



**Board of Riley County
Commissioners
Regular Meeting
Minutes
December 20, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Remote	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Rich Vargo	County Clerk	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Shilo Heger	Treasurer	Present	8:30 AM
Christian Bright	Manhattan Mercury	Present	8:30 AM
Vivienne Uccello	PIO	Remote	8:30 AM
Kevin Bellamy		Present	8:30 AM
Michele Reid	Payroll & Benefits Spec & HR Associate	Present	8:38 AM
David Adams	EMS/Ambulance Director	Present	8:39 AM
Russel Stukey	Emergency Management Director	Present	8:58 AM
John Ellermann	Public Works Director/County Engineer	Present	9:05 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	9:31 AM
Robbin Cole	Pawnee Mental Health Services Director	Present	10:45 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Heger reminded everyone today the 1st half of real estate and personal property taxes are due. Heger discussed the various payment methods.

Bellamy presented the Board an updated petition with 500 signatures for an ambulance in north Riley County.

Bellamy said the Ambulance personnel proposal for the Leonardville station is a good start.

Bellamy encouraged the commissioners continue to look at the options for north county.

Holeman asked the Board to add an executive session to his time today.

Move to add an executive session to Holeman's administrative time today.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

Commission Comments

2. Commission Comments

Ford's Comments:

Thursday evening I attended a special meeting of the Riley County Law Board. The reason for this meeting was to start discussing and laying the groundwork to find a replacement for current Director Dennis Butler who will be retiring on February 1st. We also discussed the obvious need for an interim director while the search moves forward. We are going to be working on updating all the necessary information and background for the position before moving ahead.

Saturday morning I attended the Riley County Republican Coffee Talk at Vista Drive Inn. I gave everyone an update on what we are working on here in Riley County and a summary of the year for 2021 and a few things to expect for 2022. Most of the other dialog centered on events taking place in 2022 and of course the mid-term elections.

Spent most of the rest of the weekend watching some early college bowl games and watched as K-State dispatched Nebraska in basketball in Lincoln last night 67-58. It was a rough game, but the Wildcats got it done to improve to 7-3.

McKinley's Comments:

Saturday evening I attended an event in Randolph. Someone has purchased the building where the Emerald City Grill was. They are

going to divide the space and open a restaurant on one side and an event center on the other side next spring. It will be called The North County. Saturday was an open house to let people know what they are planning. It was setup and decorated very nice with some snacks available, a visit from Santa and horse drawn wagon rides. The event was heavily attended. It is obvious the area wants this. I talked to the new owner and another person who has a small business in the area about our Rural Economic Advisory Board and at least one of them will be sending in an application.

Focke's Comments:

Thursday late afternoon I was in the car after dropping off my dog for boarding and logged on to the Zoom meeting of the Law Board Special meeting at about 6:15 p.m. I held for a long time waiting to be admitted to the meeting and finally gave up. I followed up with the chair later and got information on the meeting.

Friday we left early for the two day drive to Virginia. We arrived late on Saturday afternoon and checked on the house renovations that are going on in the house my daughter will be moving into next week. The Army movers will be delivering the household items that have been in storage on Monday morning.

Today I'm zooming into the meeting from Virginia as the movers arrive. I will probably not be available for the Law Board Meeting later, but will follow up on details later with the chair. I will be on the next two meetings via zoom, but I am available by e-mail or phone as needed during this time.

Business Meeting

3. Sign a Tax Roll Correction

Move to approve the Tax Roll Correction.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	John Ford, County Commissioner
AYES:	Ford, Focke, McKinley

4. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel

Action Forms for the following:

- Kimberly Lenhart, for a promotion, as an Office Manager, in the Attorney's Department, at a grade N step 4, at \$1,977.55 biweekly.
- Ramsey Cubie, for a promotion, as an Administrative Trial Assistant, in the Attorney's Department, at a grade M step 1, at \$21.30 per hour.

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Dec 16, 2021 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM

David Adams, EMS/Ambulance Director

8. EMS/Ambulance Staff Update

Adams presented the EMS/Ambulance staff update.

9. EMS- North County Alternative

Adams presented the EMS/Ambulance north county ambulance station alternative.

McKinley said it was a good idea 4 years ago. McKinley stated he will get the word out to north county to see how the residents feel.

Ford stated he would have a hard time putting a full station in north county. Ford said he has also heard from south county and then how many stations would we need.

Adams said it would take 6 full-time employees to staff the alternative.

Ford stated he is not comfortable with it overall.

McKinley stated the distance from the county seat is the issue.

Stukey said the Leonardville Station is the most centrally located and they could change the style of trucks to free up one bay for EMS/Ambulance.

Focke stated we do need to add something. Focke said she does like the alternative of either Leonardville or University Park. Focke stated placing it at the fire station is a good idea.

9:30 AM**Press Conference****10. Public Notice - John Ellermann (2 minutes)**

Ellermann said in order to comply with our contract with Hamm, Inc., the Riley County Transfer Station will close at noon on Friday, December 24, 2021, and remain closed through Saturday, December 25, 2021. We will reopen 7:00 a.m. on Monday, December 27, 2021.

Ellermann said the Riley County Transfer Station will also be closed on Saturday, January 1, 2022. We will reopen 7:00 a.m. on Monday, January 3, 2022.

9:50 AM**Alvin Perez, Operations and Fleet Manager****11. Bid opening for tandem axle dump trucks**

The Board of County Commissioners opened the following bids for two tandem axle dump trucks:

<u>Company</u>	<u>Plow</u>	<u>Salt Spreader</u>	<u>Truck</u>	<u>Total Bid</u>
Summit Truck Group	\$17,546.00/each	\$32,533.00/each	\$183,942.00/each	\$468,042.00/2

7700 NE 38 th Street Kansas City, MO 64161	\$35,092.00/2	\$65,066.00/2	\$367,884.00/2	
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Move to refer the bids to staff for evaluation and recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

10:00 AM Break

10:10 AM Clancy Holeman, Counselor/Director of Administrative Services

10:10 AM 12. Administrative Work Session

Move the County Commission, including Chairman Ford, Commissioner McKinley, and Commissioner Focke, recess into executive session on potential litigation for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, on a matter which is deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 10:30 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

10:29 Focke left the meeting.

10:30 AM Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, McKinley
ABSENT:	Focke

10:30 AM Vivienne Uccello, PIO

13. PIO update

Uccello presented the PIO update.

10:35 Focke attended the meeting remotely.

10:45 AM Robbin Cole, Pawnee Mental Health Services Director

14. Pawnee Mental Health Services update

Cole presented an update on Pawnee Mental Health Services.

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

12:00 PM Law Enforcement Agency Meeting

15. Law Board Meeting Agenda