



**Board of Riley County
Commissioners
Regular Meeting
Minutes
December 30, 2021**

115 North 4th Street
Manhattan, KS 66502
www.rileycountyks.gov

Cindy Kabriel
785-565-6200

Commission Chambers

8:30 AM

[District 1 – John Ford, Chair](#)

[District 2 – Greg McKinley, Vice Chair](#)

[District 3 – Kathryn Focke, Member](#)

8:30 AM

Call to Order

Attendee Name	Title	Status	Arrived
John Ford	County Commissioner	Present	8:30 AM
Kathryn Focke	County Commissioner	Present	8:30 AM
Greg McKinley	County Commissioner	Present	8:30 AM
Cindy Kabriel	Administrative Assistant II	Present	8:30 AM
Clancy Holeman	Counselor/Director of Administrative Services	Present	8:30 AM
Bruce McMillan	Flint Hills Regional Council Board	Present	8:30 AM
Grant Bannister	Judge	Present	8:30 AM
Tyler Nicholas	IT	Present	8:30 AM
Sam Henning	KMAN	Present	8:50 AM
Linda Morse	Flint Hills Regional Council Board	Present	8:51 AM
John Ellermann	Public Works Director/County Engineer	Present	8:51 AM
Alvin Perez	Public Works Operations/Fleet Manager	Present	8:51 AM
Janna Williams	Flint Hills Regional Council	Present	8:51 AM
Richard Weixelman	Flint Hills Regional Council Board	Present	9:28 AM

Pledge of Allegiance

Public Comment

1. Public Comments

Bannister discussed the indigent defense panel.

Bannister thanked Clancy Holeman for his continued work on it.

Bannister discussed the effect by the current end result.

Bannister said his point of emphasis is having panel members verses the voucher system. Bannister said it is harder to get an attorney for a

case if you use the voucher system versus a panel member who has an obligation.

McMillan, Flint Hills Regional Council Chair said he has been involved with the council for a number of years.

McMillan said the proposed dues increase is to try to equalize all entities.

Focke said the problem is with how the dues increase is going to be used. Focke said it should go to the outstanding loan.

Commission Comments

2. Commission Comments

Ford's Comments:

Tuesday morning I met with the Riley County Community Corrections Director Shelly Williams, State Senator Tom Hawk, members of the 8th District Community Corrections staff, and Geary County BOCC Chair Trish Giordano to discuss the funding and policy challenges they are faced with and how we can move forward in a way both through the state and locally to better equate and solve the challenges and issues that are facing community corrections. I think there will be a lot more to follow on this moving forward through the early part of 2022.

I was planning on attending last night's K-State basketball game, but for the second time on the scheduled date it was cancelled due to Covid.

McKinley's Comments:

Focke's Comments:

Returned from Virginia on Tuesday and it is good to be home. I got delayed in Chicago and arrived over three hours late in Manhattan due to a snow storm that went through Chicago on Tuesday. I will never go through Chicago again in the winter to connect to Manhattan airport.

Wednesday I spent the day getting caught up after the trip. I'm not planning on any trips for a while. I reviewed documents for today's

meeting and I am looking forward to 2022.

Business Meeting

3. Sign Riley County Personnel Action Form(s)

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Chantelle Constable, a COVID-19 Contact Tracer, in the Health Department, for Separation from County Service, effective December 17, 2021.
- Nathan Henderson, a rehire, as a Contact Tracer, in the Health Department, at a grade B step 9, at \$15.80 per hour.

4. Approve payroll/accounts payables (when completed)

Move to approve the payroll vouchers in the amount of \$591,012.99 and the following warrant vouchers for December 31, 2021:

2021 Budget

County General	\$647,973.05
Health Department	49,159.38
Court Technology	863.26
County Auction	1,137.60
Motor Vehicle Operations	3,813.59
Community Corrections	14,839.58
Capital Improvements Fund	43,092.02
Emergency 911	8,925.22
Solid Waste	49,835.86
County Building	9,465.39
RCPD Levy/Op	7,390.92
Riley Co Fire Dist #1	30,222.42
University Park W&S	909.32
Exp Lakesd Sew/UP Water	1,020.00
Hunters Island Water District	2,253.24
Carson Sewer Benefit Dist	833.37
Moehlman Bottoms	1,323.33
Valleywood Operations	95.26
Terra Heights Sewer	574.93
Konza Water Operations	5,868.32

TOTAL \$879,596.06

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Review Minutes

5. Board of Riley County Commissioners - Regular Meeting - Dec 27, 2021 8:30 AM

Move to approve the minutes.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

Review Tentative Agenda

6. Tentative Agenda

Press Conference Topics

7. Discuss Press Conference

9:00 AM Clancy Holeman, Counselor/Director of Administrative Services

8. Administrative Work Session

- 9:00 AM 9. Executive session to discuss confidential legal advice regarding potential litigation issues

Move the County Commission, including Chairman Ford, Commissioner McKinley, and Commissioner Focke, recess into executive session for the purpose of consultation with Clancy Holeman, Riley County Counselor, attorney for the commission, on

potential litigation, a matter which is deemed privileged in the attorney-client relationship, an exception to the Kansas Open Meetings Act, the open meeting to resume in the County Commission Chambers at 9:20 a.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

Move the Board of County Commissioners come out of executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Move the record reflect action shall be taken consistent with the consensus reached in executive session.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Ford, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley

9:20 AM

John Ellermann, Public Works Director/County Engineer

10. CIP Fund Project Amendment

Ellermann said in November the Board approved Public Works to purchase two tandem axle trucks with snow plow and spreader using funds from the CIP. At the time the costs of the trucks were estimated to be \$230,000 each. On December 20th the Board opened bids for the two trucks. Bids came in at \$234,021 each totaling \$468,042, which is \$4,021 over the CIP estimate for each truck. It is our request the Board approve an amendment for \$4,021 for each for the two trucks.

Move to approve the amendments to the CIP for total increase in price of \$8,042 for two tandem axle trucks.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

11. Tandem Axle Dump Truck Bid Recommendation

Ellermann said staff recommends accepting the bid from Rush Truck Center, Kansas City, Missouri, for two new International tandem axle dump trucks with Henke snow plows and Monroe salt spreader boxes in the amount of \$468,042.00 with an estimated delivery of 12 months.

Move to approve the bid from Rush Truck Center for \$468,042.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

9:35 AM

Clancy Holeman, Counselor/Director of Administrative Services

12. Review of Flint Hills Regional Council Formation Documents and Requested 2022 Dues Increase to Members

Holeman said Riley County is a charter member of the Flint Hills Regional Council.

Holeman said the invoice for the dues is due the end of January.

Ford discussed the population number outside of the cities.

Focke said her concern is that the dues increase is not going to the outstanding loan. Focke said she would like to target the increase to the loan.

The Board agreed by consensus to table until next Thursday.

9:50 AM

Clancy Holeman, Counselor/Director of Administrative Services

13. Status of Indigent Defense Panel Contracts--2022

Holeman said we were unable to reach an agreement with the attorneys for the indigent defense panel.

Holeman asked the Board to authorize him to begin advertising for panel members to serve during 2022.

Move the Board approve the recommendation of counsel to advertise for panel members.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg McKinley, County Commissioner
SECONDER:	Kathryn Focke, County Commissioner
AYES:	Ford, Focke, McKinley

Adjournment

Move to adjourn.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathryn Focke, County Commissioner
SECONDER:	Greg McKinley, County Commissioner
AYES:	Ford, Focke, McKinley