15,116	8	343,395	393,000	403,336
Rural Fire Capital Outlay Fund - 184		9		357,523	472,531
Fire Station Projects - 185		9		0	1,156
Solid Waste - 150		10		2,807,000	3,093,226
Fairmont Heights Capital Project - 231		10		0	620,413
Totals		xxxxxxx	5,621,822	14,899,120	29,857,628
Summary of Amendments		11			

Attested date: _____

County Clerk

Governing Body

Governing Body

Governing Body

Attachment: 2021 Riley County amended budget (11198 : Public Hearing for the 2021 Budget Amendment)

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
RCPD Fund - 173		
Unencumbered Cash Balance January 1	125,736	305,513
Receipts:		
Ad Valorem Tax	4,187,624	4,187,624
Delinquent Tax	0	0
Motor Vehicle Tax	369,002	369,002
Recreational Vehicle Tax	3,305	3,305
16/20M Vehicle Tax	2,970	2,970
Commercial Vehicle Tax	15,305	15,305
Vehicle Rental Excise Tax	6,265	6,265
Watercraft Tax	2,008	2,008
Total Receipts	4,586,479	4,586,479
Resources Available:	4,712,215	4,891,992
Expenditures:		
Contractual	4,710,715	4,890,492
Commodities	1,500	1,500
Total Expenditures	4,712,215	4,891,992
Unencumbered Cash Balance December 31	0	0

CPA Summary

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
Disaster Fund - 3		
Unencumbered Cash Balance January 1	0	2,807,410
Receipts:		
Federal grant	0	7,209,682
Total Receipts	0	7,209,682
Resources Available:	0	10,017,092
Expenditures:		
Contractual	0	28,183
Commodities	0	0
Capital Outlay	0	9,891,409
Transfer to Fairmont Heights Capital Project	0	97,500
Total Expenditures	0	10,017,092
Unencumbered Cash Balance December 31	0	0

CPA Summary

Riley County

2021

Adopted Budget

CDBG Fund - 5	2021 Adopted Budget	2021 Proposed Budget
Unencumbered Cash Balance January 1	0	0
Receipts:		
CDBG Grant	0	60,000
Total Receipts	0	60,000
Resources Available:	0	60,000
Expenditures:		
Capital Outlay	0	60,000
Total Expenditures	0	60,000
Unencumbered Cash Balance December 31	0	0

CPA Summary

Page No. 3

Riley County

2021

Adopted Budget

Bond & Interest - 181	2021 Adopted Budget	2021 Proposed Budget
Unencumbered Cash Balance January 1	161,104	227,663
Receipts:		
Ad Valorem Tax	16,723	16,723
Delinquent Tax	0	0
Motor Vehicle Tax	3,839	3,839
Recreational Vehicle Tax	34	34
16/20M Vehicle Tax	31	31
Commercial Vehicle Tax	159	159
Vehicle Rental Excise Tax	65	65
Watercraft Tax	21	21
Special Assessments	185,409	185,409
G.O. Bond	0	2,586,280
Transfer from Economic Development	44,975	44,975
Transfer from CIP	186,392	186,392
Total Receipts	437,648	3,023,928
Resources Available:	598,752	3,251,591
Expenditures:		
Principal	366,029	2,854,095
Interest	102,723	102,723
Contractual Services	0	93,996
Cash Basis Requirement	130,000	200,777
Total Expenditures	598,752	3,251,591
Unencumbered Cash Balance December 31	0	0

CPA Summary

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
Radio Infrastructure Project Fund -147		
Unencumbered Cash Balance January 1	0	83,505
Receipts:		
Temp Note	0	0
Total Receipts	0	0
Resources Available:	0	83,505
Expenditures:		
Capital Outlay	0	83,505
Total Expenditures	0	83,505
Unencumbered Cash Balance December 31	0	0

CPA Summary

Page No. 5

Riley County

2021

Adopted Budget

Health Department Fund - 30	2021 Adopted Budget	2021 Proposed Budget
Unencumbered Cash Balance January 1	666,322	782,868
Receipts:		
State Grant	1,080,429	1,080,429
Federal Grant	1,551,867	1,991,723
Other Grants	10,000	148,608
Fees - Self Pay	94,750	94,750
Fees - Medicaid	46,500	46,500
Fees - Other Insurance	276,500	276,500
Outside Collections	25,296	25,296
Expense Reimbursement	0	243,562
Transfer in from Riley County General Fund	1,154,526	1,154,526
Total Receipts	4,239,868	5,061,894
Resources Available:	4,906,190	5,844,762
Expenditures:		
Expenditures from detail page:		
General	762,937	1,701,509
Wildcat Region	29,986	29,986
Emergency Preparedness	71,136	71,136
WIC	880,667	880,667
March of Dimes	10,000	10,000
CDRR	46,391	46,391
Child Care Licensing	277,960	277,960
Family Planning	433,353	433,353
Immunizations	431,060	431,060
Maternal Child Health	276,020	276,020
Healthy Families	439,506	439,506
Raising Riley Right	819,733	819,733
State Formula	354,463	354,463
KS Health Foundation	72,978	72,978
Total Expenditures	4,906,190	5,844,762
Unencumbered Cash Balance December 31	0	0

CPA Summary

Attachment: 2021 Riley County amended budget (11198 : Public Hearing for the 2021 Budget Amendment)

State of Kansas
Amendment**FUND PAGE - GENERAL DETAIL**

Adopted Budget

Health Department - 30 - Detail Expenditures

	2021 Adopted Budget	2021 Proposed Budget
Expenditures:		
General		
Salaries	266,892	702,666
Employee Benefits	105,422	140,075
Contractual	193,190	484,844
Commodities	11,500	187,991
Capital Outlay	185,933	185,933
Total	762,937	1,701,509
Wildcat Region		
Salaries	2,426	2,426
Employee Benefits	959	959
Contractual	14,655	14,655
Commodities	11,946	11,946
Total	29,986	29,986
Emergency Preparedness		
Salaries	50,258	50,258
Employee Benefits	19,853	19,853
Contractual	1,025	1,025
Commodities	0	0
Total	71,136	71,136
WIC		
Salaries	602,339	602,339
Employee Benefits	237,924	237,924
Contractual	23,304	23,304
Commodities	17,100	17,100
Total	880,667	880,667
March of Dimes		
Commodities	10,000	10,000
Total	10,000	10,000
CDRR		
Salaries	26,481	26,481
Employee Benefits	10,460	10,460
Contractual	8,350	8,350
Commodities	1,100	1,100
Total	46,391	46,391
Child Care Licensing		
Salaries	187,685	187,685
Employee Benefits	74,135	74,135
Contractual	13,315	13,315
Commodities	2,825	2,825
Total	277,960	277,960
	2,079,077	3,017,649

State of Kansas
Amendment**FUND PAGE - GENERAL**

Adopted Budget

General Fund - Detail Expenditures

	2021 Adopted Budget	2021 Proposed Budget
Expenditures:		
Family Planning		
Salaries	250,038	250,038
Employee Benefits	98,765	98,765
Contractual	25,800	25,800
Commodities	58,750	58,750
Total	433,353	433,353
Immunizations		
Salaries	121,441	121,441
Employee Benefits	47,969	47,969
Contractual	6,800	6,800
Commodities	254,850	254,850
Total	431,060	431,060
Maternal Child Health		
Salaries	187,857	187,857
Employee Benefits	74,203	74,203
Contractual	8,560	8,560
Commodities	5,400	5,400
Total	276,020	276,020
Healthy Families		
Salaries	265,116	265,116
Employee Benefits	104,720	104,720
Contractual	66,270	66,270
Commodities	3,400	3,400
Total	439,506	439,506
Raising Riley Right		
Salaries	268,575	268,575
Employee Benefits	106,087	106,087
Contractual	384,746	384,746
Commodities	60,325	60,325
Total	819,733	819,733
State Formula		
Salaries	199,651	199,651
Employee Benefits	78,862	78,862
Contractual	58,500	58,500
Commodities	13,950	13,950
Capital Outlay	3,500	3,500
Total	354,463	354,463
KS Health Foundation		
Salaries	48,528	48,528
Employee Benefits	19,169	19,169
Contractual	2,930	2,930
Commodities	2,351	2,351
Total	72,978	72,978
Total - Page 6b	2,827,113	2,827,113
Total - Page 6a	2,079,077	3,017,649
Total Detail Expenditures	4,906,190	5,844,762

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
Rural Fire District #1 - 183		
Unencumbered Cash Balance January 1	10,000	3,584
Receipts:		
Ad Valorem Tax	990,328	990,328
Delinquent Tax	0	0
Motor Vehicle Tax	103,610	103,610
Recreational Vehicle Tax	1,764	1,764
16/20M Vehicle Tax	2,851	2,851
Commercial Vehicle Tax	8,702	8,702
Vehicle Rental Excise Tax	1	1
Watercraft Tax	1,184	1,184
State Grant	4,000	4,000
Other Collections	2,000	2,000
Total Receipts	1,114,440	1,114,440
Resources Available:	1,124,440	1,118,024
Expenditures:		
Salaries	291,275	281,275
Employee Benefits	99,973	99,973
Contractual	211,350	115,425
Commodities	225,500	105,350
Capital Outlay	75,500	88,334
Loan Principal	125,440	125,440
Loan Interest	55,402	55,402
Transfer to Rural Fire Capital Outlay	40,000	246,825
Total Expenditures	1,124,440	1,118,024
Unencumbered Cash Balance December 31	0	0

CPA Summary

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
County Building - 152		
Unencumbered Cash Balance January 1	18,956	24,205
Receipts:		
Ad Valorem Tax	343,395	343,395
Delinquent Tax	0	0
Motor Vehicle Tax	28,356	28,356
Recreational Vehicle Tax	254	254
16/20M Vehicle Tax	228	228
Commercial Vehicle Tax	1,177	1,177
Vehicle Rental Excise Tax	480	480
Watercraft Tax	154	154
Non-collection Revenue	0	5,087
Total Receipts	374,044	379,131
Resources Available:	393,000	403,336
Expenditures:		
Contractual	380,000	380,000
Commodities	13,000	23,336
Capital Outlay	0	
Total Expenditures	393,000	403,336
Unencumbered Cash Balance December 31	0	0

--

Riley County

2021

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
Rural Fire Capital Outlay Fund - 184		
Unencumbered Cash Balance January 1	317,523	225,706
Receipts:		
Transfer from Fire District	40,000	246,825
Total Receipts	40,000	246,825
Resources Available:	357,523	472,531
Expenditures:		
Capital Outlay	357,523	472,531
Total Expenditures	357,523	472,531
Unencumbered Cash Balance December 31	0	0

--

Adopted Budget

	2021 Adopted Budget	2021 Proposed Budget
Fire Station Projects - 185		
Unencumbered Cash Balance January 1	0	1,156
Receipts:		
G.O. Bond	0	0
Total Receipts	0	0
Resources Available:	0	1,156
Expenditures:		
Capital Outlay	0	1,156
Total Expenditures	0	1,156
Unencumbered Cash Balance December 31	0	0

--

Riley County

2021

Adopted Budget

Solid Waste - 150	2021 Adopted Budget	2021 Proposed Budget
Unencumbered Cash Balance January 1	394,000	421,226
Receipts:		
Charges for Services	2,413,000	2,672,000
Total Receipts	2,413,000	2,672,000
Resources Available:	2,807,000	3,093,226
Expenditures:		
Salaries	176,165	189,298
Employee Benefits	69,835	69,835
Contractual	2,180,475	2,180,475
Commodities	127,350	127,350
Capital Outlay	253,175	526,268
Total Expenditures	2,807,000	3,093,226
Unencumbered Cash Balance December 31	0	0

--

Adopted Budget

Fairmont Heights Capital Project - 231	2021 Adopted Budget	2021 Proposed Budget
Unencumbered Cash Balance January 1	0	0
Receipts:		
Transfer from Disaster Fund	0	97,500
Non-collection Revenue	0	12,269
Federal Grant	0	183,807
Prior year canceled encumbrances		20,106
G.O. Bond-USDA	0	306,731
Total Receipts	0	620,413
Resources Available:	0	620,413
Expenditures:		
Contractual	0	438,328
Commodities	0	0
Capital Outlay	0	182,085
Total Expenditures	0	620,413
Unencumbered Cash Balance December 31	0	0

2021

**Notice of Budget Hearing for Amending the
2021 Budget**

The governing body of

Riley County

will meet on the day of December 13, 2021 at 9:55 a.m. at the Riley County Commission Chambers for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

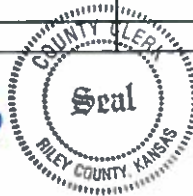
Detailed budget information is available at the County Clerk's Office
and will be available at this hearing.

Summary of Amendments

Fund	2021 Adopted Budget			2021 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
RCPD Fund - 173	6.380	4,271,376	4,712,215	4,891,992
Disaster Fund - 3			0	10,017,092
CDBG Fund - 5			0	60,000
Bond & Interest - 181	0.025	16,723	598,752	3,251,591
Radio Infrastructure Project Fund -147			0	83,505
Health Department Fund - 30			4,906,190	5,844,762
Rural Fire District #1 - 183	7.623	990,328	1,124,440	1,118,024
County Building - 152	0.513	343,395	393,000	403,336
Rural Fire Capital Outlay Fund - 184			357,523	472,531
Fire Station Projects - 185			0	1,156
Solid Waste - 150			2,807,000	3,093,226
Fairmont Heights Capital Project - 231			0	620,413



Official Title: County Clerk



Page No. 11

Attachment: 2021 Riley County amended budget (11198 : Public Hearing for the 2021 Budget Amendment)



PUBLIC WORKS
Project Update

John Ellermann
Public Works
Director/County Engineer
6215 Tuttle Creek Blvd
Manhattan, KS 66503
Phone: 785-537-6330

MEMORANDUM

FROM: John Ellermann, Public Works Director

MEETING: December 13, 2021

SUBJECT: Public Works Project Update

PRESENTER: John Ellermann

Update on the projects and activities by the Public Works staff and crew.

Enclosures:

- 121321 Project Update (PDF)
- Location Map (PDF)

Project Update

Public Works Department

12/13/2021

Lakeside Heights Sewer/Water District

- Plans have been approved by KDHE
- Hook-up agreements from users are completed
- Finalizing plans and specifications for USDA.

Keats Sewer District

- Preliminary Engineer Report – BG Consultants
- BOCC granted use of ARPA funds
- [Working on Environmental Review and Preliminary Engineering Report](#)
- [Developing work plan to obtain user agreements](#)

Kitten Creek Culvert Replacement (N.5-22.5)

- Approximately 1.5 mi N. of Anderson Ave.
- Olsson and Associates is the consultant
- Working on office check plans

Rose Hill Rd. Bridge (O.7-2.6)

- Approximately ¼ mi. S. of Swede Creek Rd.
- KDOT Off-System Bridge Program (80/20 grant for construction)
- BG Consultant
- [Ebert Construction started project November 1, 2021. 90 Working Days](#)
- [Drilled pile shafts](#)

West 32nd Ave Bridge (T.0-30.8)

- Approximately ¼ mi. N. of McDowell Creek Rd.
- Alfred Benesch & Co.
- Final plans complete, r/w acquisition complete and utility relocation
- Bids Opened September 2nd – King apparent low bidder
- [January 2022 early start date](#)

Winkler Mills Bridge (H.0-5.9)

- Approximately 0.1 mi. N. of Fancy Creek Rd.
- Bartlett & West
- Office check plans being reviewed

Fancy Creek Bridge (K.0-6.2)

- Approximately 1.25 mi. W. of Tuttle Creek Blvd.
- Schwab-Eaton

- Field check held February 2, 2021
- Considered Historic by State Historic Preservation Office
- Agreed on an on-site location of the existing bridge and working on a mitigation plan and easement

South Otter Bridge (D.5-9.1)

- Approximately 0.1 mi. S. of Green-Randolph Rd.
- Schwab-Eaton
- Contract awarded to Ebert Construction.
- Estimated start date March 2022

Senn Rd Bridge (I.1-10.8)

- BG Consultants
- Approximately 0.1 mi. E. of Union Rd.
- Ebert Construction started first week of October 2021. 90 Working Days
- Place superstructure Wednesday, November 10th.

Parallel Rd. Culvert (C.7-0.0)

- Approximately 0.2 mi E. of May Day Rd.
- Schwab-Eaton
- Working on field check plans.

Flat Rock Rd. Culvert (O.3-1.3)

- Approximately 0.5 mi. W. of Swede Creek Rd.
- SMH
- Office check plan complete, starting r/w work

Union Rd Culvert (I.0-0.9)

- Approximately 0.9 mi. S. of Green-Randolph Rd.
- SMH
- Office check complete, starting r/w work

Wildcat Creek Park Bridge

- Benesch Design
- County Bridge Crew will build
- DWR Permit approved
- State Preservation Office approved the removal of old structure.
- Work has started- Pile have been driven.

Parks:

- Normal park maintenance activities
- Did some watering while weather was good on newly planted grass.

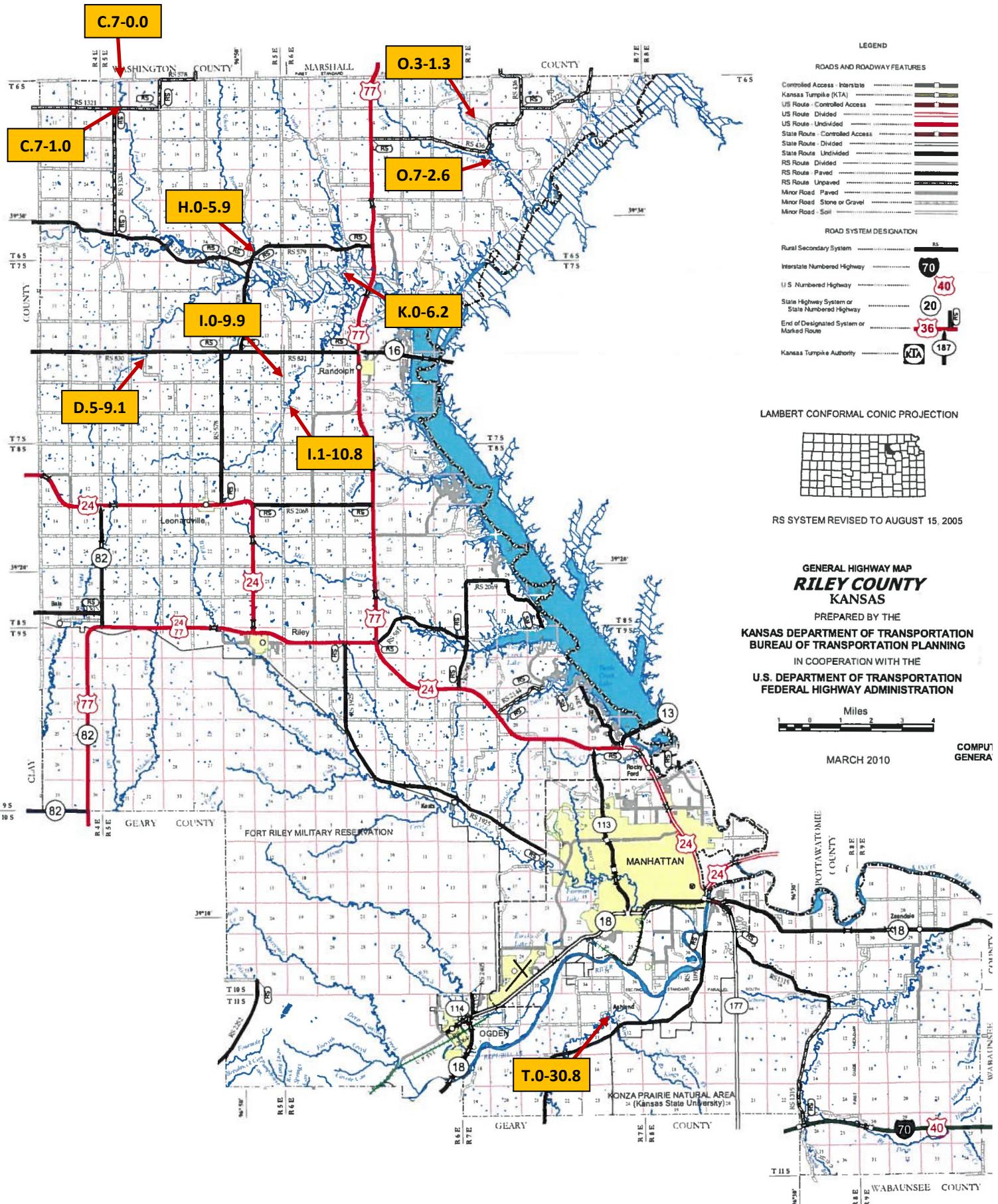
- Crew working on CDL's
- Improved pad and reseeded area of Rabbit tent at Fairgrounds.
- Evaluations & Inventory

Operations:

- Wildcat Park Bridge
- Cleaning ditches of various roads
- Evaluations
- Mechanic position still open

Miscellaneous

- EMS Headquarters Station RFP's.
- KDHE inspection of University Park Water.
- Working on Compliance with EPA and KDHE requirements of University Park Treatment Plant
- New Assistant PW Director/Assistant Co Engineer – Evan McMillan
- Transfer Station scale installed
- Working with SMH & KDHE on Stormwater compliance plan
- Evaluations





**COUNTY
COUNSELOR/ADMINISTRATIVE
SERVICES**
Staff Update

Clancy Holeman
Counselor/Director of
Administrative Services
115 North 4th Street
Manhattan, KS 66502
Phone: 785-565-6844

COMMISSION AGENDA REPORT

FROM: Jana Chingway, Senior Legal Assistant

MEETING: December 13, 2021

SUBJECT: Pending County Projects County Counselor

PRESENTER: Clancy Holeman, Riley County Counselor

Enclosures:

- Final Commission List 12.13.2021 (DOC)

PENDING COUNTY PROJECTS • Beginning December 3, 2021 and through December 9, 2021

Submitted by Clancy Holeman, Riley County Counselor

Changes or additions from previous entries or in the items listed are shown in italics.

NOTE: The below lists are not intended to be a comprehensive list of all “pending” Commission or projects of other County Departments underway. Instead, the below lists represent an ongoing “snapshot” of the current status of selected pending projects which have either consumed significant staff time, or involve county issues of widespread significance. Additional entries show selected project work for individual county departments. The sequence of entries below is not intended to reflect the priority assigned to any work described.

COMMISSION LIST

Countywide Emergency Radio Communications System Upgrade: The upgrade is complete. But now the “program” phase has been completed, additional work from this department will be provided, as necessary, during the “maintenance” and “warranty” periods now underway. Discussion with contract administrator for vendor (L3Harris) scheduled for August 27, 2021. Discussion held with vendor contract administrator. Discussion with EM Director (8-30-21). Working toward final documents of “program” phase. Conversation with EM Director. (9-24-21) Conversation with L3Harris contract administrator, moving this matter toward likely resolution by the BOCC on 9-30-21. (9-24-21) Review appropriately continues among EM, KSU and Emergency Dispatch personnel regarding close out of this phase of the project. (9-24-21) Draw Commission Agenda Report and place on 9-30-21 agenda for BOCC review and approval of contract documents. (9-28-21) Discuss final contract documents for agenda separately with EM Director and L3Harris Contract Administrator. (9-29-21) Obtain BOCC approval of Amendment 1 to Master Service Agreement. (9-30-21)

First Christian Church: Now this property is “listed” as a “historic site,” there are state law restrictions applicable whenever a “project” is undertaken involving potential repair, damage or destruction of the site or its structure. Asbestos removal is likely the next “project.” I will provide any necessary notice of that “project” to the State Preservation Officer. I presented a CAR to the Board 8/12/21 and discussed with the BOCC the primary controlling statute. Legal research 8-24-2021. BOCC decides during open meeting to cancel pending contract offer to remove asbestos from Church for approximately \$18,000. Majority of BOCC states premature to remove asbestos before later decision by BOCC what is planned for Church now it’s “listed.” Gary Rosewicz, Assistant County Engineer, will notify the company offering to remove asbestos of this cancellation. (8-30-21) Confirmed with Gary Rosewicz, he notified company. (9-1-21). I filed petition for judicial review, in Riley County District Court, of state Historic Sites Board of Review designation of the First Christian Church as a historic site. (9-3-21). Contacting attorney for Historic Sites Board of Review. (9-19-21) Discussion with attorney for Historic Sites Board of Review. (9-23-21) Conduct legal research related to pending issues. (9-24-21) Received entry of appearance from Topeka law firm representing defendants. (9-24-21) Received District Court Clerk’s extension of time to file answer to County’s petition for judicial review, at Defendants’ request. Granted as a matter of right by state statute. Deadline for Defendants to answer is extended to October 12, 2021. Legal research. (9-24-21) Advise Public Works on question regarding asbestos removal. (9-26-21) Agree to Defendant’s attorney’s request for additional time to submit record of hearing to Court. (Week of 9-29-2021)

County Jail Inmate Medical Care: Discussions have begun at the staff level, with the assistance of this department, regarding putting a renewal contract in place for this service. As this Board is aware, all medical expenses incurred by prisoners while in custody at the Riley County Law Enforcement Center’s jail are the sole responsibility of Riley County--and not of the City of Manhattan or State of Kansas. Staff discussion scheduled for 8-27-21. Staff discussion rescheduled for 9-22-21. Staff discussion held—research history—recommendation accepted by staff. (9-22-21) Review state of current arrangement. (9-22-21)

KAC Annual Meeting (October 19, 2021): Accepted invitation to participate on panel discussion before the general KAC membership regarding “Dark Store” and Riley County’s experience on the issue. Prepare for panel discussion. (9-29-21) Review and work on presentation of power point for presentation scheduled for 10-18-21. (10-16-21; 10-17-21) Participated in panel discussion during KAC annual meeting. (10-18-21)

County Counselors Association of Kansas: Assist with organization of the semi-annual CLE our statewide professional association will present to its members during the October 19, 2021 KAC annual meeting. Discuss with scheduled CLE presenter local experience on specific state statute related to soil investigation. (9-28-21) Assist with

presentation of CLE to County Counselor's Association of Kansas during KAC annual meeting. Accept award as outgoing CCAK president (effective 1-1-22). Accept "Ed Randels" award for service to CCAK. (10-19-21) Work on scheduling next Board meeting of CCAK—set for Wednesday, 11-10-21)

"Dark Store": Oral argument (1/2 day) scheduled to take place before BOTA August 26, 2021. Discuss with BOTA staff, and relay to City Commissioner Linda Morse info she requested during 8-23-21 Intergovernmental Luncheon about BOTA 8-26-21 hearing time and whether hearing is open to public (8-23-21). Oral argument before BOTA conducted by counsel for both parties (8-26-21). Accept KAC invitation to be part of two-person panel discussion of "Dark Store," to be held during KAC annual meeting, October 18-21, Overland Park; will take place in opening breakout session—first morning of the annual meeting. Call Kim Qualls, KAC Education & Communications Director, about breakout session. Accepted KAC invitation to work with KAC Executive Director on recording of KAC podcast on "Dark Store"; recording scheduled for September 17, 2021. Reschedule "Dark Store" podcast recording for 10-1-21. (9-24-21) Work with County Appraiser Greg McHenry to prepare for KAC podcast this Friday (10-1-21) and KAC Panel Discussion during annual meeting to be held 10-18-21. (9-28-21) Continue preparation for KAC annual meeting and panel discussion of "Dark Store." (Week of 9-29-21) Work with KAC recording podcast on "Dark Store". (10-1-21) Discuss KAC annual meeting (10-18-21) presentation with co-panelist Douglas County Appraiser, and Greg McHenry. (10-4-21) Further discussion with Greg McHenry on Dark Store issues for KAC annual meeting panel presentation. (10-6-21) Final discussion with Greg McHenry on Dark Store issues for KAC annual meeting presentation. (10-7-21) Work with Greg on same subject. (10-10-21) Work with Greg on same subject (10-15-21) Participate in panel discussion on "Dark Store" at KAC annual meeting. (10-18-21) Receive notice from counsel BOTA has denied Riley County's Petition for Reconsideration in Home Depot appeal. (11-18-21)

"Constitutional Protection of County Home Rule": Accepted KAC invitation to present to County Commissioners Association, KAC affiliate member, information on Home Rule, during final day of KAC annual meeting in O.P., October 20th. Accepted KAC invitation to work with KAC Executive Director on recording of KAC podcast on "Constitutional Protection of County Home Rule"; recording scheduled for September 10, 2021. Podcast recorded with KAC 9-10-21. Work on presentation to County Commissioners scheduled for 10-20-21 (10-15-21; 10-16-21; 10-17-21; 10-19-21) Convene presentation by Mike Heim on constitutional protection of county home rule during KAC annual meeting. (10-20-21) Presentation on constitutional protection of county home rule to County Commissioners Association of Kansas, during KAC annual meeting. (10-20-21)

Riley County Annual Legislative Conference: Confirm with BOCC during public meeting 9-9-21 following available dates for annual meeting with county's legislative delegation: November 1, 4 and 18, 2021. (Date of 11-18 removed because it conflicts with county official's luncheon; Date of 11-15 removed because it conflicts with Law Board meeting.) Legislative Conference has been scheduled for Thursday, November 4, 2021. (9-17-21) All delegation members were notified of the date and time of the legislative conference. Work on agenda for legislative conference. (10-14-21; 10-15-21) Present draft agenda for legislative conference to BOCC and obtain approval of final draft. (10-21-21) Work with staff on discussion of revised spreadsheet for use as attachment to conference agenda. (10-27-21) Cancel November 4, 2021 legislative conference and reschedule to December 2, 2021, following individual discussions with BOCC members, members of legislative delegation and county officials participating in presentation. (11-3-21; 11-4-21)

White Canyon Benefit District: White Canyon benefit district's residents' request, made during this date's public commission meeting, asking whether Riley County willing to supplement the cost of the benefit district's proposed private road improvement project. No dollar figure provided by benefit district residents. County staff instructed to provide BOCC at upcoming meeting most recent Riley County Public Works' "estimate" of "northern route" as an option to current benefit district project proposed. (8-30-21)

American Rescue Plan: Discussion with staff about possibly engaging consultant to assist County with federal/state requirements in future use of County's \$14M allocation of ARPA funds. Similar concept to staff's use of consultant with prior CARES funding. Unlike CARES funding, a primary focus of ARPA funding is infrastructure. (8-31-21) Discussions with staff and potential consultant. (9-17-21) Attend and participate in KAC webinar on ARPA and potential Health Department fund uses. (9-24-21) Communicate with consultant on agreed terms of service. (9-26-21) Finalize Professional Services Agreement with Consultant; draw Commission Agenda Report and submit for BOCC review and possible approval 9-30-21. (9-28-21) Obtain BOCC approval of Professional Services Agreement. (9-30-21) Staff meets with Consultant for first time regarding ARPA distribution rules. (9-30-21) Draft letter to congressional office (for discussion by BOCC in public meeting on 10-28-21) in support of S 3011—giving more flexibility to counties nationwide in their use of ARPA funds. (10-27-21)

Riley County Employee Day: Intermittent work on employee day: Discussions with potential lunch ½ hour vendors; discussion with planning committee, with keynote speaker and Elizabeth Ward, H.R. Manager. (9-16-21; 9-17-21) Contact moderator for morning virtual sessions offering potential meeting for Monday, September 27, 2021, with Elizabeth Ward and this office to answer any Employee Day questions. (9-24-21) Meet with prospective food truck vendor at Riley County Health Department. (9-27-21) (Agreements signed with 2 vendors—arrange to meet final vendor Saturday morning for signature of contract.) (10-1-21) Agreement signed Saturday, October 2, 2021 with final of the 3 vendors. Pick up tickets from 2 vendors representing meals served to employees during Employee Day (10-12-21; Third vendor hand-delivers tickets to this office (10-13-21); conduct final ticket count; submit information on ticket count with payment due vendors to Budget and Finance Officer and email each vendor same information. (10-15-21) Review with HR and Training Committee on outcomes from Employee Day. (10-25-21)

Nextgen 911: Meeting as member of Nextgen 911 staff committee to review potential upcoming renumbering/renaming projects. (9-21-21) Communicate with fellow members of staff committee on pending project. (9-23-21) Communicate with fellow members of staff committee on different pending project. (9-24-21)

Human Resources: Finalize contract with East Coast Risk Management and place on 10-4-21 agenda for BOCC review and approval. Company will consolidate current Personnel Policies and Guidelines with separate resolutions amending those policies over the past years. (10-1-21) Contract with East Coast Risk Management approved by BOCC. (10-4-21) Assist HR with personnel issues involving different departments. (11-22; 11:23)

Budget and Planning Committee: Attend meeting 9-28-21.

Department Head Committee: Attend meeting regarding possible “Code of Conduct” required for state grant supporting businesses. (9-29-21) Obtain BOCC approval of “Code of Conduct.”

Indigent Defense Panel: Discuss at staff level potential 2022 contract. (9-21-21) Separate issue: Discuss with county and District Court staff coding of interpreter expense. (9-21-21) Panel member contracts for 2022 were created and emailed to current members. (11-3-21) Notice to Riley County Bar Association of at least one panel vacancy effective January 1, 2022. (11-4-21) Proposed 2022 contracts have been provided to all current panel members. None returned as of 11-23-21.

Rural Economic Development Advisory Board: Discuss with staff. (9-21-21) Staff discussion scheduled for 10-1-21. Circulate among staff working group draft of REDAB resolution—to include changes to resolution proposed by BOCC. (11-24-21)

Federal Rules on Vaccination Mandate: Research applicability/non-applicability of CMS and OSHA vaccination mandates to be published this week. (11-4-21; 11-5-21) Discuss issues with BOCC during administrative time at public meeting. (11-8-21). Research legal issues. (11-10-21) Staff discussion of foregoing issues. (11-10-21) Legal research, attend webinars and discuss with staff possible employee vaccination policy if required by foregoing federal rules. (11-8; 11-12; 11-15; 11-16; 11-17; 11-18) Presented proposed draft vaccination policy to BOCC during public meeting November 22, 2021. BOCC decision is to not adopt. (11-22-21).

National Opioid Litigation Settlement: Successfully register on behalf of Riley County at national website. Will ensure we receive settlement documents when they are available, for review and possible signature. (11-24-21)

DEPARTMENTAL LIST

Riley County Register of Deeds: Provide legal advice. Conversation with ROD (8-2021). Conversation about county termination of contract. (9-22-21) Discussion with other party to contract. I can confirm contract will terminate as required by County. (9-22-21)

Riley County Museum: Provide legal advice. Prepare for BOCC candidate interview Director/Curator position. (11-7-21)

Riley County Human Resources: Provide requested legal advice on multiple issues related to pandemic; zoom meeting on federal contract requirement. Work on separate project involving proposed vendor and personnel policies. (9-22-21). Review legal parameters of “long-COVID” disability as viewed by the Equal Opportunity Commission; information provided by H.R. (9-24-21)

Riley County Public Works: Provide legal advice on project. Review and approve “as to form” KDOT Local Road Safety Plan Agreement. (9-24-21) Answer question on project. (10-21-21) Review and approve as to form Transfer Station scales repair contract. (10-25-21) Review “Force Account Construction Engineering Inspection Services Agreement” for replacement of Bridge over Swede Creek. (11-2-21) Discuss with USDA final documents for Fairmont Heights closing and construction. (11-2-21) Complete review of “Force Account Construction Engineering Inspection Services Agreement” for replacement of Bridge over Swede Creek. (11-7-21)

Riley County Planning & Development: Provide legal advice on 2 projects. Advise P & D Director on development of “Code of Conduct” necessary for grant close-out. (9-29-21) Discuss with P & D and H.R. departments “Code of Conduct” Commission Agenda Report to be presented by P & D 10-7-21. (10-4-21; 10-5-21) Discuss separate regulatory issue with P& D. (10-5-21)

Riley County Emergency Management: Provide legal advice on 1 project.

Riley County Health Department: Provide legal advice on projects. Zoom meeting with Julie Gibbs and Debbie Nuss regarding request from Flint Hills Wellness Coalition to place walk-in cooler/freezer on grounds of Family and Child Resource Center. Draw and submit Commission Agenda Report reflecting request—scheduled for 9-30-21 BOCC meeting. (9-28-21) Obtain BOCC approval of Flint Hills Wellness Coalition agreement in principle, presented at 9-30-21 public meeting, for future license agreement and pouring of concrete as base for outdoor “walk-in cooler/freezer at RCHD’s Family and Child Resource Center. (9-30-21) Finalize and place on BOCC agenda for 10-14-21 license agreement with FHWC. (10-5-21) Present to and obtain approval from BOCC license agreement with FHWC. (10-14-21) Discuss concept of assistance from Envisage Consulting, Inc., for Community Health Improvement Plan. (10-21-21) Review vaccination matter. (10-27-21)

Riley County Information Technology/GIS: Request for estimate (submitted to this office 8-20-21). Discuss technology issue with I.T. interim director. (10-21-21) Prepare for BOCC candidate interview IT/GIS Director.

Riley County Ambulance Service: Will provide legal advice. (8-20-21)

Riley County Fire District No. 1: Work with Budget and Finance Officer on District budget approval. (8-23-21)

Riley County Clerk: Advise on .02 countywide retailers’ sales tax election project (8-24-21). Legal research on project involving sign. (9-20-21) On same issue discussion with Planning and Development staff. (9-21-21) Work with county staff and PIO on separate project involving potential vendor of software. Contact potential vendor. (9-20-21)

Riley County Treasurer: Advise on property tax issue. (10-6-21)

Riley County Community Corrections: Discuss with Director Shelly Williams potential contract with Clay County Sheriff’s Office for testing of Community Corrections’ clients. (10-26-21)

Riley County Public Information Officer: Finalize contract for Archive Social. Will present to BOCC for review and possible approval at public meeting on 11-29.



COUNTY CLERK & ELECTIONS
Personnel

Rich Vargo
County Clerk
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

COMMISSION AGENDA REPORT

FROM: Allana Saenger, Director, Riley County Historical Museum

MEETING: December 13, 2021

SUBJECT: Request for Acceptance of 2022 Riley County Historical Society Grant

PRESENTER: Tami Robison, Budget & Finance Officer

BACKGROUND

Since 2015 the Riley County Historical Society has provided an annual grant to the Riley County Historical Museum which has allowed us to increase the number of hours available for the Museum Assistant and As-Needed Assistants. This would allow staff coverage in the museum Tuesday through Friday, 8 hours a day plus Saturday and Sunday 3 hours a day, during the hours the Museum is open. The Museum Assistants greet visitors, conduct tours and assist with general questions from the public. They also process collections, work on archival projects, and help with other Museum duties.

DISCUSSION

The Riley County Historical Society would like to make a grant to Riley County of \$20,658.74 to cover additional Museum Assistant hours of work in 2022.

- Currently, Riley County funds 416 As-Needed hours per year; however, 1,768 hours are needed from the As-Needed Assistants for the coverage described above.
 - The Historical Society grant would fund 1,352 additional hours for As-Needed Museum Assistants.
 - *Estimated cost for funding these hours (\$11.22 x 1,352 hours, plus benefits) = \$16,345.07*
- In addition, The Historical Museum currently employs a part time, regular position of Museum Assistant. This is a benefits eligible position and has expanded responsibilities.

- Currently Riley County funds 728 hours per year, however 936 hours are needed for the coverage described above.
- The Historical Society grant would fund the additional 208 hours for the Museum Assistant.
- *Estimated cost for funding these hours (\$14.92 hour x 208 hours, plus benefits) = \$4,313.67*

Total 2022 Museum Assistant estimated cost = \$20,658.74

- None of the As-Needed Museum Assistants are benefits-eligible, and all Museum Assistants will work less than 1,000 hours total during the year, to remain in compliance with Health Care mandates.

FISCAL IMPACT

There is no cost to Riley County, as the Riley County Historical Society's grant would cover the full cost of the additional Museum Assistant hours worked in 2022.

RECOMMENDATION(S)

I kindly recommend Riley County accept the Riley County Historical Society Museum Assistant grant to fund additional 2022 As-Needed and Museum Assistant hours of work.

POSSIBLE MOTION(S)

Move to approve: I move that Riley County accept the Riley County Historical Society grant of \$20,658.74 to fund additional As-Needed and Museum Assistant hours of work in 2022.

Move to deny: I move that Riley County decline the Riley County Historical Society grant of \$20,658.74 to fund additional As-Needed and Museum Assistant hours of work in 2022.

Move to modify

Move to table

No action required.

The Board agreed by consensus to

Enclosures:



PLANNING & DEVELOPMENT
Resolution

Amanda Smeller
Planning/Special Projects
Director
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-537-6332

RESOLUTION

FROM: Amanda Smeller, Planning Director

MEETING: December 13, 2021

SUBJECT: Amend Resolution 062719-20, fee schedule, to add fees for Short Term Rental licenses and Agritourism licenses

PRESENTER: Amanda Smeller, Planning Director

BACKGROUND

Our current fee schedule does not include fees for Agritourism licenses and Short Term Rental licenses. Attached is a track changes version of a resolution showing the proposed changes. Also attached is a clean version of the proposed resolution.

DISCUSSION

All of our licenses have associated fees for initial application and in most cases are the same fee for initial and renewal as the process is the same. There is a review process that applies to both Short Term Rentals and Agritourism licenses so should have a fee both for initial license and renewal license. Staff proposes \$200 for the initial Agritourism and Short Term Rental license with a \$100 renewal fee for each. Staff will need to review the application, perform a site visit to ensure that all criteria are met, coordinate with other departments for proper review and input, and monitor to ensure continued compliance with regulations.

We will be evaluating the fee schedule in its entirety next year to assess if any fees need to change.

FISCAL IMPACT

There is no fiscal impact to the County to assign fees to these two license types.

RECOMMENDATION

Staff recommends the changes to the fee schedule.

POSSIBLE MOTION(S)

Move to approve amending the Planning & Development fee schedule to add fees for Agritourism and Short Term Rental licenses.

Move to deny amending the Planning & Development fee schedule to add fees for Agritourism and Short Term Rental licenses.

Move to table amending the Planning & Development fee schedule to add fees for Agritourism and Short Term Rental licenses.

Enclosures:

- Fee Sched Res Track Changes (DOCX)
- Fee Sched Res Clean (DOCX)

RESOLUTION NO. ~~062719~~121321-**A RESOLUTION ESTABLISHING PLANNING AND DEVELOPMENT FEES FOR
RILEY COUNTY, KANSAS**

WHEREAS, K.S.A. 12-741 et seq., allows for the enactment of planning and zoning laws and regulations by counties for the protection of the public health, safety and welfare of said county, and

WHEREAS, K.S.A. 19-212 authorizes the Board of County Commissioners to perform all powers of local legislation and administration it deems appropriate, including charging and collecting fees,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF RILEY COUNTY, KANSAS:**

Section 1. The Planning and Development Department is hereby authorized to charge and collect the fees outlined below:

<u>ACTION</u>	<u>FEE</u>
*Building Permit - Residential Principal Structure.....	\$150.00
*Building Permit - Commercial/Industrial Principal Structure.....	\$225.00
*Building Permit - Residential Addition/Accessory Structure	\$150.00
*Building Permit - Commercial/Ind Addition/Accessory Structure	\$225.00
Floodplain Development Permit	\$ 75.00
Floodplain Development Permit w/Base Flood Elevation.....	\$100.00
Sign Permit.....	\$ 50.00
Special Event Permit.....	\$100.00
Boundary Line Adjustment or Lot Split	\$100.00
Conditional Use	\$400.00
Easement Vacation.....	\$300.00
Final Development Plan (PUD) Amendment	\$200.00
Platting (4 lots or less)	\$350.00
Platting (5 lots or more)	\$450.00
Platting & Rezoning.....	\$550.00
Replatting.....	\$200.00
Residential Use Designator.....	\$200.00
Residential Use Designator & Plat	\$350.00
Rezoning	\$450.00

PLANNING AND DEVELOPMENT FEES
Page 1

Road Name Change	\$100.00
Special Use.....	\$400.00
Variance	\$300.00
Zoning Appeal	\$200.00
<u>Agritourism License.....</u>	<u>\$200.00</u>
<u>Agritourism License renewal</u>	<u>\$100.00</u>
<u>Short Term Rental License.....</u>	<u>\$200.00</u>
<u>Short Term Rental License renewal</u>	<u>\$100.00</u>
Excavation License	\$150.00
Mobile Home Park License (\$5 per lot)	\$300.00 maximum
Site Evaluation (No Profile).....	\$ 50.00
Profile/Site Evaluation	\$150.00
New Private Septic Permit	\$150.00
Lagoon Permit.....	\$300.00
Private Wastewater Disposal System Repair Permit (Major Repairs).....	\$ 75.00
Private Wastewater Disposal System Repair Permit (Minor Repairs)	No Charge
Environmental Systems Evaluation (Evaluation for sale of property)	\$100.00
Environmental Systems Evaluation Revisit.....	\$ 50.00
Alternative System Permit	\$300.00
Inspection of Alternative Private Wastewater Disposal System	\$100.00
(No charge for County's inspection if homeowner provides documentation of semi-annual service contract and maintenance reports from licensed contractor)	
Re-inspection of Alternative Private Wastewater Disposal System	\$ 75.00
(No charge for County's inspection if homeowner provides documentation of semi-annual service contract and maintenance reports from licensed contractor)	
Initial Septic Hauler License.....	\$150.00
Septic Hauler License Renewal	\$ 50.00
Initial Installer License	\$150.00
Installer License Renewal	\$ 50.00
Water Well Permit	\$ 75.00
Mobile Home Park Wastewater Permit	\$100.00
Coliform Test	\$ 9.00
Nitrate Test.....	\$ 2.00
Iron Test	\$ 2.00
Fluoride Test	\$ 5.00
Hardness Test.....	\$ 2.00
Alkalinity Test	\$ 2.00
Chloride Test.....	\$ 2.00
Chlorine Test.....	\$ 2.00
Sulfate Test	\$ 2.00
PH Test.....	\$ 2.00

* A separate building permit is required for each category; however, if a principal structure and an accessory structure are constructed simultaneously, the total fee for the two permits shall be \$50 above the permit fee for the principal structure. In the event construction is commenced prior to the issuance of a building permit, the permit fee shall be doubled to compensate for the direct costs and additional staff costs involved in enforcement activities.

PLANNING AND DEVELOPMENT FEES

Page 2

Section 2. Resolution No. ~~040218-18062719-20~~ and all other resolutions in conflict herewith are hereby revoked.

Section 3. This Resolution shall become effective upon publication in the official County newspaper.

ADOPTED this ~~27th day of June 2019~~^{13th} day of December 2021.

Formatted: Superscript

**BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS**

~~Ronald E. Wells~~John Ford, Chair

~~Marvin Rodriquez~~Greg McKinley, Member

~~John Ford~~Kathryn Focke, Member

ATTEST:

Rich Vargo, County Clerk

RESOLUTION NO. 121321-**A RESOLUTION ESTABLISHING PLANNING AND DEVELOPMENT FEES FOR
RILEY COUNTY, KANSAS**

WHEREAS, K.S.A. 12-741 et seq., allows for the enactment of planning and zoning laws and regulations by counties for the protection of the public health, safety and welfare of said county, and

WHEREAS, K.S.A. 19-212 authorizes the Board of County Commissioners to perform all powers of local legislation and administration it deems appropriate, including charging and collecting fees,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF RILEY COUNTY, KANSAS:**

Section 1. The Planning and Development Department is hereby authorized to charge and collect the fees outlined below:

<u>ACTION</u>	<u>FEE</u>
*Building Permit - Residential Principal Structure.....	\$150.00
*Building Permit - Commercial/Industrial Principal Structure.....	\$225.00
*Building Permit - Residential Addition/Accessory Structure	\$150.00
*Building Permit - Commercial/Ind Addition/Accessory Structure	\$225.00
Floodplain Development Permit	\$ 75.00
Floodplain Development Permit w/Base Flood Elevation.....	\$100.00
Sign Permit.....	\$ 50.00
Special Event Permit.....	\$100.00
Boundary Line Adjustment or Lot Split	\$100.00
Conditional Use	\$400.00
Easement Vacation.....	\$300.00
Final Development Plan (PUD) Amendment	\$200.00
Platting (4 lots or less)	\$350.00
Platting (5 lots or more)	\$450.00
Platting & Rezoning.....	\$550.00
Replatting.....	\$200.00
Residential Use Designator.....	\$200.00
Residential Use Designator & Plat	\$350.00
Rezoning	\$450.00

PLANNING AND DEVELOPMENT FEES

Road Name Change	\$100.00
Special Use.....	\$400.00
Variance	\$300.00
Zoning Appeal	\$200.00
Agritourism License.....	\$200.00
Agritourism License renewal.....	\$100.00
Short Term Rental License.....	\$200.00
Short Term Rental License renewal	\$100.00
Excavation License	\$150.00
Mobile Home Park License (\$5 per lot)	\$300.00 maximum
Site Evaluation (No Profile).....	\$ 50.00
Profile/Site Evaluation.....	\$150.00
New Private Septic Permit.....	\$150.00
Lagoon Permit.....	\$300.00
Private Wastewater Disposal System Repair Permit (Major Repairs).....	\$ 75.00
Private Wastewater Disposal System Repair Permit (Minor Repairs)	No Charge
Environmental Systems Evaluation (Evaluation for sale of property)	\$100.00
Environmental Systems Evaluation Revisit.....	\$ 50.00
Alternative System Permit	\$300.00
Inspection of Alternative Private Wastewater Disposal System.....	\$100.00
(No charge for County's inspection if homeowner provides documentation of semi-annual service contract and maintenance reports from licensed contractor)	
Re-inspection of Alternative Private Wastewater Disposal System.....	\$ 75.00
(No charge for County's inspection if homeowner provides documentation of semi-annual service contract and maintenance reports from licensed contractor)	
Initial Septic Hauler License.....	\$150.00
Septic Hauler License Renewal	\$ 50.00
Initial Installer License	\$150.00
Installer License Renewal	\$ 50.00
Water Well Permit	\$ 75.00
Mobile Home Park Wastewater Permit	\$100.00
Coliform Test.....	\$ 9.00
Nitrate Test.....	\$ 2.00
Iron Test.....	\$ 2.00
Fluoride Test	\$ 5.00
Hardness Test.....	\$ 2.00
Alkalinity Test	\$ 2.00
Chloride Test.....	\$ 2.00
Chlorine Test.....	\$ 2.00
Sulfate Test	\$ 2.00
PH Test.....	\$ 2.00

* A separate building permit is required for each category; however, if a principal structure and an accessory structure are constructed simultaneously, the total fee for the two permits shall be \$50 above the permit fee for the principal structure. In the event construction is commenced prior to the issuance of a building permit, the permit fee shall be doubled to compensate for the direct costs and additional staff costs involved in enforcement activities.

PLANNING AND DEVELOPMENT FEES

Section 2. Resolution No. 062719-20 and all other resolutions in conflict herewith are hereby revoked.

Section 3. This Resolution shall become effective upon publication in the official County newspaper.

ADOPTED this 13th day of December 2021.

**BOARD OF COUNTY COMMISSIONERS
OF RILEY COUNTY, KANSAS**

John Ford, Chair

Greg McKinley, Member

Kathryn Focke, Member

ATTEST:

Rich Vargo, County Clerk

Attachment: Fee Sched Res Clean (11418 : Amend Planning & Development Fee Schedule)



OUTSIDE AGENCY
Presentation

Outside Agency
110 Courthouse Plaza
Manhattan, KS 66502
Phone: 785-565-6200

MEMORANDUM

FROM: Kelly Sartorius/Iris Evans

MEETING: December 13, 2021

SUBJECT: Freedom's Frontier Foundation

PRESENTER: Kent Glasscock and Kelly Sartorius

Enclosures:

- FFNHA How It Works Flyer (PDF)
- FF KS Flyer (PDF)
- Letter Legislation Request General (PDF)
- Original Authorizing legislation (PDF)



FFNHA Facts

Freedom's Frontier National Heritage Area (FFNHA) has no connection with the 30-by-30 initiative. None.

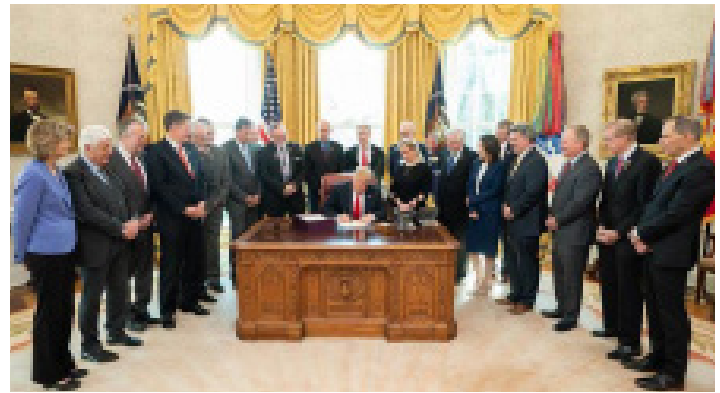
In 2019, President Donald Trump created six new national heritage areas to join FFNHA. In addition, President George W. Bush signed into law the act creating FFNHA in 2006.

Here is what that law says:

- By that law, no land or organization is automatically a part of FFNHA.
- By that law, no private property owner is required to participate or be associated with FFNHA.
- By that law, a historic site or museum requests to be included as a Partner with FFNHA. FFNHA cannot automatically include any property. 181 Kansas properties have joined as Partners.
- By that law, FFNHA can only enter into Partnerships with historic sites or museums located inside the counties listed in the legislation.

"Freedom's Frontier has helped us develop historic sites and contributed to economic development. Their help has been critical in our efforts to develop tourism."

Michael Stubbs, Mount Mitchell
Prairie Guards President



President Trump creates six new NHAs alongside a bipartisan group of lawmakers on March 12, 2019.

- By that law, no Partner who joins FFNHA is permanently "locked in." At any time, a Partner can choose to leave FFNHA by sending us a letter "opting out."
- By that law, FFNHA is prohibited from owning any property.
- By that law, FFNHA has no authority to require access to any property.
- By that law, FFNHA has no authority for zoning or land use regulation.
- By that law, FFNHA has no authority for mineral or water rights.
- By that law, FFNHA's creation changes no state's, county's, or town's authority.
- By that law, FFNHA cannot impose any burden on any private property owner.
- By that law, a management plan was created and approved for FFNHA that identified three themes for the heritage area-- the settlement of the frontier, the border and civil war on the western frontier, and the enduring struggle for freedom.



Freedom's Frontier National Heritage Area Fast Facts

- Freedom's Frontier encourages heritage tourism in Kansas and Missouri. We make it easy for tourists interested in History to visit our communities—bringing their tourism dollars to all communities – even those which often are left out of the U.S. national history narrative.
- 41 counties—29 in Kansas and 12 in Missouri.
- One of 55 National Heritage Areas. President Donald Trump created the last six. President Ronald Reagan created the first one in 1984.
- We help museums and historic sites work together to tell the stories of the frontier, the Kansas-Missouri border war, and the enduring struggle for freedom.
- We are in “opt-in” organization. Each historic site and museum makes their own choice to participate. Membership is always optional for any individual, organization, or community—including for property owners.
- Through the region, we have 319 total partners who requested to participate.
- A new smart phone app, our “Shortcut to Discovery” newsletter, and our partnerships with tourism groups—*Travel Kansas* and the *Lewis and Clark History Trail*—make it easy for heritage travelers to discover our sites and visit our locations.
- Economic development studies show national heritage areas generate \$5.00 for each \$1.00 from the National Park Service.

"Freedom's Frontier has helped us develop historic sites and contributed to economic development. Their help has been critical in our efforts to develop tourism."

Michael Stubbs, Mount Mitchell
Prairie Guards President



President Trump creates six new NHAs alongside a bipartisan group of lawmakers on March 12, 2019.

Freedom's Frontier National Heritage Area Program Highlights

- Historical grants to partners with up to \$3,000 for a project with a one-to-one local match.
- We pay one-half the fee of partners wanting to improve their organizations through the American Association of State and Local History (AASLH) Standards and Excellence Program in History (STEPS). STEPS is designed specifically for small to mid-sized history organizations, including volunteer-run institutions. The 1,100+ organizations enrolled in STEPS benchmark themselves against national museum standards.
- Scholarship grants to assist partner professionals with training to improve their museum's operation.
- Specialty workshops on running historical museums and maintaining collections.
- Temporary exhibits for our partners to encourage residents to re-visit their museum for new content.
- Bus-on-us grants to organizations to encourage school trips and historic partner sites.
- Online programs “Portals to the Past” and “Free History” to engage residents.
- Our APP and lesson plans for teachers provide tools for teaching.
- National History Day programs for high school students in the heritage area



Our 170 Kansas partners include

Amelia Earhart Birthplace Museum • **Atchison**
 Baxter Springs Heritage Center • **Baxter Springs**
 Beecher Bible and Rifle Church • **Wabaunsee**
 Coffey County Museum • **Coffey**
 Constitution Hall State Historic Site • **Lecompton**
 Dole Institute of Politics • **Lawrence**
 First Territorial Capitol State Historic Site • **Junction City**
 Flint Hills Discovery Center • **Manhattan**
 Fort Scott National Historic Site • **Fort Scott**
 Frontier Army Museum • **Leavenworth**
 John Brown Museum • **Osawatimie**
 Kansas History Center • **Topeka**
 Little House on the Prairie Museum • **Independence**
 Mahaffie Stagecoach Stop and Farm • **Olathe**
 Mount Mitchell Heritage Prairie • **Wabaunsee County**
 National Agricultural Center & Hall of Fame • **Bonner Springs**
 Old Depot Museum • **Ottawa**
 Orcutt Living History Museum • **Humboldt**
 Riley County Museum • **Manhattan**
 Shawnee Town 1929 Museum • **Shawnee**
 Trading Post Museum • **Pleasanton**
 Watkins Museum • **Lawrence**



"Beecher Bible & Rifle Church" by Dan Jacobson, local 20th century Western painter. Congregationalist Henry Ward Beecher sent a letter to Charles Lines, board president of the Connecticut Kansas Colony, which was published under the headline "Bibles and Rifles for Kansas."

Attachment: FF KS Flyer (11425 : Freedom's Frontier)



Why national heritage areas?

"A new kind of national park that marries heritage conservation, recreation and economic development."

~President Ronald Reagan

President Reagan signed National Heritage Areas into law in 1984 to use public-private partnerships to promote heritage conservation, recreation, and economic development.

*Missouri & Kansas history
that changed our nation*

Post Office Box 526
Lawrence, KS 66044
785.856.5300

Thank you for requesting the specific language regarding private property protections in our authorizing legislation. They are summarized below, and relevant quotations are included.

Freedom's Frontier has no affiliation with the initiative called 30x30. The last six heritage areas were signed into law by President Donald Trump. The program was initiated by President Ronald Reagan.

Freedom's Frontier National Heritage Area property rights protections:

- Is prohibited from interfering with:
 - Private property rights
 - water rights
 - mineral rights
- Shall not modify federal, state, or local (city or county) law regarding land use
- Shall not interfere with hunting or fishing rights
- Private property owners must affirmatively agree to work with us in writing, and may always opt out at any time

Legislation:

SEC. 266. PRIVATE PROPERTY PROTECTION.

(a) ACCESS TO PRIVATE PROPERTY.—Nothing in this subtitle shall be construed to require any private property owner to permit public access (including Federal, State, or local government access) to such private property. Nothing in this subtitle shall be construed to modify any provision of Federal, State, or local law with regard to public access to or use of private lands.

(c) RECOGNITION OF AUTHORITY TO CONTROL LAND USE.—Nothing in this subtitle shall be construed to modify any authority of Federal, State, or local governments to regulate land use.

(d) PARTICIPATION OF PRIVATE PROPERTY OWNERS IN HERITAGE AREAS.—Nothing in this subtitle shall be construed to require the owner of any private property located within the boundaries of the Heritage Area to participate in or be associated with the Heritage Area.

(2) EFFECT.—Nothing in this subtitle—

(A) affects the authority of the State or local governments to regulate under law any use of land; or

(B) grants any power of zoning or land use to the local coordinating entity.

(f) PRIVATE PROPERTY.—

(1) IN GENERAL.—The local coordinating entity shall be an advocate for land management practices consistent with the purposes of the Heritage Area.

(2) EFFECT.—Nothing in this subtitle—

(A) abridges the rights of any person with regard to private property;

(B) affects the authority of the State or local government regarding private property; or

(C) imposes any additional burden on any property owner.

BOARD OF TRUSTEES

Grant Glenn, Chair, Topeka, KS
Deborah Barker, Kansas City, MO
Kay Barnes, Kansas City, MO
Mary Billington, Baxter Springs, KS
Kay Caskey, Butler, MO
Kate Chinn, Lawrence, KS
Marsha Corbin, Dover, MO
Marilyn Davis, Humboldt, KS
Mike Delaney, Lawrence, KS
Stanley Harris, Jr., St. Joseph, MO
Ray Hill, Kansas City, MO
Mary Hunkeler, Mission Woods, KS
Mary Ice, Manhattan, KS
Chip Langman, Lexington, MO
John McGee, Prairie Village, KS
Amanda Minton, Pittsburg, KS
Caronda Moore, Manhattan, KS
Jeremiah Morgan, Kansas City, MO
Gary Nevius, Overland Park, KS
Martin Owens, Lee's Summit, MO
Craig Patterson, Kansas City, MO
Larry Pfautsch, Harrisonville, MO
Luther Smith, Kansas City, KS
Bill Tempel, Leawood, KS
Bob Totten, Topeka, KS
Angel Tucker, Kansas City, MO
Kevin Wood, Lee's Summit, MO
Walter Wulf, Humboldt, KS
Kristen Zane, Overland Park, KS

PAST CHAIRS

Duane Benton, Missouri
Jody Ladd Craig, Kansas
John Dillingham, Missouri
Deanell Tacha, Kansas

(g) REQUIREMENTS FOR INCLUSION OF PRIVATE PROPERTY.—

(1) NOTIFICATION AND CONSENT OF PROPERTY OWNERS REQUIRED.—No privately owned property shall be preserved, conserved, or promoted by the management plan for the Heritage Area until the owner of that private property has been notified in writing by the management entity and has given written consent for such preservation, conservation, or promotion to the management entity.

(2) LANDOWNER WITHDRAWAL.—Any owner of private property included within the boundary of the Heritage Area shall have their property immediately removed from the boundary by submitting a written request to the management entity.

SEC. 267. SAVINGS PROVISIONS.

(a) RULES, REGULATIONS, STANDARDS, AND PERMIT PROCESSES.—Nothing in this subtitle shall be construed to impose any environmental, occupational, safety, or other rule, regulation, standard, or permit process in the Heritage Area that is different from those that would be applicable if the Heritage Area had not been established.

(b) WATER AND WATER RIGHTS.—Nothing in this subtitle shall be construed to authorize or imply the reservation or appropriation of water or water rights.

(c) NO DIMINISHMENT OF STATE AUTHORITY.—Nothing in this subtitle shall be construed to diminish the authority of the State to manage fish and wildlife, including the regulation of fishing and hunting within the Heritage Area.

Thank you for your request for information. Please let FFNHA know if we can provide anything further on this or any other topic.

Sincerely,



Jim Ogle
Executive Director

S. 203—25

(e) **EFFECT OF ESTABLISHMENT.**—The boundaries designated for the Heritage Area represent the area within which Federal funds appropriated for the purpose of this title may be expended. The establishment of the Heritage Area and its boundaries shall not be construed to provide any nonexisting regulatory authority on land use within the Heritage Area or its viewshed by the Secretary, the National Park Service, or the management entity.

SEC. 259. AUTHORIZATION OF APPROPRIATIONS.

(a) **IN GENERAL.**—There is authorized to be appropriated to carry out this subtitle \$10,000,000, to remain available until expended, of which not more than \$1,000,000 may be authorized to be appropriated for any fiscal year.

(b) **FEDERAL SHARE.**—The Federal share of the cost of any activity carried out using funds made available under this subtitle shall not exceed 50 percent.

SEC. 260. TERMINATION OF AUTHORITY.

The authority of the Secretary to provide assistance under this subtitle terminates on the date that is 15 years after the date of enactment of this Act.

Subtitle E—Freedom’s Frontier National Heritage Area

SEC. 261. SHORT TITLE.

This subtitle may be cited as the “Freedom’s Frontier National Heritage Area Act”.

SEC. 262. PURPOSE.

The purpose of this subtitle is to use preservation, conservation, education, interpretation, and recreation in eastern Kansas and Western Missouri in heritage development and sustainability of the American story recognized by the American people.

SEC. 263. DEFINITIONS.

In this subtitle:

(1) **HERITAGE AREA.**—The term “Heritage Area” means the Freedom’s Frontier National Heritage Area in eastern Kansas and western Missouri.

(2) **LOCAL COORDINATING ENTITY.**—The term “local coordinating entity” means Territorial Kansas Heritage Alliance, recognized by the Secretary, in consultation with the Governors of the States, that agrees to perform the duties of a local coordinating entity under this subtitle, so long as that Alliance is composed of not less than 25 percent residents of Missouri.

(3) **MANAGEMENT PLAN.**—The term “management plan” means the management plan for the Heritage Area developed under section 264(e).

(4) **SECRETARY.**—The term “Secretary” means the Secretary of the Interior.

(5) **STATE.**—The term “State” means each of the States of Kansas and Missouri.

(6) **UNIT OF LOCAL GOVERNMENT.**—The term “unit of local government” means the government of a State, a political subdivision of a State, or an Indian tribe.

S. 203—26

SEC. 264. FREEDOM'S FRONTIER NATIONAL HERITAGE AREA.

(a) **ESTABLISHMENT.**—There is established in the States the Freedom's Frontier National Heritage Area.

(b) **BOUNDARIES.**—The Heritage Area may include the following:

(1) An area located in eastern Kansas and western Missouri, consisting of—

(A) Allen, Anderson, Atchison, Bourbon, Chautauqua, Cherokee, Clay, Coffey, Crawford, Douglas, Franklin, Geary, Jackson, Johnson, Labette, Leavenworth, Linn, Miami, Neosho, Pottawatomie, Riley, Shawnee, Wabaunsee, Wilson, Woodson, Jefferson, Montgomery, Osage, and Wyandotte Counties in Kansas; and

(B) Buchanan, Platte, Clay, Ray, Lafayette, Jackson, Cass, Johnson, Bates, Vernon, Barton, and St. Clair Counties in Missouri.

(2) Contributing sites, buildings, and districts within the area that are recommended by the management plan.

(c) **MAP.**—The final boundary of the Heritage Area within the counties identified in subsection (b)(1) shall be specified in the management plan. A map of the Heritage Area shall be included in the management plan. The map shall be on file in the appropriate offices of the National Park Service, Department of the Interior.

(d) **LOCAL COORDINATING ENTITY.**—

(1) **IN GENERAL.**—The local coordinating entity for the Heritage Area shall be Territorial Kansas Heritage Alliance, a nonprofit organization established in the State of Kansas, recognized by the Secretary, in consultation with the Governors of the States, so long as that Alliance is composed of not less than 25 percent residents of Missouri and agrees to perform the duties of the local coordinating entity under this subtitle.

(2) **AUTHORITIES.**—For purposes of developing and implementing the management plan, the local coordinating entity may—

(A) make grants to, and enter into cooperative agreements with, the States, political subdivisions of the States, and private organizations;

(B) hire and compensate staff; and

(C) enter into contracts for goods and services.

(e) **MANAGEMENT PLAN.**—

(1) **IN GENERAL.**—Not later than 3 years after the date on which funds are made available to carry out this subtitle, the local coordinating entity shall develop and submit to the Secretary a management plan reviewed by participating units of local government within the boundaries of the proposed Heritage Area.

(2) **CONTENTS.**—The management plan shall—

(A) present a comprehensive program for the conservation, interpretation, funding, management, and development of the Heritage Area, in a manner consistent with the existing local, State, and Federal land use laws and compatible economic viability of the Heritage Area;

(B) establish criteria or standards to measure what is selected for conservation, interpretation, funding, management, and development;

(C) involve residents, public agencies, and private organizations working in the Heritage Area;

S. 203—27

(D) specify and coordinate, as of the date of the management plan, existing and potential sources of technical and financial assistance under this and other Federal laws to protect, manage, and develop the Heritage Area; and

(E) include—

(i) actions to be undertaken by units of government and private organizations to protect, conserve, and interpret the resources of the Heritage Area;

(ii) an inventory of the resources contained in the Heritage Area, including a list of any property in the Heritage Area that is related to the themes of the Heritage Area and that meets the establishing criteria (such as, but not exclusive to, visitor readiness) to merit preservation, restoration, management, development, or maintenance because of its natural, cultural, historical, or recreational significance;

(iii) policies for resource management including the development of intergovernmental cooperative agreements, private sector agreements, or any combination thereof, to protect the historical, cultural, recreational, and natural resources of the Heritage Area in a manner consistent with supporting appropriate and compatible economic viability;

(iv) a program for implementation of the management plan by the designated local coordinating entity, in cooperation with its partners and units of local government;

(v) evidence that relevant State, county, and local plans applicable to the Heritage Area have been taken into consideration;

(vi) an analysis of ways in which local, State, and Federal programs may best be coordinated to promote the purposes of this subtitle; and

(vii) a business plan that—

(I) describes in detail the role, operation, financing, and functions of the local coordinating entity for each activity included in the recommendations contained in the management plan; and

(II) provides, to the satisfaction of the Secretary, adequate assurances that the local coordinating entity is likely to have the financial resources necessary to implement the management plan for the Heritage Area, including resources to meet matching requirement for grants awarded under this subtitle.

(3) CONSIDERATIONS.—In developing and implementing the management plan, the local coordinating entity shall consider the interests of diverse governmental, business, and nonprofit groups within the Heritage Area.

(4) DISQUALIFICATION FROM FUNDING.—If a proposed management plan is not submitted to the Secretary within 3 years after the date on which funds are made available to carry out this subtitle, the local coordinating entity shall be ineligible to receive additional funding under this subtitle

S. 203—28

until the date on which the Secretary receives the proposed management plan.

(5) APPROVAL AND DISAPPROVAL OF MANAGEMENT PLAN.—The Secretary shall approve or disapprove the proposed management plan submitted under this subtitle not later than 90 days after receiving such proposed management plan.

(6) ACTION FOLLOWING DISAPPROVAL.—If the Secretary disapproves a proposed management plan, the Secretary shall advise the local coordinating entity in writing of the reasons for the disapproval and shall make recommendations for revisions to the proposed management plan. The Secretary shall approve or disapprove a proposed revision within 90 days after the date it is submitted.

(7) APPROVAL OF AMENDMENTS.—The Secretary shall review and approve substantial amendments to the management plan. Funds appropriated under this subtitle may not be expended to implement any changes made by such amendment until the Secretary approves the amendment.

(8) IMPLEMENTATION.—

(A) PRIORITIES.—The local coordinating entity shall give priority to implementing actions described in the management plan, including—

(i) assisting units of government and nonprofit organizations in preserving resources within the Heritage Area; and

(ii) encouraging local governments to adopt land use policies consistent with the management of the Heritage Area and the goals of the management plan.

(B) PUBLIC MEETINGS.—The local coordinating entity shall conduct public meetings at least quarterly on the implementation of the management plan. Not less than 25 percent of the public meetings shall be conducted in Missouri.

(f) PUBLIC NOTICE.—The local coordinating entity shall place a notice of each of its public meetings in a newspaper of general circulation in the Heritage Area and shall make the minutes of the meeting available to the public.

(g) ANNUAL REPORT.—For any year in which Federal funds have been made available under this subtitle, the local coordinating entity shall submit to the Secretary an annual report that describes—

(1) the accomplishments of the local coordinating entity; and

(2) the expenses and income of the local coordinating entity.

(h) AUDIT.—The local coordinating entity shall—

(1) make available to the Secretary for audit all records relating to the expenditure of Federal funds and any matching funds; and

(2) require, with respect to all agreements authorizing expenditure of Federal funds by other organizations, that the receiving organizations make available to the Secretary for audit all records concerning the expenditure of the Federal funds and any matching funds.

(i) USE OF FEDERAL FUNDS.—

(1) IN GENERAL.—No Federal funds made available under this subtitle may be used to acquire real property or an interest in real property.

S. 203—29

(2) OTHER SOURCES.—Nothing in this subtitle precludes the local coordinating entity from using Federal funds made available under other Federal laws for any purpose for which the funds are authorized to be used.

SEC. 265. TECHNICAL AND FINANCIAL ASSISTANCE; OTHER FEDERAL AGENCIES.

(a) TECHNICAL AND FINANCIAL ASSISTANCE.—

(1) IN GENERAL.—On the request of the local coordinating entity, the Secretary may provide technical and financial assistance for the development and implementation of the management plan.

(2) PRIORITY FOR ASSISTANCE.—In providing assistance under paragraph (1), the Secretary shall give priority to actions that assist in—

(A) conserving the significant cultural, historic, and natural resources of the Heritage Area; and

(B) providing educational, interpretive, and recreational opportunities consistent with the purposes of the Heritage Area.

(3) SPENDING FOR NON-FEDERAL PROPERTY.—The local coordinating entity may expend Federal funds made available under this subtitle on non-Federal property that—

(A) meets the criteria in the approved management plan; or

(B) is listed or eligible for listing on the National Register of Historic Places.

(4) OTHER ASSISTANCE.—The Secretary may enter into cooperative agreements with public and private organizations to carry out this subsection.

(b) OTHER FEDERAL AGENCIES.—Any Federal entity conducting or supporting an activity that directly affects the Heritage Area shall—

(1) consider the potential effect of the activity on the purposes of the Heritage Area and the management plan;

(2) consult with the local coordinating entity regarding the activity; and

(3) to the maximum extent practicable, conduct or support the activity to avoid adverse effects on the Heritage Area.

(c) OTHER ASSISTANCE NOT AFFECTED.—This subtitle does not affect the authority of any Federal official to provide technical or financial assistance under any other law.

(d) NOTIFICATION OF OTHER FEDERAL ACTIVITIES.—The head of each Federal agency shall provide to the Secretary and the local coordinating entity, to the extent practicable, advance notice of all activities that may have an impact on the Heritage Area.

SEC. 266. PRIVATE PROPERTY PROTECTION.

(a) ACCESS TO PRIVATE PROPERTY.—Nothing in this subtitle shall be construed to require any private property owner to permit public access (including Federal, State, or local government access) to such private property. Nothing in this subtitle shall be construed to modify any provision of Federal, State, or local law with regard to public access to or use of private lands.

(b) LIABILITY.—Designation of the Heritage Area shall not be considered to create any liability, or to have any effect on any liability under any other law, of any private property owner with respect to any persons injured on such private property.

S. 203—30

(c) **RECOGNITION OF AUTHORITY TO CONTROL LAND USE.**—Nothing in this subtitle shall be construed to modify any authority of Federal, State, or local governments to regulate land use.

(d) **PARTICIPATION OF PRIVATE PROPERTY OWNERS IN HERITAGE AREAS.**—Nothing in this subtitle shall be construed to require the owner of any private property located within the boundaries of the Heritage Area to participate in or be associated with the Heritage Area.

(e) **LAND USE REGULATION.**—

(1) **IN GENERAL.**—The local coordinating entity shall provide assistance and encouragement to State and local governments, private organizations, and persons to protect and promote the resources and values of the Heritage Area.

(2) **EFFECT.**—Nothing in this subtitle—

(A) affects the authority of the State or local governments to regulate under law any use of land; or

(B) grants any power of zoning or land use to the local coordinating entity.

(f) **PRIVATE PROPERTY.**—

(1) **IN GENERAL.**—The local coordinating entity shall be an advocate for land management practices consistent with the purposes of the Heritage Area.

(2) **EFFECT.**—Nothing in this subtitle—

(A) abridges the rights of any person with regard to private property;

(B) affects the authority of the State or local government regarding private property; or

(C) imposes any additional burden on any property owner.

(g) **REQUIREMENTS FOR INCLUSION OF PRIVATE PROPERTY.**—

(1) **NOTIFICATION AND CONSENT OF PROPERTY OWNERS REQUIRED.**—No privately owned property shall be preserved, conserved, or promoted by the management plan for the Heritage Area until the owner of that private property has been notified in writing by the management entity and has given written consent for such preservation, conservation, or promotion to the management entity.

(2) **LANDOWNER WITHDRAWAL.**—Any owner of private property included within the boundary of the Heritage Area shall have their property immediately removed from the boundary by submitting a written request to the management entity.

SEC. 267. SAVINGS PROVISIONS.

(a) **RULES, REGULATIONS, STANDARDS, AND PERMIT PROCESSES.**—Nothing in this subtitle shall be construed to impose any environmental, occupational, safety, or other rule, regulation, standard, or permit process in the Heritage Area that is different from those that would be applicable if the Heritage Area had not been established.

(b) **WATER AND WATER RIGHTS.**—Nothing in this subtitle shall be construed to authorize or imply the reservation or appropriation of water or water rights.

(c) **NO DIMINISHMENT OF STATE AUTHORITY.**—Nothing in this subtitle shall be construed to diminish the authority of the State to manage fish and wildlife, including the regulation of fishing and hunting within the Heritage Area.

S. 203—31

SEC. 268. AUTHORIZATION OF APPROPRIATIONS.

(a) **IN GENERAL.**—There is authorized to be appropriated to carry out this subtitle \$10,000,000, to remain available until expended, of which not more than \$1,000,000 may be authorized to be appropriated for any fiscal year.

(b) **COST-SHARING REQUIREMENT.**—The Federal share of the total cost of any activity assisted under this subtitle shall be not more than 50 percent.

SEC. 269. TERMINATION OF AUTHORITY.

The authority of the Secretary to provide assistance under this subtitle terminates on the date that is 15 years after the date of enactment of this Act.

Subtitle F—Upper Housatonic Valley National Heritage Area

SEC. 271. SHORT TITLE.

This subtitle may be cited as the “Upper Housatonic Valley National Heritage Area Act”.

SEC. 272. FINDINGS AND PURPOSES.

(a) **FINDINGS.**—Congress finds the following:

(1) The upper Housatonic Valley, encompassing 29 towns in the hilly terrain of western Massachusetts and northwestern Connecticut, is a singular geographical and cultural region that has made significant national contributions through its literary, artistic, musical, and architectural achievements, its iron, paper, and electrical equipment industries, and its scenic beautification and environmental conservation efforts.

(2) The upper Housatonic Valley has 139 properties and historic districts listed on the National Register of Historic Places, including—

(A) five National Historic Landmarks—

(i) Edith Wharton’s home, The Mount, Lenox, Massachusetts;

(ii) Herman Melville’s home, Arrowhead, Pittsfield, Massachusetts;

(iii) W.E.B. DuBois’ Boyhood Homesite, Great Barrington, Massachusetts;

(iv) Mission House, Stockbridge, Massachusetts; and

(v) Crane and Company Old Stone Mill Rag Room, Dalton, Massachusetts; and

(B) four National Natural Landmarks—

(i) Bartholomew’s Cobble, Sheffield, Massachusetts, and Salisbury, Connecticut;

(ii) Beckley Bog, Norfolk, Connecticut;

(iii) Bingham Bog, Salisbury, Connecticut; and

(iv) Cathedral Pines, Cornwall, Connecticut.

(3) Writers, artists, musicians, and vacationers have visited the region for more than 150 years to enjoy its scenic wonders, making it one of the country’s leading cultural resorts.

(4) The upper Housatonic Valley has made significant national cultural contributions through such writers as Herman Melville, Nathaniel Hawthorne, Edith Wharton, and W.E.B.